

**MINUTES OF THE MEETING OF THE FINANCE & PLANNING COMMITTEE OF
BEAUMARIS TOWN COUNCIL
HELD ON MONDAY 22 JANUARY 2018 AT 7.00 PM IN THE TOWN HALL**

PRESENT: The Town Mayor Councillor J P Zalot
The Deputy Mayor Councillor C J Theakston
Councillor I Davies
Councillor D W Gallichan
Councillor A J V Grant
Councillor S Zalot

The Town Clerk was in attendance

APOLOGIES: There were no apologies for absence

The Deputy Mayor took the Chair

103.0 DECLARATIONS OF INTEREST

Councillor I Davies declared a prejudicial interest in item 108.1.8 termination of temporary allotment lease as an allotment lease holder.
The Deputy Mayor declared a prejudicial interest in item 108.1.8 termination of temporary allotment lease as an allotment lease holder.
The Town Mayor declared a prejudicial interest in item 108.1.8 termination of temporary allotment lease as an allotment lease holder.
The Town Mayor declared a prejudicial interest in item 109.1 Minutes of Audit and Personnel Item 5.2 Mayor's Allowance as Town Mayor.
Councillor S Zalot declared a prejudicial interest in item 107.3 Bills for payment number 5156 Ian Sankey as the payee is his son in law.

104.0 TO CONSIDER PLANNING APPLICATIONS

104.1 12LPA1042/CC 1 & 2 Green Edge, Beaumaris
12LPA1042A/LB/CC 1 & 2 Green Edge, Beaumaris
12LPA1042B/LB/CC 1 & 2 Green Edge, Beaumaris
Listed Building Consent for re-roofing
Recommendation to Council (unanimous):
To recommend approval.

104.2 12C488A Police House, 61 New Street, Beaumaris
Full application for the demolition of existing garage
Recommendation to Council (unanimous):
To recommend approval.

104.3 12C491 28 Cae Mair, Beaumaris
Full application for alterations and extensions
Recommendation to Council (unanimous):
To recommend approval provided the development complied with policy TAI 5 (Local Market Housing) of the recently adopted Local Development Plan.

105.0 TO RECEIVE PLANNING DECISIONS

105.1 12C4E/4 1 Cae Mair Uchaf, Beaumaris
Full application for the erection of a dwelling which includes a balcony together with the construction of a vehicular access on land to the rear
GRANTED

- 105.2 **12C329E** **4 Raglan Street, Beaumaris**
Full application for alterations and extensions
GRANTED
- 105.3 **12C484** **26 Iscoed, Beaumaris**
Full application for alterations and extensions together with the installation of roof windows
GRANTED
- 105.4 **12C49Q/TPO** **Casita, Beaumaris**
Application for works to Hybrid Black Poplar, Lime and Cherry Trees protected by a Tree Preservation Order
GRANTED
- 105.5 **12C469B/LB** **9 Steeple Lane, Beaumaris**
Listed Building Consent for alterations and extensions
GRANTED
- 105.6 **12C474/LB** **Castle Court Cottages, Beaumaris**
Listed Building Consent for internal alterations together with the erection of a rear extension
GRANTED

106.0 OTHER PLANNING MATTERS

- 106.1 **The Planning Inspectorate: Decision on appeal – Former Market Garden site to the rear of Rose Hill/Gaol Street, Beaumaris**
Councillors noted the decision. The appeal had to take into consideration the newly adopted Joint Local Development Plan. The inspector found that the proposal did not comply with policy TAI 5 (Local Market Housing).

107.0 BILLS FOR PAYMENT

107.1 Balances as at 22 January 2018

Business Direct Reserve	£305,250.08*
General	96,442.09
Imprest	983.69
<hr/>	
Total	£402,675.86
Less VAT due	191.38
<hr/>	
	£402,484.48

* In addition to this sum £20,000 is set aside for the year-to-year working balance.

