

**MINUTES OF THE MEETING OF BEAUMARIS TOWN COUNCIL  
HELD ON MONDAY 2 SEPTEMBER 2019 AT 7.00 PM IN THE TOWN HALL**

**PRESENT:** The Town Mayor Councillor C J Theakston  
The Deputy Mayor Councillor R A Jones  
Councillor D T Evans  
Councillor A N Gough  
Councillor H Mattocks  
Councillor D R Owen  
Councillor L J Roberts  
Councillor J A Rowlands  
Councillor M G Sarsfield  
Councillor J P Zalot  
Councillor S Zalot

**The Town Clerk was in attendance  
The Administrative Assistant was in attendance**

**APOLOGIES:** Councillor D W Gallichan  
Councillor A J V Grant  
Councillor K M Jones

**The Town Mayor took the Chair**

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**38.0 DECLARATIONS OF INTEREST**

There were no declarations of interest

**39.0 VISIT BY COUNTY COUNCILLOR ALUN ROBERTS TO GIVE AN UPDATE ON LOCAL ISSUES**

The Town Mayor invited Councillor Roberts to present his report  
It was proposed, seconded and carried unanimously that Council move into Committee  
Councillor Roberts reported on the following recent local issues:

- Update on the Flood alleviation scheme: It was recognised that delays and problems continue to disrupt the town. However, the additional £1m from the Welsh Government would help to complete the scheme.
- Some key decisions made by the outgoing Chief Executive of Anglesey County Council, Dr Gwynne Jones have now been rescinded. He will be replaced by Annwen Morgan in October 2019. We await to see her leadership and vision for the County Council.
- Arwyn Williams as head of learning has left the County Council. The newly appointed head of learning had been the deputy head of Beaumaris School. Councillor Roberts will be meeting the new head of learning on Friday 6<sup>th</sup> September 2019, where he expects to be given a vision for education on Anglesey. He assured the council that the Seiriol ward councillors would carry on fighting for Beaumaris school and highlighted the confidence of parents in sending their children to this school would help to establish its longer term status. The pressures on various schools across Anglesey include the state of the buildings.
- An update on an extra care unit. Councillor Roberts is due to meet the extra care team on the 5<sup>th</sup> September to get a briefing on the new intentions of the County Council for an extra care unit in Beaumaris.
- In regard to the electoral commission, the County Council was looking into adjustments to the number of councils and councillors. This does not affect the Seiriol ward.

A member raised concerns about the flow of traffic into Beaumaris via Wexham Street. Cones at the top of the road had eased traffic congestion at the weekend of the Food

Festival. A member said that in the longer term passing places needed to be created to ease the flow of traffic.

A member asked Councillor Roberts about a complaint that had been made regarding the various display stands outside the Sugacane shop. This caused problems for pedestrians at the junction of Castle Street and Church Street. It is a particularly sensitive area and is difficult for disabled carriages to get by.

The Town Clerk reported that he had written to Anglesey County Council about the matter, and was still awaiting a reply.

A member stated that the 5 councils of Anglesey would appreciate a visit from the new Chief Executive. It was agreed to make a request for the new Chief Executive to visit Beaumaris Town Council in the near future.

The Town Mayor thanked Councillor Roberts for attending. Councillor Roberts left the meeting.

It was proposed, seconded and carried unanimously that the Committee go back into Council.

**40.0 TO CONFIRM AS A TRUE AND CORRECT RECORD THE MINUTES OF THE MEETING OF BEAUMARIS TOWN COUNCIL HELD ON MONDAY 1 JULY 2019**

It was proposed seconded and carried unanimously that the minutes be accepted.

**41.0 TO CONFIRM AS A TRUE AND CORRECT RECORD THE MINUTES OF THE FINANCE AND PLANNING COMMITTEE OF BEAUMARIS TOWN COUNCIL HELD ON MONDAY 22 JULY 2019**

It was proposed and seconded that the minutes be accepted.

A member stated that there was a mistake in minute 39.4. It should be the "contractors" and not Council's public liability.

