

**MINUTES OF THE MEETING OF THE FINANCE & PLANNING COMMITTEE OF
BEAUMARIS TOWN COUNCIL
HELD ON MONDAY 27 JANUARY 2020 AT 7.00 PM IN THE TOWN HALL**

PRESENT: The Town Mayor Councillor C J Theakston
The Deputy Mayor Councillor R A Jones
Councillor D W Gallichan
Councillor A J V Grant
Councillor K M Jones
Councillor H Mattocks
Councillor D R Owen
Councillor L J Roberts
Councillor J A Rowlands
Councillor M G Sarsfield
Councillor J P Zalot

**The Town Clerk was in attendance
Assistant Administrator was in attendance**

APOLOGIES: Councillor D T Evans
Councillor A N Gough
Councillor S Zalot

The Deputy Mayor took the Chair

113.0 DECLARATIONS OF INTEREST

Councillor D R Owen declared a prejudicial interest in item 2.0 in regard to the proposed development at the old Baths site for consideration of a new licensed destination cafebar and attraction as he is a local business owner.

Councillor J A Rowlands declared a prejudicial interest in item 6.1 in regard to a donation to the Canolfan Beaumaris as he is their Chairman.

114.0 VISIT BY MR ROBERT CHARLTON AND MS JANICE OLIVER TO DISCUSS PROPOSED DEVELOPMENTS AT OLD BATHS SITE

Councillor D R Owen left the meeting.

The Chair welcomed Mr Charlton and Ms Oliver, and thanked them for their presentation for the proposed developments of the old Baths site, which had been circulated prior to the meeting.

The Chair summarised the 3 requests which were detailed in the first page, they were:

- Grant of easement of right of way for contractors to renovate the building. Once open, to allow deliveries and services to the site.
- Be able to offer discounted parking after 6pm for paying customers to the site.
- Request for Town Council help with expertise in raising funds for phase 2 of the old Baths site project Lido.

A member had asked about how the parking might work for customers visiting the restaurant.

Mr Charlton explained that customers during the day time who wished to park on the Green would pay the normal day time parking charges, but he would like to see a discount or refund for customers parking after 6pm.

A member commented about how much discount could be put on the £1 parking charge.

A member stated that it would be premature to agree to access to the site until the Town Council had evidence of full planning approval.

Mr Charlton stated that he had a certificate of lawfulness for the site in regards to a restaurant and visitor attraction.

A member stated that planning permission from IoACC for the site needed to be scrutinised by the Town Council subject to any decisions about access and discounts for parking.

Mr Charlton offered to send the certificate of lawfulness to the Town Council.

A member suggested that the discount or payment for parking on the Green by customers could be borne by the restaurant.

A member stated that if access were to be agreed it should be time limited and non-transferable.

The Town Clerk explained that past occupiers and owners of the site had been granted a licence with restrictions which was time limited and non-transferable.

A member stated that the presentation was excellent, and covered details of a restaurant, but it did not have any further details about a development of a lido.

Recommendation to Council:

To grant a time limited and non-transferable licence for access to the old Baths site to be reviewed after two years, subject to the Town Council taking legal advice. Passed by a majority, one abstention, one against.

Recommendation to Council:

That the Town Council does not offer a discount on parking after 6pm on the Green. Passed by a majority, one abstention, one against.

It was noted that the Council would be willing to discuss and support the proposed phase 2 of the plans for the Old Baths site.

A member raised his concerns and explained his reasons for voting against the two recommendations as he believed the Council were deciding on items that had not been thought through properly, and the proposal lacked a clear overall plan.

Councillor D R Owen rejoined the meeting.

115.0 TO CONSIDER PLANNING APPLICATIONS

115.1 HHP/2019/294 and LBC/2019/44 31 Wexham Street, Beaumaris
Full application for alterations and extensions and Listed Building Consent for the work

Recommendation to Council (unanimous):

To recommend approval.

115.2 FPL/2019/327 Land adjacent to Ffordd Eglwys, Llanfaes, Beaumaris
Full application for the erection of 5 dwellings with the construction of vehicular access

There was a discussion about providing affordable housing for local people. A member raised concerns that further property development may happen on the green belt areas of Llanfaes.

