

**MINUTES OF THE SPECIAL MEETING OF BEAUMARIS TOWN COUNCIL  
HELD ON TUESDAY 26 JUNE 2017 AT 8.00 PM IN THE TOWN HALL**

**PRESENT:** The Town Mayor Councillor J P Zalot  
The Deputy Mayor Councillor C J Theakston  
Councillor D T Evans  
Councillor A J V Grant  
Councillor K M Jones  
Councillor R A Jones  
Councillor H Mattocks  
Councillor D P Owen  
Councillor J A Rowlands  
Councillor M G Sarsfield  
Councillor S Zalot

**The Town Clerk was in attendance**

**APOLOGIES:** Councillor G Evans-Jones  
Councillor D W Gallichan

**The Town Mayor took the Chair**

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Councillor Gallichan's brother had died on Monday. It was resolved nem con to send a sympathy card to Councillor Gallichan

**24.0 DECLARATIONS OF INTEREST**

Councillor D R Owen declared a prejudicial interest in item 25.0 Beaumaris Food Festival as his company participates in and benefits from the Festival.  
Councillor J A Rowlands declared a prejudicial interest in item 25.0 Beaumaris Food Festival as Chair of the Canolfan which has received donations from the Food Festival.

*Councillor D R Owen left the meeting*

*It was resolved nem con to move into Committee*

**25.0 MEETING WITH ORGANISERS OF BEAUMARIS FOOD FESTIVAL**

The Town Mayor welcomed Mr Hefin Thomas and Mr Merfyn Jones, representatives of the Food Festival.

There was a discussion about the possible need to exclude the press and public. The Town Clerk advised that it was not necessary at this stage but it may be necessary for discussion of any financial matters that should be kept confidential.

It was acknowledged that donation requests are now normally considered twice each year in May and November. Leeway has been given in this case while the new arrangements settle in.

Councillors were appreciative of the success of the Food Festival

The area of the Green requested was clarified. Originally the whole Green had been requested. However, following earlier discussions with the Town Clerk, the Food Festival had amended its request. It was now asking for use of the whole of the main Green. RAYC racing would not be affected (the control box will be outside the security fencing). The hard standing alongside the main Green would be outside the security fencing.

Parking for the Food Festival will be on Castle Meadow. When the Food Festival originally asked to use the entire Green they had offered the Town Council the opportunity to run and manage the Castle Meadow parking. However this would have resulted in several operational issues (security, cash storage etc.). Alternative arrangements have now been made for the operation of Castle Meadow parking. The current proposal does result in a loss of parking space for the Town Council and a consequent loss of income. Last year income for the week of Bank Holiday Monday was £20,000. The following week (first week of September) income was £6000. It is believed that this year the Food Festival falls during school holidays. The Food Festival acknowledged the concerns and said that closure of the main Green for parking could be phased over Wednesday and Thursday. However they would need sole access on Friday 31 August for the final stages of the set up.

There was a discussion of insurance cover. A claim arising from last year's event has not yet been resolved.

The Food Festival carries £5,000,000 of public indemnity insurance. Individual contractors and stall holders have to have their own insurance (and food hygiene certificates) which are checked by trading standards. The Food Festival does not have employer's liability insurance. Volunteers are covered by the Canolfan insurance.

Lessons have been learned from last year's event. Insurance covers the whole Green not just the fenced area, all exhibitors will park within the fenced area.

The involvement of Anglesey County Council (Safety Advisory Group) was outlined. This group oversees all major events on the island (including for example the Victorian Christmas event).

Councillors expressed the view that £5,000,000 of cover might be considered low for such a large event. Doubling to £10,000,000 would only add a few hundred pounds to Festival costs. The Food Festival said they were willing to increase their cover.

There was a discussion of the donation request. Some Councillors expressed concern about the quality of the accounts presented in support of the donation request. There is no detail to show where the money has gone or the nature of costs incurred.

Resolved *nem con* to exclude the press and public so that the details of the Food Festival's finances could be discussed in confidence

*Councillor Rowlands left the meeting*

The Food Festival representatives outlined the financial arrangements of the Festival. They accepted that in future years more detailed accounts would have to be submitted in support of a request for support.

The accounts show that the Food Festival is a financially sound business.

Councillors noted that the Canolfan, a big beneficiary of the Food Festival, also receives significant direct support from the Town Council.

*Hefin Thomas and Merfyn Jones left the meeting to allow a private discussion of the Food Festival's requests.*

*Resolved nem con to readmit the press and public.*

#### **Recommendation to Council:**

To grant the Food Festivals requests to use the main Green and for a donation of £2,500 subject to the following conditions:

1. That public liability insurance cover is increased to £10,000,000
2. All stallholders park within the fenced area
3. The Food Festival will organise the parking on Castle Meadow, it will be properly insured. The Food Festival will acknowledge that they take responsibility for the parking area.

4. That parking on Castle Meadow will be free for visitors to the town who are not attending the Food Festival. Only those going to the Food Festival will be charged an entry fee for the Festival.
5. There will be a formal documented hand over of the main Green between the Town Council and Food Festival before and after the event.
6. There will be a phased hand over of the main Green to allow some public parking on Wednesday and Thursday.

Resolved nem con to move back into Council.

Resolved nem con to adopt the recommendations of the Committee.

*Hefin Thomas and Merfyn Jones rejoined the meeting.*

The decision of the Council was given to the Food Festival. The representatives thanked Council and agreed to the conditions.

The Food Festival asked for permission to use the Town Council logo on publicity material. Permission was given.

**The meeting closed at 21.52.**

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**Town Mayor  
Councillor J P Zalot**

**Date .....**