A member asked if DiPlastics had been invited to attend a committee meeting. The Town Clerk confirmed that an invite had been sent and they would be attending the next meeting of the Finance and Planning meeting to be held on Monday 23<sup>rd</sup> September 2019.

Item 40.1.8, a member requested that a follow up letter should outline the disabled parking options in the Town.

Item 41.2.2 a member stated that persons parking camper vans overnight should be fined. In addition, action needed to be taken to stop people pitching tents on the Green.

A member said the £1 parking charge issued after 6pm should be abolished. It was agreed by a majority that the £1 parking charge be discussed at the time the rates estimates were to be produced for 2020/21.

A member requested that the camper van slip for parking be amended clearly stating the parking terms and conditions.

With the above points, it was carried unanimously that the minutes were a true and correct record of the meeting.

**42.0 TO CONFIRM AS A TRUE AND CORRECT RECORD THE MINUTES OF THE GAOL AND COURTHOUSE MEETING OF BEAUMARIS TOWN COUNCIL HELD ON MONDAY 12 AUGUST 2019**

It was proposed and seconded that the minutes be accepted.

A member asked for their name to be removed from an item in the minutes.

A member objected to the inaccurate recording of his arrival time to the meeting.

With the above amendments, it was carried unanimously that the minutes were a true and correct record of the meeting.

#### **43.0 TO CONFIRM AS A TRUE AND CORRECT RECORD THE MINUTES OF THE SPECIAL MEETING OF THE FINANCE AND PLANNING MEETING OF BEAUMARIS TOWN COUNCIL HELD ON MONDAY 19 AUGUST 2019**

It was proposed and seconded that the minutes be accepted.

##### **Extra bills for payment**

5620	Alpha Business Centre Ltd - stationery	£71.69
5621	Galleon Supplies Ltd – goods for public toilets	£106.16
5622	Besthost – site builder, premium package	£31.50
5623	Besthost – domain renewal	£75.00
5624	Clynderwen + Cardiganshire Farmers Ltd - weedkiller	£111.52
5625	Survitec Service and Distribution Ltd – Perrylines	£138.43
5626	Castle Garage – fuel hose water bowser and fuel	£142.92
5627	Biffa Municipal Ltd – wheelie bin collections	£241.73
5628	Evan Bros –maintenance / upkeep of public toilets	£243.49
5629	Promenade Promotions – Flea circus	£266.67
5630	Scaffolding Services – repairs to Gaol	£450.00
5631	The Sign Factory – signs and banners for G+C	£744.00
5632	Petty cash	£200.00
5633	Evans Bros – toilet supplies	£66.11
5634	T W Ashenden – expenses 1 – 7 – 19 to 2 – 9 – 19	£70.65

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<b>Total</b>	<b>£2,959.87</b>
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It was proposed, seconded and carried unanimously that the bills be paid.

#### **44.0 CORRESPONDENCE**

**45.1 Planning consultation HHP/2019/206 and LBC/2019/31.** Full application for alterations and extensions at 1 Bulkeley Terrace, Castle Street.

It was proposed, seconded and carried unanimously that approval be recommended.

**45.2 Planning consultation HHP/2019/213.** Full application for a single storey extension rear, 28 Church Street.

It was proposed, seconded and carried unanimously that approval be recommended.

**45.3** The Town Clerk had a request from Cadnant Planning in regard to a proposed development at Henllys HPB. An invitation is extended for a small delegation of the Town Council to visit the site to discuss the proposed plans.

A member requested pictures and more information prior to any visit. It was agreed to arrange a site visit and receive more information on the proposed plans.

#### **46.0 Temporary Prohibition of through traffic – Steeple Lane, Beaumaris.**

The Town Clerk informed the meeting that a notice had been received that would temporarily prohibit all vehicles, except for emergency vehicles, from travelling in either

direction along Steeple Lane, Beaumaris – outside no. 7 Steeple Lane. The Order is necessary for Welsh Water works. The Order comes into effect on 16<sup>th</sup> September 2019 and will continue in force for a period not exceeding 1 week.

