

**MINUTES OF THE MEETING OF THE FINANCE & PLANNING COMMITTEE OF
BEAUMARIS TOWN COUNCIL
HELD ON MONDAY 28 OCTOBER 2019 AT 7.00 PM IN THE TOWN HALL**

PRESENT: The Town Mayor Councillor C J Theakston
The Deputy Mayor Councillor R A Jones
Councillor D T Evans
Councillor A N Gough
Councillor A J V Grant
Councillor K M Jones
Councillor H Mattocks
Councillor D R Owen
Councillor J A Rowlands
Councillor M G Sarsfield
Councillor J P Zalot

**The Town Clerk was in attendance
Assistant Administrator was in attendance**

APOLOGIES: Councillor D W Gallichan
Councillor L J Roberts
Councillor S Zalot

The Deputy Mayor took the Chair

72.0 DECLARATIONS OF INTEREST

Councillor Zalot declared a personal interest in agenda item 11, Beaumaris in Bloom, declaring he is married to the chair of the organising committee 'Beaumaris in Bloom' and that the agenda item was seeking funding assistance.

The Chairman asked the meeting to bring forward item 13.0 'Purchase of Scaffolding Tower' and invited Councillor Mattocks to present his proposal.

73.0 PURCHASE OF SCAFFOLDING TOWER

A Councillor suggested 3 suppliers of scaffolding towers. It was noted that purchasing and owning this equipment would be both cost effective and enable flexibility in regard to future repairs compared with renting scaffolding towers which was costly.

Recommendation to Council (unanimous):

To accept and approve the purchase of a scaffolding tower, to be purchased with immediate effect subject to any necessary enquiries regarding health & safety and training.

Councillor Mattocks left the meeting.

74.0 TO CONSIDER PLANNING APPLICATIONS

74.1 DEM/2019/7, 10 & 13 Garages at New Street, Thomas Close & Hampton Way
Applications to determine whether prior approval is required for the demolition of the garages.

The Town Clerk informed the meeting that he had written to Anglesey County Council requesting that the consultation be deferred until at least 7 November 19 to allow for representations to be made on behalf of the users of garages and local residents.

A councillor asked what options had Anglesey County Council given for deciding on the garages.

Recommendation to Council (unanimous):

Town Clerk to write to Anglesey County Council asking for further information and clarification in regard to the plans for the garages, and for an extension in the consultation period, in order that Beaumaris Town Council can reply with its recommendations.

74.2 DAG/2019/16 Land at Bryn Bella, Beaumaris

Application to determine whether prior approval is required for the erection of an agricultural shed.

The Council noted there had been insufficient time to review the planning consultation. However it would be in favour of the erection of an agricultural shed.

Recommendation to Council (unanimous):

To advise Anglesey County Council that members are in favour of the application, but feel that more time should be allowed for responding to applications where an opinion is wanted on the need for planning approvals. Seven days is insufficient.

74.3 LBC/2019/37 Liverpool Arms, Castle Street, Beaumaris

Listed Building Consent for internal works

Recommendation to Council (unanimous):

To recommend approval

74.4 FPL/2019/258 Beaumaris Social Club, Steeple Lane, Beaumaris

Full application for the demolition of the existing building together with the erection of six one-bedroom flats in lieu.

The Town Clerk reported that he had contacted the empty homes officer and the planning department of Anglesey County Council asking for an extension to the consultation, which had been agreed.

It was noted that Anglesey County Council should properly engage with local residents about the planned site.

Recommendation to Council (unanimous):

The Council recommend supporting the application on the condition that a full consultation with residents and the Town Council takes place.

75.0 TO RECEIVE PLANNING DECISIONS

75.1 FPL/2019/176 1 & 1a Tros yr Afon, Beaumaris

Full application for the refurbishment of existing flats together with the creation of a new window and door opening
GRANTED

75.2 HHP/2019/206 1 Bulkeley Terrace, Castle Street, Beaumaris

Full application for alterations and extensions
GRANTED

75.3 HHP/2019/213 28 Church Street, Beaumaris

Full application for alterations and extensions
GRANTED

76.0 OTHER PLANNING MATTERS

76.1 CONS/2019/5 Various locations on Anglesey

Consultation on the intended removal of public payphones

A social media survey and letters from residents had raised their concerns of vandalism to the payphone in Llanfaes. It was noted that 10 calls had been made in 12 months from this phone box. The Chairman informed the meeting of the payphone on Maes Hyfryd which is also under consultation for removal.