The Chair explained that following an invitation a number of councillors attended a site meeting on 15 November 2019 and summarised the view of the councillors present.

Recommendation to Council:

To reject the planning application FPL/2019/327 on the grounds of the location being unsuitable, as it is a green field area. It was considered that there were more suitable locations nearby. Passed by a majority, one against.

- 115.3 FPL/2019/330 Land at Henllys Hall Farmhouse, Llanfaes, Beaumaris
Full application for the erection of 5 dwellings with the creation of new access and associated development

Recommendation to Council:

Proposed, seconded and carried by a majority that the planning application FPL/2019/330 be recommended subject to all trees being maintained in the proximity of the site.

116.0 TO RECEIVE PLANNING DECISIONS

49 Wexham Street – HHP/2019/247, full application for alterations and extensions, and the erection of a shed.
GRANTED.

117.0 OTHER PLANNING MATTERS

None.

118.0 BILLS FOR PAYMENT

118.1 Balances as at 27 January 2020

Business Direct Reserve	£326,187.01
General	162,495.93
Imprest	17,150.96
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Total	£505,833.90
Less VAT due	12.08
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	£505,821.82

118.2 Imprest a/c payments since last meeting on 16 December 2019

19 December	
Net Pay (includes payments over Christmas/New Year)	7,868.12
9 January 2020	
Gwynedd Council	2,602.20
HMRC	1,614.18
Net Pay	1,338.43
18 January	
Net Pay	1,295.61

23 January	
Net Pay	1,265.15

118.3 Mastercard Payments December

T W Ashenden

Indeed - Recruitment advertising	15.10
Indeed - Recruitment advertising	76.19

N J Baguley

Lime Stuff - Lime wash for Gaol	144.00
Lime Stuff - Lime wash for Gaol	69.50
All Slates UK - Slates for Gaol	15.60
All Slates UK - Slates for Gaol	57.60
Lime Stuff - Claypaint etc for Gaol	134.00

Total for month	£511.99
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118.4 Bills for payment

5735 Florabundance - Presentation bouquet	30.00
5736 Guild of Macebearers - Annual membership	35.00
5737 Anglesey C C - Contribution to dog bag dispensers	37.50
5738 SSE Swalec - Supply to Exit Barrier	37.97
5739 ASL - Photocopier metered units	87.29
5740 BT - Supply to Attendants' Hut	100.84
5741 F E Roberts - Fuel, November & December	118.26
5742 Robert Luffman - Plumbing works at Happy Valley	120.00
5743 Evans Bros - Items for Gaol repairs etc	202.26
5744 D A Williams - Roof repairs etc at Gaol	300.00
5745 Western Platforms - Hire of Cherrypicker	366.00
5746 SLCC - Recruitment advertising	382.80
5747 Cymen Cyf - Recruitment translation service	408.00
5748 Llanfaes Comm Centre - Donation to Christmas party	450.00
5749 Liverpool Arms Hotel - Staff Christmas Party (19)	455.05
5750 Reach Publishing Services - Recruitment advertising	672.00
5750 Wyn Hughes - Repair works at Green	755.00
5751 Anglesey C C - Christmas lights sockets in Church St	907.44
5753 Merlin Fireworks - New Year's Eve display	3,720.00
5754 Canolfan Beaumaris - Contribution 2018/19 & 19/20	11,750.00
5755 Blachere Illumination - New Festoon/Motif lights	16,619.52
5756 BTC Imprest a/c - Payroll, February	3,000.00
5757 Petty Cash (Cheque)	200.00
5758 121 Office Furniture - Reception desk for Gaol	1,213.04
5759 BT - Overdue account for Gaol	106.48
5760 BT - Broadband Service	113.16
5761 Arwel Williams - Repairs at Courthouse	260.00
5762 Symbio - Fertiliser Spreader	750.00

Total	£43,197.61
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118.5 Donation to Canolfan Beaumaris

Councillor J A Rowlands left the meeting.

The Town Clerk referred to correspondence received in December 2019 from Steve McVicar regarding financial support from the Town Council. Some monies had not

been received from community councils to make up the balance of the set donation. Should any donations come in from the community councils a deduction would be made to the forecasted support for next year 2020/2021.

Recommendation to Council: (unanimous)

To pay the donation of £11,750 to the Canolfan Beaumaris.

