

**MEETING OF THE FINANCE AND PLANNING COMMITTEE OF
BEAUMARIS TOWN COUNCIL
HELD ON MONDAY 23 SEPTEMBER 2019 AT 7.00 PM IN THE TOWN HALL**

PRESENT: The Deputy Mayor Councillor R A Jones
The Town Mayor Councillor C J Theakston
Councillor D T Evans
Councillor D W Gallichan
Councillor A N Gough
Councillor A J V Grant
Councillor K M Jones
Councillor H Mattocks
Councillor D R Owen
Councillor L J Roberts
Councillor M G Sarsfield
Councillor J P Zalot
Councillor S Zalot

**The Town Clerk was in attendance
Assistant Administrator was in attendance**

APOLOGIES: Councillor J A Rowlands

The Deputy Mayor Councillor R A Jones took the Chair

52.0 DECLARATIONS OF INTEREST

Councillor D R Owen declared a prejudicial interest in item 10.0 White Lion Square block bookings and item 11.0 Food Festival as business owner in the town.
Councillor S Zalot declared a prejudicial interest in item 13.0 Beaumaris in Bloom because of a relative leading 'Beaumaris in Bloom'
Councillor S Zalot declared a prejudicial interest in item 5.0 Bills for payment, a cheque being paid to a relative.

The Chairman asked the meeting to bring item 13.0 'Beaumaris in Bloom 2020' to the head of the agenda, and welcomed Mrs Sarah Zalot to present her plan.

Beaumaris in Bloom 2020

The presentation outlined the overall aims of Beaumaris in Bloom 2020. It was stated that containers are currently rented. A suggestion was made that purchased branded containers would be a good investment. A discussion considered the tendering process and options for suppliers to supply plants and supporting maintenance. A local nursery could supply plants and some maintenance services.

Recommendation to Council (unanimous):

Mrs Sarah Zalot to present a finalised proposal for Beaumaris in Bloom 2020 for the next F+P meeting of the 21st November 2019.

53.0 TO CONSIDER PLANNING APPLICATIONS:

53.1 LBC/2019/32 Church Bank, 28 Church Street, Beaumaris
Listed Building Consent for alterations and extensions

53.2 FPL/2019/254 Kingsbridge Caravan Park, Camp Road, Llanfaes
Full application for the erection of a shed

Recommendation to Council (unanimous):
To recommend approval

54.0 TO RECEIVE PLANNING DECISIONS

None

55.0 OTHER PLANNING MATTERS

It was brought to the attention of the meeting about the demolition of garages at Thomas Close, New Street and other locations in town. A local resident's letter dated 23 September '19 was read out. The Chairman informed the meeting that Anglesey County Council had apologised for not carrying out a consultation with Beaumaris Town Council, and that the notices for demolition should not have been put up. The office will write to reply to the local resident's letter of concern.

Recommendation to Council (passed as a majority, with one abstention):
To contact Anglesey County Council (Alwyn Roberts) to report back to the council for an explanation of the garages and the correct consultation plans and procedures.

55.1 CONS/2019/5 Various locations on Anglesey

Consultation on the intended removal of public payphones

Recommendation to Council (unanimous):

Solicit feedback via Facebook of the Llanfaes payphone

55.2 Proposed development at Henllys HPB

Recommendation to Council (unanimous):

To arrange a site visit for the Councillors to review the proposed development at Henllys HPB

56.0 BILLS FOR PAYMENT

56.1 Balances as at 23 September 2019

Business Direct Reserve	£325,967.26*
General	297,659.51
Imprest	-57.81
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Total	623,568.96
Less VAT due	41,412.19
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	£582,156.77

* In addition to this sum £20,000 is set aside for the year-to-year working balance.