107.2 Imprest account payments since last meeting on 18 December 2017

21 December	
Net Pay	4,993.73
(Includes 3 x weekly staff pay to cover Christmas & New Year)	
11 January 2018	
Net Pay	903.96
HMRC	1,508.53
Gwynedd Council	1,845.21
18 January	
Net Pay	763.69

107.3 Bills for payment

5140	Menai Tool Hire	7.80
5141	Huws Gray	26.34
5142	SSE	37.97
5143	F E Roberts	42.33
5144	Cibyn Electrical	45.00
5145	Photostatic	55.41
5146	B Roberts (Paints)	77.94
5147	BT	110.16
5148	Diversified Business Communications	186.00
5149	Cynan Electrical	344.74
5150	North Wales Sound & Lighting	480.00
5151	Mr J D Roberts	500.00
5152	AWT Buildings	822.00
5153	North Wales Sound & Lighting	1,302.00
5154	Merlin Fireworks	3,720.00
5155	The Cumbrian Clock Co	6,498.00
5156	Ian Sankey	40.00
5157	Snowdonia Fire Protection	91.38
5158	Western Platforms	366.00
5159	BTC Imprest a/c	15,000.00
5160	Petty Cash	200.00
Total		£29,953.07

Resolved nem con that the bills be paid.

108.0 CORRESPONDENCE

108.1 Correspondence read out

108.1.1 Law Commission: Planning Law in Wales Consultation Document

Recommendation to Council (unanimous):

To receive.

108.1.2 Anglesey County Council: Public Consultation on revised Wylfa Newydd Supplementary Planning Guidance

Recommendation to Council (unanimous):

To receive.

108.1.3 Horizon Nuclear Power: Consultation on additional land requirements

The additional land is required to enhance wetland sites in compensation for the impact on an SSSI at the Wylfa site.

Recommendation to Council (unanimous):

To receive.

108.1.4 National Association of Local Councils: Legal Briefing on General Data Protection Regulations

The regulation introduces several new requirements including clearer consent for collecting and processing personal data and a mandatory requirement to have a Data Protection Officer.

Recommendation to Council (unanimous):

To contact Ellis Whittam for advice.

108.1.5 Tour de Coast/Anglesey County Council: Proposed Cycle Daymarks on Anglesey

Beaumaris has been recommended as a location for one of the demarks.

Recommendation to Council (unanimous):

To support the proposal.

108.1.6 David Owen: Freedom of Information request re funding for Bowling Club

The Town Clerk outlined the request. A significant amount of information has been requested. Information on 'in kind' contributions (e.g. supply of fertilizer) as well as monetary contributions has been requested. The request is being worked on.

Recommendation to Council (unanimous):

To endorse the Town Clerk's actions.

108.1.7 Cadnant Planning: New Pavilion in Happy Valley

The cost for the heritage assessment plus Cadnant planning's fees will be £3800 (£2000 + £1800).

Recommendation to Council (unanimous):

To go ahead with the assessment.

108.1.8 Jamie Jones: Appeal against termination of temporary Allotment lease

The Town Clerk outlined the position and circulated a note from the Allotment Association received on 19 January.

The Town Mayor, the Deputy Mayor and Councillor I Davies left the meeting.

The meeting was no longer quorate and the matter was held in abeyance.

The Town Mayor, the Deputy Mayor and Councillor I Davies rejoined the meeting.

108.1.9 Beaumaris Festival: Financial support for 2018

The Deputy Mayor left the meeting.

The Town Mayor took the Chair.

It was noted that grant applications are considered in May and November. Money is allocated in the budget for the Beaumaris Festival. It is usual to provide a letter of support to help the Festival committee with its other funding applications.

Recommendation to Council (unanimous):

To send a letter confirming that a grant of £2000 will be given.

The Deputy Mayor rejoined the meeting.

The Deputy Mayor took the Chair

108.1.10 Liz Millman: Australia Day Coffee Morning on Friday 26 January

Posters for the event are on display.