Councillor J A Rowlands rejoined the meeting.

The Chair requested that item 13 on the agenda 'Report on donation request from David Hughes Community Centre' be discussed next.

The Town Clerk gave an explanation of the draft minutes of the meeting of the Town Council held on Monday 6 January 2020. He stated that it had been agreed to support a donation request subject to asking David Hughes Community Centre to waive its fees for any non-profit making organisations who wish to use their Centre in line with the Canolfan. The David Hughes Centre had responded that most organisations hiring the centre were non-profit making organisations, therefore this was a moderate but important income for the centre.

It was noted that the draft minute did not accurately reflect the proposal that was made at the time and should have read, 'subject to asking David Hughes Community Centre to waive its fees for any non-profit making organisations that are showcasing the Town'.

The Town Clerk to speak with the treasurer of the David Hughes Community Centre to progress the donation request.

Resolved (unanimous):

That the bills be paid, except the donation to the David Hughes Community Centre. Total revised to pay £43, 197.61.

119.0 CORRESPONDENCE

119.1 Correspondence read out

119.1.1 One Voice Wales: Annual Financial Timetable of actions for small and medium size Councils

Recommendation to Council: (unanimous)

To refer the 'Annual Financial Timetable of actions for small and medium size Councils' to the Audit and Personnel Sub-Committee.

119.1.2 Valuation Office: Parking Ground, The Green, Beaumaris

The Town Clerk gave an update of the situation with the valuation of the Green. The matter had been ongoing since 2017. A member suggested that the Council should seek legal advice. Further progress would be reported at the next Finance and Planning Committee meeting.

119.1.3 North Wales Community Health Council: Meetings to discuss vascular services

Future dates are:

12 February 2020 – 10am to 12pm – Town Hall, Llangenfi

28 February 2020 - 10am to 12pm – War Memorial Hall, Amlech

Recommendation to Council: (unanimous)

That a notice be put up in the Town Hall, the Town Council's Facebook page, and the local Doctor's surgery.

119.1.4 Government Digital Service: Need for new email address

Recommendation to Council: (unanimous)

That the office make necessary enquires into required Town Council email addresses.

119.1.5 Lord Chamberlain Theatre: Request for late opening of Castle Toilets on 19 June 2020.

Recommendation to Council:

To support the request, passed by a majority, one against.

119.1.6 Walled Towns Friendship Circle: Annual Dinner at Caernarfon Golf Club on Saturday 15 February 2020.

The Chair stated that she would be attending. It was noted that all Councillors and partners were welcome to attend, and that they should inform the office accordingly.

119.1.7 Seiriol Alliance: Meeting at 6.00 pm Tuesday 18 February 2020 at Llandegfan Village Hall

Noted.

119.1.8 Date of Charity Fayre on 'Stones' area of Green - 30 August 2020

Recommendation to Council: (unanimous)

To support the Charity Fayre, subject to the normal terms and conditions regarding the use of the Stones area of the Green.

119.1.9 Date of 2020 Runfest - Sunday 13 September

Noted.

119.1.10 Anglesey Half Marathon – 1 March 2020: Request for Flood Barriers to be open

Recommendation to Council: (unanimous)

For the Flood Barriers to be open subject to weather conditions and no flood warnings out at the time.

119.1.11 North Wales Police: Damaged sea front benches

The Town Clerk stated that North Wales Police were investigating criminal damage done to 2 benches on the Green. One was a private memorial bench and the other one was a Town Council bench. The young farmers offered the monies raised at the tug of war on New Year's Day to be used to replace the private memorial bench. The Office had ordered this, and it would be reinstated shortly.

Recommendation to Council: (unanimous)

To raise a formal complaint to North Wales Police regarding the damage to the Town Council bench.

119.1.12 The Chair reported on a St David's Day Parade to be held on Tuesday, 3 March 2020 for primary school children in the David Hughes catchment area. This would start on the Green and would finish at the Canolfan. A request was asked for free parking of coaches on the Green and to provide members of staff for marshalling. It was noted that this is a prestigious occasion and a good event for Beaumaris to host.

Recommendation to Council: (unanimous)

To give free parking to coaches and marshals to be provided on the day. The Town Council flags to be put out.