Recommendation to Council (unanimous):

To write a letter requesting to retain both pay phones.

76.2 Proposed temporary road closures A5 Menai Suspension Bridge, Mona Road and A545 Menai Bridge to Beaumaris road on 1 March 2020 for Anglesey Half Marathon.

Temporary road closures from 8:00am – 10:30am on the A5 Menai Suspension Bridge and 8:30am – 12:30pm on the A545 from Menai Bridge to Beaumaris.

Recommendation to Council (unanimous):

To approve temporary road closures for the 1 March 2020 Anglesey Half Marathon, but ask that relevant signs are put out to confirm that businesses are still open and operating normally in the town.

76.3 The Town Clerk had asked Rhys Davies of Cadnant Planning to suggest dates for councillors to meet on site to discuss the proposed development at Henllys HPB.

77.0 BILLS FOR PAYMENT

77.1 Balances as at 25 October 2019

Business Direct Reserve	£306,022.63*
General	296,488.16
Imprest	331.48
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Total	602,842.27
Less VAT due	3,886.97
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	£598,955.30

* In addition to this sum £20,000 is set aside for the year-to-year working balance.

77.2 Imprest a/c payments since last meeting on 23 September 2019

26 September Net Pay	10,561.44
3 October Net Pay	1,808.55
10 October Net Pay	1,725.93
Gwynedd Council	2,642.23
HMRC	3,314.85
24 October Net Pay	1,737.70

77.3 Bills for payment

5665	Xpose Media – Date stickers for Bonfire Banner	24.00
5666	Snowdonia Fire & Security – Service at Courthouse	60.00
5667	One Voice Wales – Training Session x 2	80.00
5668	F E Roberts – Fuel, September	92.40
5669	ASL – Photocopier metered units	96.43
5670	HSS Hire – Hire of borer for Green	78.48
5671	D A Williams – Work carried out at Gaol	200.00
5672	BT – Phone/Broadband bills	215.74
5673	Arwel Williams – Work carried out at Gaol	450.00
5674	Cynan Electrical – Work carried out at Gaol etc	568.55
5675	A & C Landscapes – Winter bedding/maintenance	4,150.00
5676	Petty Cash	200.00
5677	BTC Imprest a/c – Payroll, November	24,000.00
5678	Snowdonia Fire & Security – Call-out to Gaol	64.50
There was a discussion concerning the apparent purpose of the aluminium business cards for a business and a spelling error on the cards. It was proposed, seconded and carried that that payment of the bill be deferred.		
5680	Snowdonia Fire & Security – Call-out to Gaol	151.26
TOTAL		£30,431.36

Resolved (unanimous): That the bills be paid.

78.0 CORRESPONDENCE

78.1 Correspondence read out

A member asked if correspondence was being sent to all Councillors. It was agreed that all Councillors should inform the office about how they would like to receive correspondence, either by email or post.

78.1.1 Welsh Government: Planning consultation Documents:

- 1 Delivery of housing through the planning system
- 2 Updated policy and guidance on Compulsory Purchase in Wales
- 3 Development, flooding and coastal erosion (Technical Advice Note 15)

Concern was expressed that one consultation closed on the 20 November 19. It was felt that there was insufficient time to properly consider the documents.

Recommendation to Council (unanimous):

To receive the consultation documents on the delivery of housing through the planning system, but to defer consideration of the other 2 consultations.

78.1.2 One Voice Wales: Welsh Government Consultation on National Development Framework 2020-2040 and draft letter of objection

Councillors noted that the consultation period closed on Friday 1 November 2019

Recommendation to Council (unanimous):

To write the Welsh Government to point out that it is a large consultation document that has only recently been received. It covers a 20 year plan and that further consultation with Council is required as the plan progresses.

78.1.3 Chamber of Trade: Christmas Lights in Margaret Street – Report on past survey

The Town Clerk reported on replies received from residents. Half of the responses were in favour.

Councillor N Gough, left the meeting at 7.45pm after declaring a personal interest as he lives on Margaret Street.

Recommendation to Council (unanimous):

The Town Mayor to discuss with the Chamber of Trade at the next meeting.

Councillor N Gough returned to the meeting at 7.50pm

78.1.4 One Voice Wales/Pageantmaster: VE Day 75 8-10 May 2020

The chairman informed the meeting that the working group had not yet met, but planned to before Christmas.

