

**MINUTES OF THE VIRTUAL MEETING OF THE FINANCE & PLANNING COMMITTEE OF
BEAUMARIS TOWN COUNCIL
HELD ON TUESDAY 26 MAY 2020 AT 7.00 PM**

PRESENT: The Town Mayor Councillor C J Theakston
The Deputy Mayor Councillor R A Jones
Councillor D T Evans
Councillor A N Gough
Councillor K M Jones
Councillor H Mattocks
Councillor D R Owen
Councillor J A Rowlands
Councillor J P Zalot

The Town Clerk was in attendance

APOLOGIES: Councillor D Gallichan
Councillor A J V Grant
Councillor L J Roberts
Councillor M Sarsfield
Councillor S Zalot

The Deputy Mayor took the Chair

3.0 DECLARATIONS OF INTEREST

4.0 TO CONSIDER PLANNING APPLICATION:

4.1 VAR/2020/26 – Casita, Beaumaris

Application under Section 73 for the variation of condition (02)(Approved plans) (15) (Slope stabilization) of planning permission reference 12C49M/VAR (Erection of 35 residential apartments for persons aged over 65) so as to allow amended slope stabilization scheme

Recommendation to Council (unanimous):

To reject the variation of planning permission in principle due on the grounds that the Town Council is opposed to this development and due to the effect on the environment and risk of landslide caused by surface water drainage in this particular area.

5.0 TO RECEIVE PLANNING DECISIONS

No planning decisions to receive

6.0 OTHER PLANNING MATTERS

No other planning matters to discuss

7.0 BILLS FOR PAYMENT

7.1 Balances as at 22 May 2020

Business Direct Reserve	326,403.33
General	59,310.57
Imprest	615.77
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Total	386,329.67

Less VAT due	0.00
Total£	386,329.67

7.2 **Imprest a/c payments since last meeting on 27 April 2020**

30 April Net Pay	10,963.07
7 May Net Pay	1,444.17
Gwynedd Council	4,049.10
HMRC	3,630.41
14 May Net Pay	1,583.09
21 May Net Pay	1,582.09

7.3 **Mastercard Payments (April)**

T W Ashenden

uk.meds.co.uk – Face masks for outdoor staff	242.99
Currys/PC World – Cables and adapter	22.34
Zoom – Video conference host fee	11.99

J A Waddicor

Amazon – Printer ink	20.79
Eureka direct – safety equipment for outdoor staff	173.88

N J Baguley

Petty Cash withdrawal	250.00
Mastercard Cash Withdrawal fee	7.50
Revill Mowers – parts for mower	28.31
Mastercard Finance charge	1.97

Total for month **£759.77**

7.4 **Bills for payment**

5833 Baron Hill Estate – Annual rents	11.13
5834 Besthost – Site Builder Studio	31.50
5835 Information Commissioner – Data Protection fee	40.00
5836 F E Roberts – Fuel, March	59.96
5837 ASL – Photocopier metered units	91.61
5838 Alpha Business Centre – Hand Sanitisers	197.82
5839 BTC Imprest a/c – Payroll, June	24,000.00
5840 Rowena – Parts for Mower etc	232.84

Total **£24,664.86**

It was proposed, seconded and carried unanimously that the bills be paid.

8.0 CORRESPONDENCE

8.1 Correspondence read out

- 8.1.1 Plantscape – scheduled installation date 1/06/20
The Town Clerk stated that the hanging baskets are due to be installed on 1/06/20. Watering arrangements are in place.
- 8.1.2 IOACC – Beaumaris Flood Alleviation, expected reopening 8/07/20.
Completion date for the works at present is 8/07/20.
- 8.1.3 NHS Banner
Request for support to put up a 'Thank You NHS Banner' in Town
Recommendation to Council (unanimous)
Following the recent success of lighting up Beaumaris Castle on 21/5/20 as a tribute to NHS workers and the road markings provided free of charge, it was recommended not to support a banner.
- 8.1.4 Bowling Green – Welsh Crown Green Bowling
Directive from Welsh Crown Green and Welsh Government – no bowling is permitted at present.
- 8.1.5 Observation Wheel – possible visit this year
A member stated this item was discussed at the Finance & Planning meeting on 16/12/19.
Recommendation to Council (unanimous)
It was recommended not to take up the offer on this occasion.
- 8.1.6 Welsh Water – damage to pump house wall
The Town Clerk stated that Welsh Water has been on site and a barrier has been erected to support the damaged area.
- 8.1.7 Virginia Crosbie MP – Community support
Recommendation to Council (unanimous)
The Town Clerk to invite the MP to our Council meeting once the coronavirus is over.
- 8.1.8 North Wales Walled Town Friendship Circle – cancelling 2020 events
The Town Clerk stated that all the events have been cancelled together with membership for 2020.
- 8.1.9 Tourist Information – office opening
A request has been received in order to obtain the Town Council view of opening the Tourist Information point.
Recommendation to Council
The Town Clerk to consult with the Tourist Information Volunteers in order to discuss a safe working environment.