**47.0 Temporary Traffic light application – Menai Bridge High Street.**

Members were informed that a lot of messages had been received regarding an application by Wales & West Utilities to erect temporary traffic lights in Menai Bridge High Street for up to 7 days during September. Many people had voiced concerns that this would cause severe disruption to traffic passing through Menai Bridge to and from Beaumaris. A suggestion was made that Anglesey County Council's Highways department be asked that the works being carried out be confined to evenings, after 6.30pm, and Sundays. A member suggested that, in addition, the pedestrian crossing lights should be switched off as leaving them on had caused problems in the past.

It was proposed, seconded and carried unanimously that a letter be sent asking for the works to be carried out in the evenings and Sundays and that the pedestrian lights be switched off.

**48.0 Renewal of CCTV maintenance contract**

The Town Clerk asked the Council for permission to renew the CCTV maintenance contract.

It was proposed, seconded and carried unanimously that the contract be renewed.

**49.0 Anglesey Soroptimists International Day of Peace, 21<sup>st</sup> September 2019.**

The Town Clerk informed the meeting that he had given permission for the organisers to float paper boats in the paddling pool for 30 minutes at 10am in remembrance of war and conflict zones in the world.

**50.0 Update on staffing matters**

The Chairman of the Audit and Personnel sub-committee gave an update.

It was proposed, seconded and carried unanimously that the press and public be excluded to allow to discussions involving members of staff.

There was a discussion concerning long service awards for employees.

It was proposed, seconded and carried unanimously that on attainment of 25 years of continuous service, Beaumaris Town Council makes a non-cash award for each year of service.

In relation to job evaluations new job descriptions have now been completed in consultation with Yvonne Winstone at Anglesey County Council. The Town Clerk needs to review them before the job descriptions are reviewed with each member of staff.

A member asked how long this process would take.

It was stated that it should be finished within 3 to 4 weeks.

Council wished to place on record its sincerest thanks to Councillor R Jones for all her efforts in completing and managing the job description evaluations.

There was a discussion about the future role of the Town Clerk. It was proposed and agreed that the Town Clerks contract be amended to have a 6 month notice period.

It was proposed, seconded and carried unanimously that the press and public be readmitted to the meeting.

**51.0 Decorative Street Lights replacement**

The member presented a proposal for new replacement lights. 3 quotes had been obtained. The preferred supplier can supply and fit the lights. This company supplies lights to many councils in North Wales.

It was proposed, seconded and carried unanimously to accept the quotation.

**52.0 New accounts package**

The Town Council's internal auditors recommended a company called Scribe to supply a new accounts package. It should be noted the present system doesn't have any functionality to make online transactions, such as VAT submissions.

It was proposed, seconded and carried unanimously to purchase the new accounts package.

**53.0 Autopay for payroll**

A member proposed that 3 councillors sign the necessary application form for online autopay for payroll. The old system of payroll submissions using a phone service was finishing at the end of September 2019. It was imperative the new system be set up and in place for the end of September.

It was proposed, seconded and carried unanimously that the application be submitted.

**54.0 Mayor announcements**

- 4 July RAF Valley Annual reception
- 7 July Bangor Mayors Sunday
- 8 July Beaumaris in Bloom judging
- 9 July David Hughes School 6<sup>th</sup> formers business presentations
- 16 July Moonlanding exhibition at MSPARC
- 20 July Beaumaris cycle event
- 21 July Conwy Mayors Sunday
- 4 August Judged fancy dress event at Happy Valley, in the stocks
- 11 August Commordores reception RAYC
- 13 August Beaumaris Regatta prize giving presentation at the RAYC
- 24/25 August Sunflower measuring
- 31 August Opening of the Food Festival

**55.0 New Vicar**

The Town Clerk reported on the appointment of a new ministry area leader for Seiriol. Councillors are invited to his induction on 21<sup>st</sup> October 2019 at St Mary's and St Nicholas's Church.

**The meeting closed at 8.40pm**

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**Town Mayor  
Councillor C J Theakston**

**Date .....**