Recommendation to Council (unanimous):

To register participation of Beaumaris in the events

78.1.5 North Wales Police: Antisocial behaviour

The Town Clerk informed the meeting that Inspector Llinos Davies would be presenting to the Councillors at the next Council meeting on Monday 4 November 19.

78.1.6 Citizens Advice Bureau: Opening of new premises in Holyhead and AGM at 3.30 pm on Thursday 31 October

Councillors were encouraged to attend the scheduled AGM.

78.1.7 Food Festival and Runfest presentation event at Canolfan Beaumaris at 6.00 pm on Wednesday, 6 November 19

A Councillor recorded his apologies for this meeting.

78.1.8 NSPCC Carol Service at St Mary's Church at 7.00 pm on Monday 9 December

It was noted that the Audit and Personnel Sub-committee meeting had been moved from 9 to 10 December 19, enabling Councillors to attend the Carol Service.

The fire alarm went off. Councillors and staff exited the Town Hall as per the fire safety procedures. It was noted that 2 Councillors had not signed in to the meeting. The Town Clerk to write to the 2 Councillors explaining the requirements and obligations to sign into meetings. This was a fire drill.

The Project Officer arrived at 8pm.

The Town Clerk informed the meeting that the Pier consultation was scheduled for 5 November 19, 10am. Councillors to inform the office of their attendance as soon as possible.

79.2 Correspondence not read out

77.2.1	Anglesey County Council	Standards Committee, complaints and decisions
77.2.2	Anglesey County Council	Welsh Language Champions meeting 14 November
77.2.3	Anglesey County Council	Fireworks on Pier 2 November
77.2.4	Anglesey County Council	Street lights in Beaumaris
77.2.5	Anglesey County Council	Benches in White Lion Square
77.2.6	Cllr Carwyn Jones	Cruise Wales visit to Gaol
It was noted that a letter of thanks be sent to Cllr Carwyn Jones.		
77.2.7	Cllr Carwyn Jones	Manhole at Wexham St/Henllys Lane junction
77.2.8	One Voice Wales	Understanding Welsh Places
77.2.9	One Voice Wales	Beyond Zero Waste
77.2.10	One Voice Wales	Sector's use of digital mechanisms survey
77.2.11	One Voice Wales	State of the Nation report
77.2.12	One Voice Wales	Betsi Cadwaladr Reference Group meeting
77.2.13	One Voice Wales	Protecting Community Spaces
77.2.14	One Voice Wales	Everyday Ageism Campaign
77.2.15	One Voice Wales	Message from the Chief Executive
77.2.16	One Voice Wales	Community Asset Transfer Research
77.2.17	Walled Towns	AGM at Beaumaris 27 November
77.2.18	Caernarfon T Council	New Town Clerk

77.2.19	Mrs Jean Marshall	Thanks for reply and for voucher
	Mrs Marshall expressed her wish for her thanks to be given and recorded to the Town Mayor and Councillors of Beaumaris Town Council.	
77.2.20	John Weston	Offer of Woodland Trust free trees
77.2.21	North Wales Police	Hallowe'en and Bonfire planned events
77.2.22	IRP	Draft Annual Report Consultation
77.2.23	SLCC	Recruitment of Town Clerk for Bangor City Council
77.2.24	UK Highways A55	Proposed inspection of Bridge 5-7 November
77.2.25	SLCC	By-Election of SLCC Director
77.2.26	Plantscape	Autumn, winter and spring colour
77.2.27	Nationwide First Aid	First aid at events
77.2.28	Baron Hill Estate	Consent to use Castle for events
77.2.29	Bodedern C Council	Bus stop repair enquiry
77.2.30	Gwynedd Council	Pension Boards Employers Representative
77.2.31	BBC Wales	Live debate – audience members needed
77.2.32	European Walled Towns	'Building Peace through Heritage' Symposium
77.2.33	Laurence Smith	WHS Board Meeting draft minutes
77.2.34	Power for People	Proposed Council draft resolution
77.2.35	Chamber of Trade	Minutes of Meeting 10 September
77.2.36	DWF Law	DVD of incident
77.2.37	North Wales CHC	Questionnaire for Partners
77.2.38	CCTV Services	CCTV Camera issues
77.2.39	Zurich Insurance	Driving in the European Union after Brexit
77.2.40	Eisteddfod Mon 2020	Appeal for donation
77.2.41	Flood Warden Group	Community Flood Plan for Beaumaris
77.2.42	One Voice Wales	Job Vacancy Mid & West Wales Development Officer
77.2.43	One Voice Wales	Guidance re Duty under the Environment (Wales)
	Wales Act	
77.2.44	One Voice Wales	News Bulletin

79.3 Facebook – Direct Messages

It was reported that enquiries were made about the date and timing of the fireworks display.