7:20 pm Councillor K M Jones arrived

8.2 Correspondence not read out

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| 8.2.1 | Anglesey County Council | Executive's Forward Work Programme |
| 8.2.2 | Anglesey County Council | Successful Magnox funding |
| 8.2.3 | Anglesey County Council | Commemorating VE Day safely |
| 8.2.4 | Anglesey County Council | Public Protection team working over Bank Holiday |
| 8.2.5 | Anglesey County Council | Nature Reserve targeted despite closure |

- 8.2.6 Anglesey County Council Food Bank information
- 8.2.7 Anglesey County Council Waste and Recycling information leaflets
- 8.2.8 Anglesey County Council Fishing Kiosk enquiry
Town Clerk stated that this matter has been dealt with.
- 8.2.9 One Voice Wales National Awards
- 8.2.10 One Voice Wales I R Panel for Wales Annual Return
- 8.2.11 One Voice Wales Financial Impact Survey
- 8.2.12 One Voice Wales Land Release Fund information
- 8.2.13 One Voice Wales Prevention of Covid-19 at Care Homes Guidance
- 8.2.14 One Voice Wales Local Places for Nature (deadline 26 May)
- 8.2.15 Pinders Circus Visit to Beaumaris Green 2021
Town Clerk to contact Pinders to obtain their current plans for this year
- 8.2.16 HMRC Covid-19 Support
A member asked for further details of the support provided
- 8.2.17 Wales in Bloom Growing help in your Communities
- 8.2.18 Seiriol Alliance Volunteer Newsletter
- 8.2.19 Arwel Hughes Displaying flags on VE Day
- 8.2.20 Chester Civic Commemorating 75 years since end of WWII
- 8.2.21 Books Council for Wales Distribution Centre update
- 8.2.22 Medrwn Mon Covid-19 e-bulletin
- 8.2.23 Robert Macaulay Hanging Baskets
- 8.2.24 Steve MacVicar Opportunity for Young People
- 8.2.25 Tenovus Donation appeal
- 8.2.26 Wales CHC Press Release North Wales Watchdog
Town Clerk to circulate the press release

8.3 Facebook direct messages

The Town Clerk stated there were two messages:

- i) Mayor's message
- ii) Illuminations of the Castle for NHS support on the 21/05/20

9.0 TO RECEIVE SUB-COMMITTEE REPORT

9.1 Audit & Personnel dated 18th May 2020

It was proposed and seconded that the recommendations be accepted

10.0 GRANT APPLICATION FROM THOMAS CLOSE PLAY AREA ASSOCIATION

The Town Clerk explained the details of the grant application. A member raised concern regarding the Town Council carrying out maintenance work in this Play Area.

Recommendation to Council (unanimous)

That the Town Council pay the annual insurance this year only, subject to a meeting with Thomas Close Play Area Committee to discuss the way forward.

11.0 IMPACT OF CORONAVIRUS

The latest Business Plan was circulated to all Councillors. Various projects were discussed in relation to the current financial and Covid-19 situations regarding mitigating risks, reducing the burden on staff and social distancing.

Recommendation to Council

- i) To proceed with the painting of the Courthouse
- ii) That the Town Clerk consult with the Project Officer with regards to contactless payment and traffic management on the Green.
- iii) Removing the fee of using the Public Toilets this year, and obtaining refurbishment costs.

12.0 JOB EVALUATIONS

The Town Clerk explained the current situation and the need to circulate to all Councillors prior to the next Finance & Planning meeting.

13.0 COMMONWEALTH WAR GRAVES & HISTORIC POINTS

A request has been received from the Commonwealth War Graves Commission to place a sign at the entrance of cemeteries and burial grounds. The sign would indicate that there are Commonwealth War Graves contained within the cemetery. Also, Historic Points have requested to place a QR code plaque to the entrance to the cemetery.

Recommendation to Council (unanimous)

To erect a sign and plaque sympathetically to the wall or gate.

14.0 FINANCIAL TIMETABLE

14.1 Audit 2019/20

The Town Clerk explained the latest update from Audit Wales in that the annual accounts approval date has not changed, must be approved by Council by 30/06/20. If the Council is unable to approve the accounts by 30/06/20, it will need to publish a notice on our website and ensure that the accounts are approved as soon as possible afterwards.

Recommendation to Council

The Town Clerk to establish a completion date from the Internal Auditor and arrange a Council meeting before the end of June.

15.0 COUNCILLORS' ALLOWANCE 2020/21

A member stated that Councillor's allowance is paid automatically unless Councillors choose to opt out of receiving the payment. Further discussion took place regarding the use of payments.

Recommendation to Council

The Town Clerk to circulate the Councillor's Allowance form and make further enquiries regarding payments.

Meeting closed at 8:20pm

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Deputy Mayor
Councillor R A Jones

Date