108.1.11 Keith Cotton: Update on Town Clock repairs

The new dial is expected to be ready for installation on 8 April. Cumbria Clock Co have suggested that scaffolding on four sides of the tower will be used to install the new dial, touch up the existing dials and reinstate the other three sets of hands. However the Church's plan was to only erect scaffolding on one side. It was noted that the sets of hands had been removed without scaffolding.

Recommendation to Council (unanimous):

That the Town Clerk investigates the options further and gathers the necessary information for a decision.

108.1.12 Automobile Club of North Wales: Beaumaris Green Show on Sunday 15 July 2018

Recommendation to Council (unanimous):

To agree to the request.

108.1.13 Straits Art Exhibition 20-27 August 2018

Recommendation to Council (unanimous):

To agree to the request.

108.1.14 Medrwn Mon: Annual Meeting at Iorwerth Arms, Bryngwran on Thursday 25 January at 3.00 pm

The Town Clerk provided details and asked Councillors to let him know if they wanted to attend.

108.1.15 Town & Community Councils Liaison Forum: Briefing Session on Wylfa Newydd Supplementary Planning Guidance at 7.00 pm on Thursday 25 January 2018

Councillor S Zalot normally attends but is unable to this time. No other Councillors were available.

108.1.16 Anglesey Half Marathon on 4 March 2018 – Proposed temporary road closures

The arrangements are the same as last year.

Recommendation to Council (unanimous):

To support the proposal.

108.1.17 Mr D T Evans: Reply to Council's response to letter of local issues

The Town Clerk addressed the issues raised in the letter. The Council's response did not go out immediately after the meeting but was not unusually delayed. In relation to the disciplinary investigation the Town Clerk outlined the facts for the benefit of Councillors: there was no 'confession' or 'signed document', an apology had been offered but not accepted, and the disciplinary panel found that the evidence did not support the allegations that had been made.

Councillors expressed the view that the investigation had been done properly but one party did not accept the result. A lesson learned is that everyone needs to be familiar with the complaints, grievance and disciplinary procedures.

Recommendation to Council (unanimous):

To reply explaining the situation encapsulating the information given by the Town Clerk.

108.1.18 Beaumaris Food Festival: Request to use the Green in 2018

The area requested is the same as 2017. The festival will be on 1 and 2 September. Use of the Green is requested from midnight 30 September to 1pm 3 September though there is some uncertainty about the start date. Some concern was expressed that Monday 27 August is a Bank Holiday and the Green will be busy that week.

Recommendation to Council (unanimous):

To agree to the request and to have a planning meeting to agree details and how best to work together.

108.2 Correspondence not read out

108.2.1	Anglesey County Council	Executive's Forward Work Programme
108.2.2	Anglesey County Council	Primary Schools Consultation meetings
108.2.3	Anglesey County Council	Budget proposals Consultation
108.2.4	Anglesey County Council	Gaol and Courthouse Press Release
108.2.5	Anglesey County Council	Pier User Group minutes
108.2.6	Anglesey County Council	Stickers for Waste Bins
108.2.7	Anglesey County Council	Child Burial fees
108.2.8	Anglesey County Council	T & C C Liaison Forum membership
108.2.9	Anglesey County Council	Anglesey PCSO contact details
108.2.10	Anglesey County Council	A545 letter acknowledgement
108.2.11	Councillor Carwyn Jones	Slope above Garth Bends
108.2.12	Menter Mon	New Venture – Sharing ideas
108.2.13	One Voice Wales	C & T Council Consultation events
108.2.14	Welsh Government	Public Appointment Vacancies
108.2.15	Llangefni Town Clerk	Reply to IRPW Annual Report
108.2.16	North Wales Police	Challenges faced by the Police Service
108.2.17	Lt Col (Retd) John Brooke	Remembrance Parade 2017
108.2.18	Councillor Ian Davies	Kingdom Security
108.2.19	Councillor G Evans-Jones	NRW Funding & Support 2017/18
108.2.20	Franco Zafiratos	Bird of Prey Demonstration