80.0 TO RECEIVE SUB-COMMITTEE REPORTS:

80.1 Audit & Personnel dated 14 October 2019

Recommendation to Council (unanimous):

To accept the report of the Sub-Committee subject to a correction which was noted.

81.0 REPORT ON MEETING OF ONE VOICE WALES AREA COMMITTEE

Councillor Gough reported on the One Voice Wales Area Committee. The Welsh Government Consultation on National Development Framework 2020;- a broadband service; the next Welsh Champions meeting for One Voice Wales to be held on 14 November 19 and Community council changes were discussed.

82.0 RECRUITMENT OF COUNCIL OFFICER

The Town Clerk reported on the draft recruitment pack which had been prepared and which was based on the current job description, the recruitment packs for other local councils and the recruitment format used by Anglesey County Council.

It was proposed, seconded and carried unanimously that the press, public and staff should be excluded to allow for discussion of this post at 8.45pm.

During this period the following Recommendations were made to Council (unanimous):

- i) that the Chair of the Audit & Personnel Sub-Committee make any necessary enquiries to complete the Candidate Information Pack, and
- ii) that Ellis Whittam be asked to deal with the recruitment process.

It was then proposed, seconded and carried unanimously that the Press, Public and Town Council Staff be readmitted at 9.10pm.

83.0 CHRISTMAS TREE/CHRISTMAS LIGHTS

Due to the ongoing works in the Castle it will not be possible to install the usual Christmas Tree inside the gates. Alternative options had been sought by the Project Officer. He presented 3 options for a pre-lit LED artificial tree. Possible tree heights ranged from 7 to 9 metres. The base would be 4.5m. A to scale picture showed the height of the trees against the Courthouse in Castle Square. The trees have a 10 year warranty, but this excludes the lights. The Project Officer also noted that Anglesey County Council had given permission for the tree to be erected in the square.

A Councillor asked where the tree would be stored, and how would it be put up. Storage space has been identified and the tree would be put up in accordance with health and safety procedures over a 2 day period.

Recommendation to Council (unanimous):

To purchase a 9 metre tree with immediate effect.

A Councillor commented on the potential for antisocial behaviour around the tree. It was agreed that railings would be put around the tree, and the square has CCTV coverage.

84.0 BEAUMARIS IN BLOOM – UPDATE

It was noted that currently the Town Council rents planters and baskets from a supplier.

It was recommended that the Town Council actively engage with the Beaumaris in Bloom volunteer-led organising committee, to optimise the investment and management of floral displays and related services that the Council is responsible for. Increased improvement of management of suppliers to deliver high quality, planting and maintenance was essential. The Town Council to liaise with the organising committee to plan for floral displays.

2 options were presented for Beaumaris in Bloom 2020.

Option A – purchase of new planters in White Lion Square. Seek costs from a local nursery for plants and maintenance.

Option B – purchase of 7 new planters in White Lion Square and by library, together with four tiered planters, 30 self-watering hanging baskets, 8 lamp-post baskets and 5 railing planters, to include.

2 quotes had been obtained including one bearing the Town crest.

Recommendation to Council (unanimous):

The usual tendering process to be started immediately. Tenders to be examined by Beaumaris in Bloom organising committee and the Project Officer. The Committee to make the final decision on flowers to be used. The chosen supplier to have a meeting with the Chair of Beaumaris in Bloom and Project Officer in order to understand any local climate restrictions.

The Town Council to purchase 7 new planters for White Lion Square and one by the Library, four tiered planters, 30 self-watering hanging baskets, 8 lamp-post baskets and 5 railing planters. The Town crest to be added where possible.

Recommendation to Council (unanimous):

Town Council to support the Beaumaris in Bloom organising committee with an agreed sum to cover costs of planning and volunteer-led expenses.

85.0 FIREWORKS DISPLAYS

The Town Clerk informed the meeting that fireworks for New Years Eve would not be possible from the Castle, but could be planned and set off from Happy Valley.

The Town Clerk noted that the main Bonfire and Fireworks display was on Saturday 2 November 19, starting at 6pm with music and entertainment in the marquee. The Bonfire will be lit at 7:00pm and at 7:30pm the fireworks display will commence.

Meeting closed at 9.30pm

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Chair
The Deputy Mayor Councillor R A Jones