56.2 Imprest a/c payments since last meeting on 22 July 2019

25 July Net Pay	9,180.03
1 August Net pay	1,807.63
8 August Net Pay	1,774.54
Gwynedd Council	2,118.50
HMRC	3,023.16

15 August	
Net Pay (two weeks – staff on leave)	3,511.12
29 August	
Net Pay	11,935.93
5 September	
Net Pay	2,269.16
Gwynedd Council	2,153.19
HMRC	4,257.20
12 September	
Net Pay	2,065.02
19 September	
Net Pay	1,944.25

56.3 Cheques signed between meetings

5630 D Bennett – Incorrect payee (cheque reissued)	450.00
5635 BTC Imprest a/c – Extra staff etc	2,000.00
5635 Majestic Wine – Wine, glasses for Mayor’s Sunday	443.40

56.4 Bills for payment

5636 Mrs S Zalot – Plants for Beaumaris in Bloom	44.55
5637 Anglesey Tourism – Annual membership	65.00
5638 Alpha Business Centre – Stationery	72.56
5639 Gentworks – Antibactericidal Cleaner	84.00
5640 J R Webster – Safety boots for staff	99.00
5641 ASL – Photocopier metered units	102.65
5642 F E Roberts – Fuel, August	124.97
5643 Menai Tool Hire – Marquee tool	135.60
5644 Galleon Supplies – Public Toilets goods	418.20
5645 Starboard Systems – Scribe Accounts package	619.20
5646 D A Williams – Repair of roof at Gaol	800.00
5647 Huws Gray – Materials for Gaol roof repair	897.47
5648 Emblem Print – Goods for Gaol Shop	1,667.52
5649 CCTV Services – Maintenance Contract	3,044.24
5650 Ellis Whittam – H R Services	4,092.90
5651 Mrs B Williams – Visit to Ystradgynlais	210.02
5652 Andersons Wholesale – Victorian Weekend	1,287.48
5653 Cash – 3 x Employee recognition awards	180.00
5654 Petty Cash	200.00
5655 BTC Impresr a/c – Payroll October	24,000.00

Total	£38,145.36
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Resolved (unanimous): That the bills be paid.

It was noted by the meeting concerns of the amount of income in the Town Council’s bank account.

Request for an agenda item on the next F+P meeting to review planned expenditure projects and any other capital expenditure projects.

57.0 Correspondence

57.1 Correspondence read out

57.1.1 One Voice Wales: Revised Model Financial Regulations

Office to circulate to all councillors.

57.1.2 Valuation Office Agency: Information Request

Town Clerk to respond to Information Request.

57.1.3 Institute of Welsh Affairs/One Voice Wales: Understanding Welsh Places

Town Clerk to action.

57.1.4 BDO Ltd: CONCLUSION OF AUDIT OF COUNCIL'S ACCOUNTS FOR YEAR ENDED 31 MARCH 2019.

The Town Clerk reported that the documents concluding the audit had been received along with the notices to be displayed. The Annual Return was presented to Council. There were no issues arising. The Town Clerk asked the meeting to reaffirm the annual returns. Council accepted the annual returns and congratulated the Administration Officer for all her hard work. The Town Clerk given powers to act, enabling the public notice to be published to the community for anyone to scrutinise the annual returns and audit findings.

Recommendation to Council (unanimous):

To accept and approve the Annual Return for year ending 31st March 2019.

57.1.5 A local resident: Obstructions on pavements

An original letter of complaint received from a local resident in May 2019 was discussed in the F+P meeting of 28 May 2019. County Councillor Alun Roberts of the Seriol Ward had written to Anglesey County Council raising the complaint. No reply had been received from Anglesey County Council. The local resident had written again to Beaumaris Town Council on the 28 August 2019, copying the correspondence to two Councillors asking for an acknowledgment of her original letter and whether Beaumaris Town Council had any update from Anglesey County Council.

Recommendation to Council (unanimous):

To acknowledge all correspondence upon receipt.

Recommendation to Council (unanimous):

Office to write as a matter of urgency to the local resident regarding obstructions on pavements.

57.1.6 Llangoed Community Council: Request from Anglesey County Council for funding towards repair of polytunnels at Gerddi Haulfre

Resolved to seek further clarification on the request.