108.2.21	Zurich Insurance	CCTV footage of incident on Green
108.2.22	Chamber of Trade	Minutes of meeting 14 November
108.2.23	Matt Tapping	Moat pumping/drainage system
108.2.24	Richard Hallett	Donation to Bonfire & Fireworks
108.2.25	Graham Sizmur	Paranormal events at Gaol
108.2.26	David Livingston	Free parking on the Green
108.2.27	Age Cymru	Loneliness Roundtable
108.2.28	Gary Mayall	Holiday accommodation photographer
108.2.29	Morol N2K Marine	Liverpool Bay SPA
	<i>Councillors noted that the extension is to enhance protection for over-wintering Common Scooter. Progress will need to be monitored to make sure that proposals do not expand to affect current activities in the area.</i>	
108.2.30	Beaumaris Bowling Club	Thanks for donation
108.2.31	1 st Beaumaris Beavers	Thanks for donation
108.2.32	David Hughes	Thanks for donation
108.2.33	Beaumaris Rowing Club	Thanks for donation
108.2.34	Ambulance Service Union	Donation request
108.2.35	Action on Hearing Loss	Donation request
108.2.36	Urdd Gobaith Cymru	Donation request
108.2.37	Llangollen I M F	Donation request
108.2.38	Play Quest	Happy Valley Inspection Report
108.2.39	Anglesey County Council	Budget Consultation 2018/19
108.2.40	Anglesey County Council	Stakeholder Group Agenda 11 January
108.2.41	Anglesey County Council	Grow your Business drop-in 27 February
108.2.42	Councillor Lewis Davies	Haulfre meeting 15 January
108.2.43	Rev Neil Fairlamb	Church Clock and Tower
108.2.44	Woodturners	Town Hall Bookings 2018 and 2019
108.2.45	CCTV Services	Link to North Wales Police
108.2.46	Shareen Turner	Memorial Bench
108.2.47	Welsh Government	Local Toilets Strategies Consultation
108.2.48	John D Roberts	Retirement as Internal Auditor
108.2.49	CCTV User Group	Annual Report
108.2.50	Suzie Jones	Date for Bonfire 2018
108.2.51	Sarah Zalot/Ian Davies	Petition
108.2.52	BBC Wales	Response request for BBC Wales
108.2.53	Chester Civic	Sheriff's Breakfast invitation
108.2.54	North Wales Police	Consultation survey
108.2.55	European Walled Towns	Membership fee renewal
108.2.56	CAB Gwynedd	Donation request
108.2.57	Urdd Ynys Mon	Donation request
108.2.58	N R W	Liverpool Bay SPA
108.2.59	Medrwn Mon	Seiriol Alliance Meeting 13 February
108.2.60	Denbigh Town Clerk	Postponement of Walled Towns Dinner
108.2.61	Llandudno/Conwy	Seagull control
108.2.62	Ecolab	Hawking programme
108.2.63	Theatr Bara Caws	Donation request
108.2.64	Policy Forum for Wales	Conference 14 June 2018
108.2.65	CHC	NHS Wales Performers List
108.2.66	CHC	Waits in A & E feedback
108.2.67	One Voice Wales	February Training Programme
108.2.68	One Voice Wales	Recruitment/vacancies notices
108.2.69	One Voice Wales	Poor performance in the waste sector
108.2.70	One Voice Wales	Review of the Local Council Sector
108.2.71	Paul Green	Letter to Councillors
108.2.72	Jan deKoning	Giant Wheel at Beaumaris
108.2.73	Ian Davies	Site visit agenda
108.2.74	One Voice Wales	Public Service Graduate Programme
108.2.75	MK Illuminations	Request to meet re Festive Lighting

Councillors agreed that that a meeting should take place given the resolution passed to replace the Christmas Street lights.

108.2.76 Theatr Bara Caws Request for financial support

109.0 TO RECEIVE SUB-COMMITTEE REPORTS:

109.1 Audit & Personnel dated 8 January 2018

109.1.1 Item 4.1.

It was noted that Ellis Whittam are being consulted on several issues including VAT.