119.2 Correspondence not read out

119.2 Correspondence not read out (file available to view in Council Chamber)

119.2.1 Anglesey County Council Executive's Forward Work Programme

119.2.2	Anglesey County Council	T & C C Liaison Forum Papers
119.2.3	Anglesey County Council	Footpath into Mill Lane
119.2.4	Anglesey County Council	West End and Castle Court slabs
119.2.5	Anglesey County Council	Support for Welsh Language Champions
119.2.6	Anglesey County Council	Workshop at Oriel Mon
119.2.7	Seiriol Alliance	Minutes of meeting 14 November/Constitution
119.2.8	One Voice Wales	Changes to planning and related application fees
119.2.9	One Voice Wales	National Awards Conference 26 March
119.2.10	One Voice Wales	SuDS – proposed amendments to 2 orders
119.2.11	One Voice Wales	Response to Consultation LG & Elections
119.2.12	Llangefni Town Council	CCTV - Sharing of Personal Information
119.2.13	Caernarfon Town Council	Mayor's Inauguration Evening 21 May
119.2.14	Conwy Town Council	Mayoral Inauguration 18 May/Civic Service 19 July
119.2.15	Beaumaris Bowling Club	New Fertiliser Spreader
119.2.16	Liz Millman	Request from Beaumaris, Australia – Chess
119.2.17	Ellis Whittam	Contracts & Handbook update request

The Chair commented on 119.2.17 a reminder email from Elis Whittam (the Town Council's HR specialists) regarding the draft 'contracts and handbook update request'. The Chairman of the Audit and Personnel Sub-Committee had replied back to Ellis Whittam directly. This would be a future agenda item for an Audit and Personnel Sub-Committee meeting.

119.2.18	Councillor D Owen	Report on criminal damage on sea front
119.2.19	Office for National Statistics	Quarterly Vacancy Survey
119.2.20	Walled Towns	Minutes of AGM and Quarterly Meeting
119.2.21	Mr D Roberts	ACNW Show on Beaumaris Green 26 July
119.2.22	Theatr Bara Caws	Request for financial support
119.2.23	Owl Cymru	Request for financial support
119.2.24	Sprytar	Community Treasure Hunts in Parks
119.2.25	Anglesey Tourism Assn	N W Business Academy schedule for 2020
119.2.26	A & S Landscape	Canopy supply offer
119.2.27	Welsh Government	The Playing Field Disposal guidance
119.2.28	Welsh Government	Draft NDF Consultation
119.2.29	Planning Aid Wales	Planning Events

119.3 Facebook direct messages
There were no updates.

120.0 TO RECEIVE SUB-COMMITTEE REPORTS:

120.1 Audit & Personnel dated 13 January 2020

Recommendation to Council (unanimous):

It was proposed and seconded that the report be adopted.

1201.1 A member commented on the refurbishment of the fire escape and asked for more details to be amended within the minutes. The amendment is: 'A member asked about when the fire escape was to be refurbished. It was reported that the Project Officer was looking into this and had approached various specialist companies for advice and quotations.'

With the above change the minutes were accepted.

121.0 RATES ESTIMATES 2020-2021

The Chair thanked the Town Clerk and the Administrative Officer for their hard work in regard to the rates estimates.

The Town Clerk gave an overview of the rates estimates and reported a proposed 0.6% increase to the precept. Given good revenues there is flexibility to manage the finances throughout the coming year.

A member reported on the condition of the drainage at the allotments which is the responsibility of the Town Council. Money needed to be allocated to fix the drainage problems.

A member suggested that the required drainage works for the allotment could be factored in with the Green regeneration requirements.

A member stated that there was no provision for the agreed refurbishment of the public toilets.

It was noted that the page outlining leases needed to be revised. This should be referred to an Audit and Personnel Sub-Committee meeting.

The allocation for the Green regeneration seemed to be low. The Town Clerk explained that overall there was £48k for the Green.

A member commented that the expenditure on VAT for the coming year was higher than the previous year. It was noted that the VAT payable was dependent on income that was expected to increase.

It was noted that some items in the precept calculation did not appear in the earlier pages of the estimates. This would be amended.

A member noted the allocation requirements needed for the Town Hall.

The Chair asked for clarification and whether there was provision for this.

The Town Clerk explained that a payment of £2.5k was expected in respect of CCTV contribution from Trefi Mon.