57.1.7 Ysgol Beaumaris: Request for funding for external box for defibrillator

Recommendation to Council (unanimous):

Beaumaris Town Council to buy the external box for defibrillator. To enable public access at all times.

57.1.8 Cathedral Leasing: New contract for hygiene services. Received.

57.1.9 Support for Canolfan Beaumaris

Recommendation to Council (unanimous):

Town Clerk to allocate agreed funding to the Canolfan.

57.1.10 Proceeds from Seiriol Community Cycle Ride

Town Clerk has written a letter of thanks and stated the proceeds would go to the Mayor's Charity Fund.

57.1.11 Woodturners Association of Gwynedd: Bookings for 2020

The Town Clerk confirmed the dates had been agreed with the office.

57.1.12 Pinders Circus: Request to visit in 2020

The Town Clerk confirmed the dates had been agreed with the office.

57.1.13 One Voice Wales: Anglesey Area Committee meeting on Thursday 26 September

It was confirmed that Councillor N Gough would be attending this meeting.

58.2 Correspondence not read out

57.2 Correspondence not read out (File available to view in Chamber)

57.2.1	Anglesey County Council	Executive's Forward Work Programme
57.2.2	Anglesey County Council	Order for the Morlais Demonstration Zone
57.2.3	Anglesey County Council	Chair's Sunday Service 13 October
57.2.4	Anglesey County Council	Future of Welsh (Market) Towns
57.2.5	Anglesey County Council	T & C Councils Liaison Forum Minutes
57.2.6	Anglesey County Council	Web Based General Public Register
57.2.7	Anglesey County Council	T & C C Welsh Language Champions
57.2.8	Anglesey County Council	Rating Row, Beaumaris
57.2.9	One Voice Wales	News Bulletin
57.2.10	One Voice Wales	App for Community Councils to survey hedgerows
57.2.11	One Voice Wales	Strategy for Flood/Coastal erosion risk management
57.2.12	One Voice Wales	Reminder – Conference 5 October
57.2.13	One Voice Wales	News from Carnegie UK Trust
57.2.14	One Voice Wales	Age-friendly Wales Newsletter
57.2.15	One Voice Wales	T & C Councils' duty to maintain & enhance biodiversity
57.2.16	One Voice Wales	Recruitment of additional training associates
57.2.17	One Voice Wales	Training Opportunities
57.2.18	Senedd Insight	Managing Mental Health in the Workplace
57.2.19	Canolfan I Rowlands	Thanks for donation for Insurance Premium
57.2.20	Planning Aid Wales	Responding to Planning Applications training
57.2.21	Crocker Bros	Marquee renovation offer
57.2.22	Gwynedd Council	Pension Fund Valuation/AGM
57.2.23	Welsh Government	Business preparations for Brexit
57.2.24	Anglesey Tourism	N W Business Academy Strategic Business Analysis Course
57.2.25	Bangor University	Welsh for Adult Classes Advert
57.2.26	Dr S Macvicar	Proceeds following Seiriol Bike Ride
57.2.27	Mr E Matthews	Return of Barrier Card
57.2.28	Walled Towns	Minutes of Meeting 19 June

29 September 2019 – Historic Car Rally, Beaumaris confirmed as the lunchtime stop. 5 marshals are needed.

Notice to be put on Facebook asking for volunteer marshals.

57.2.29	Arnold Milburn	WASPI ISP Template
57.2.30	ALCC	AGM 2 October
57.2.31	Liz Millman	Beaumaris/Australia link events
57.2.32	Katherine Owen	Post of Town Clerk for Caernarfon
57.2.33	Andrew Lyster	Memorial bench on sea front
57.2.34	Ynys Mon CAB	Reduction in services from January 2020
57.2.35	NALC	Financial assistance to the Church
57.2.36	Medrwn Mon	Dan Do Mon Newsletter
57.2.37	David Roberts	Thanks for assistance – Vintage Car Show on Green
57.2.38	Steve Norris	Thanks for assistance – Offshore Dinghy Race
57.2.39	Deputy Mayor	Traffic in Beaumaris
57.2.40	Marie Curie	Request for support

A Councillor raised the request for support from Marie Curie.