Recommendation to Council (unanimous):

That action to contact HMRC is postponed until Ellis Whittam's advice has been received.

109.1.2 Rates Estimates and Precept.

The Town Clerk noted that time is running out for submission of the request for a precept. A special F & P will be called in order to fix the rates estimates and precept.

109.1.3 Item 5.2. Mayors Allowance.

The Town Mayor left the meeting

Recommendation to Council (unanimous):

That an allowance of one third of the usual annual allowance be paid to the Mayor for the four months to be served in office. Advice will be taken on the practicalities of recovering some of the allowance from the previous mayor.

The Town Mayor rejoined the meeting

Recommendation to Council (one abstention)

With the above points to accept the report of the sub-committee.

110.0 REPORT ON MEETING WITH TREFI MON

The Town Clerk reported from the meeting. A survey of energy use in civic buildings had been completed. There are several opportunities for energy savings (e.g. LED bulbs) and grants may be available. The clustering proposal is progressing in particular with a view to a shared approach to taking on services (e.g. public toilets). The importance of involving the community in decisions about taking on responsibility (and therefore expense) of running services was discussed. This has relevance for taking on the gaol and courthouse.

Trefi Mon would like a Councillor to attend on a regular basis. Councillor S Zalot was happy to represent the Council.

111.0 UPDATE ON CEMETERY WORKS

Councillors received a report on the practical aspects of the proposed works. Councillors felt that a permanent opening at the top of the Cemetery would be useful for funeral access.

Recommendation to Council (unanimous):

That in future undertakers dispose of surplus soil from graves off site and that residents are informed of the proposed works.

112.0 ARRANGEMENTS FOR ASSET TRANSFER OF GAOL AND COURTHOUSE

Anglesey County Council would like to meet to discuss arrangements for the hand over. While some Councillors felt that discussions could not happen until after the elections others disagreed and felt that the present Councillors could form the Gaol and Courthouse Committee to begin to take forward arrangements. Staffing issues need to be discussed (possibly at an Audit and Personnel sub-committee) and a visit needs to be arranged. The possibility of working in tandem was welcomed as a way of learning about the operation and of possibly getting things done before the final hand over.

Recommendation to Council (unanimous):

To accept the offer to work alongside Anglesey County Council and to ask them to paint the court house before that start of the tourist season.

The Town Clerk drew attention to a Lottery Fund Road show on 24 January in Llangefni.

Recommendation to Council (unanimous):

To attend the road show and investigate sources of funding.

113.0 REPORT ON SEAGULL CONTROL IN CONWY

The results of the investigation of arrangements in Llandudno were reported. Nest removal requires a licence which would probably not be granted. Methods like hawks, model owls, and fire gels are not effective other than in the short term.

Recommendation to Council (unanimous):

To adopt the recommendation to install anti-roosting wires on the pavilion and to educate visitors not to feed the gulls e.g. by handing out leaflets at the green hut (or putting a message on the back of the parking tickets).

114.0 TOWN COUNCIL SOCIAL MEDIA POLICY

Recent events had highlighted the need for Councillors and staff to be able to respond to 'fake news' and unfounded rumours circulating on social media etc. A media policy (including social media) would give Councillors and staff guidance on what could and could not be said and would give staff in particular delegated powers (a halo of responsibility) to respond e.g. to dispel unfounded rumours or misunderstandings.

Recommendation to Council (unanimous):

To ask Ellis Whittam to develop a policy covering both Councillors and staff.

115.0 ACCESS TO DEFIBRILLATORS DURING THE NIGHT

Councillors noted that access to the defibrillator in the Bulkeley is good during the day (roughly 06.00 till 23.00) however night access is not so easy.

Recommendation to Council (unanimous):

To get an external cabinet for the defibrillator (estimated price £650).

The meeting closed at 21.00

.....
Chairman
Councillor C J Theakston

Date