Recommendation to Council: (unanimous)

The Town Hall refurbishment be an agenda item for the next Finance and Planning Committee meeting.

Recommendation to Council: (unanimous)

It was agreed subject to the amendments that were discussed that the rates estimates be approved for presentation to Full Council.

122.0 REVISED MODEL FINANCIAL REGULATIONS

The revised model financial regulations document had been circulated to the members prior to the meeting. The Chair proposed that the paper be reviewed by the Audit and Personnel Sub-Committee.

Recommendation to Council: (unanimous)

To review the revised model financial regulations document at a future Audit and Personnel Sub-Committee.

123.0 DATES OF FUTURE MEETINGS

The draft dates of future meetings had been circulated. Further dates for the Audit and Personnel, the Greens and Buildings and the Allotments Sub Committees needed to be added. If there are any other dates that should be added to the schedule please could members inform the office. The office would finalise the list of all meetings and circulate the revised programme of dates of future meetings.

124.0 DAMAGE TO VEHICLES ON GREEN

The Town Clerk reported on damage to a car that had parked on the Stones area of the Green on New Year's Eve. The driver had incurred damage to the underneath of their car on a low lying stone. The Town Clerk advised that two low lying stones should be removed.

It was suggested that all the Stones be removed from that area of the Green, as they caused a number of inconveniences to users of the Green and were a potential health and safety issue.

A member stated that the Stones had been originally sited there for a temporary period of 12 months, and had not been removed due to funding issues. It was also noted that there is a similar circle of stones in the Primary School Grounds.

A member stated that he would like the Stones to remain on the Green.

Another member suggested that the circle of Stones be relocated to somewhere else in town.

Recommendation to Council:

To remove the Stones, and relocate them to a suitable location in the Town. Passed by a majority, one against.

It was reported that a second vehicle had been damaged on the Green. A van had caught light at around 5 o'clock on Tuesday, 7 January 2020. The Fire and Police services dealt with the incident. The van had been towed away after.

125.0 REPORT ON DONATION REQUEST FROM DAVID HUGHES COMMUNITY CENTRE

Agenda item covered in 'bills for payment.'

126.0 PURCHASE OF NEW PLANTERS FOR 2020 SEASON

A member reported on the tendering process and status of the quotes that had been received for the floral displays and maintenance required for the Town.

Recommendation to Council: (unanimous)

To retain Plantscape to provide the specified hanging baskets and their necessary installation.

Recommendation to Council: (unanimous)

To use Castle Gardens for the Planters and Haulfre Gardens for the borders and beds.

It reported that only one company could provide the Planters. The cost of the permanent planters with the Town crest and other signage would be £8,791.31 + VAT. The purchase of Planters had been agreed at a previous meeting.

127.0 REPORT ON MEETING WITH RHUN AP IORWERTH AM TO DISCUSS LOCAL GOVERNMENT AND ELECTIONS (WALES) BILL

It was reported that 3 Councillors and the administrative assistant met with Rhun ap Iorwerth to discuss the draft bill. Following the meeting the Town Council submitted feedback ahead of the January deadline to the Senedd Communities Committee. Rhun ap Iorwerth commented on how the Town Council had been proactive in seeking to discuss the draft bill. It was agreed that regular updates on the Bill's progress through the legislative process would be forthcoming.

128.0 UPDATE ON ARRANGEMENTS FOR 75TH ANNIVERSARY OF VE DAY

The Chair informed the meeting of the working group having met twice to discuss potential events to commemorate the 75th anniversary of VE day. The second meeting had included Reverend Robert Townsend to discuss the Church's involvement and the bell ringers. It was noted that on Friday (UK Bank Holiday) 8th May 2020 the following programme was suggested, and to include:

- Last Post
- Pipers playing Battle's O'er and a specially composed tune VE 75 Years
- and ringing out for peace.

It was discussed whether proceedings should be held at the Cenotaph or White Lion Square. If held on White Lion Square then a large screen would be a good idea to show appropriate images of the commemorative occasion, to act as a focal point.

Recommendation to Council: (unanimous)

It was proposed that the occasion should be held at White Lion Square.

The meeting closed at 9:45pm

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Chair
The Deputy Mayor Councillor R A Jones