It was agreed the Town Council would offer a donation.

59.3 Facebook – Direct Messages NONE

60.0 TO RECEIVE SUB-COMMITTEE REPORTS:

60.1 Allotments dated 29 July 2019

Recommendation to Council (unanimous):

The report of the sub-committee be accepted.

60.2 Audit & Personnel dated 9 September 2019

It was pointed out that press and been excluded during the Audit & Personnel Sub-Committee to allow for discussion of individuals and their responsibilities. The report of the sub-committee was rejected and the minutes to be amended.

60.3 Greens & Buildings dated 16 September

Item 3.2.1.

Recommendation to Finance & Planning Committee:-

It was proposed, seconded and carried unanimously that the town council seek advice and get proposals from 3 specialist suppliers to produce the Greens management strategy.

Item 3.5.

Green (the kiosk) insurance policy wording

The Town Council's insurance policy was scrutinised by the meeting. It was suggested that the increase in the insurance coverage would be a moderate amount in insurance policy costs.

Recommendation to Council (unanimous):

With the above points to accept the report of the sub-committee.

61.0 THE OLD BATHS SITE

It was reported to the meeting that the Old Baths site had been sold.

It was proposed, seconded and carried unanimously that the press and public should be excluded to allow for discussion of the purchaser and access to site.

Town Clerk left the meeting at 8:45pm

The Chairman offered a short comfort break to the meeting.

Town May left the meeting at 8:45pm

The Town Clerk and the Town Mayor returned. The meeting resumed at 8:50pm

Recommendation to Council (unanimous):

To investigate the listed building status of the Old Baths.

Recommendation to Council (carried by a majority, with one abstention):

Write to the purchaser and land registry about proposed developments to the site.

Recommendation to Council (unanimous)

Town Clerk to investigate Council's access rights to the Old Bath site.

It was proposed, seconded and carried unanimously that the press and public should be invited back to the meeting.

62.0 LIFE BELTS ON PROMENADE

The Town Clerk informed the meeting that the County Council did not normally purchase lifebelts for Anglesey towns. However, a consignment had been delivered from Anglesey County Council as a gesture of of good will, and these had been set up on the promenade.

63.0 WHITE LION SQUARE BLOCK BOOKINGS

Recommendation to Council (unanimous):

The Project Officer to speak with the Highways Department of Anglesey County Council regarding the block bookings of White Lion Square.

64.0 FOOD FESTIVAL 2020

Recommendation to Council (unanimous):

Office to write to Food Festival organisers regarding next years dates.

65.0 CHRISTMAS LIGHTS FOR VICTORIAN WEEKEND

Recommendation to Council (unanimous):

Project Officer to investigate the purchase of a larger artificial tree, estimated height 25'.

66.0 BEAUMARIS IN BLOOM 2020

First item on the agenda, see above.

67.0 CAMPER VANS/MOTOR HOMES ON THE GREEN: UPDATE

Deferred to next meeting.

68.0 CASTLE GROUNDS LEASE: UPDATE

Deferred to next meeting.

69.0 AIR CONDITIONING FOR THE TOWN HALL: UPDATE

Deferred to next meeting.

70.0 ANTI-SOCIAL BEHAVIOUR IN BEAUMARIS

Numerous complaints have been received on the summer about antisocial behaviour of a group of youths on bicycles in various parts of the town. The police are involved and CCTV footage has been supplied to them.

Recommendation to Council (unanimous):

The Council to contact the Chief Constable of North Wales Police as a matter of urgency.

71.0 PROVISION OF PELICAN CROSSING IN BEAUMARIS

Deferred to next meeting.

Meeting closed at 10 pm

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Chair
The Deputy Mayor Councillor R A Jones