

**MINUTES OF THE MEETING OF THE GREENS & BUILDINGS SUB-COMMITTEE OF
BEAUMARIS TOWN COUNCIL
HELD ON MONDAY 16 SEPTEMBER 2019 AT 7.30 PM IN THE TOWN HALL**

PRESENT: The Town Mayor Councillor C J Theakston
The Deputy Mayor Councillor R A Jones
Councillor D W Gallichan
Councillor K M Jones
Councillor D Owen
Councillor J A Rowlands
Councillor J P Zalot

The Administrative Assistant was in attendance

APOLOGIES: Councillor H Mattocks
Councillor S Zalot

Councillor D R Owen took the Chair

1.0 DECLARATIONS OF INTEREST

There were no declarations of interest

2.0 THE CEMETERY

A Councillor highlighted the following outstanding projects which could all be managed as winter projects. They were: repair of joinery around the bell on top of the Chapel (which could be a health and safety issue), remove moss from pathway, plant 6 saplings that had been provided.

An update is required on the new road at the top section of the Cemetery.

Town Mayor Councillor Clay Theakston arrived at 7.34pm.

3.0 THE GREEN

3.1 Parking of Motorhomes/Camping on the Green

The chairman presented a document from www.uk/guidance/manage-your-town-and-village-greens. It was noted that it is illegal to pitch tents on village and town greens.

A Councillor recommended that camper vans be parked on the Coach park after the completion of the Flood Alleviation Works.

Recommendation to Finance & Planning Committee:- The Town Clerk to review and make recommendations on the presented document for the next meeting.

The meeting noted that all the actions from the special meeting of the 21 June 2019 had not been implemented.

Recommendation to Finance & Planning Committee:-

To complete outstanding actions and report on progress at the next meeting.

3.2 Winter projects

This was a deferred agenda item.

3.2.1 Green maintenance strategy

The chairman presented a paper entitled "Beaumaris Green Maintenance Strategy", along with a possible "Beaumaris Green fair usage policy".

A discussion considered the possible use of a professional services company to be used in gaining advice on developing and deploying a maintenance and fair usage strategy for the Green.

A Councillor suggested gaining advice from Anglesey County Council regarding specialist providers for major Greens maintenance projects.

A discussion suggested that it not be "maintenance strategy", but "management strategy".

Recommendation to Finance & Planning Committee:-

It was proposed, seconded and carried unanimously that the town council seek advice and get proposals from 3 specialist suppliers to produce the Greens management strategy.

3.2.2 Fair usage policy

It was agreed that this agenda item be included in item 3.2.1.

3.3 Signage to the Green

It was reported by the Chairman that at the last bank holiday the town became grid-locked with traffic trying to enter the town to park on the Green. It was agreed that signage to the green be included in the Greens management strategy.

3.4 Access payment for the Green

It was agreed that this agenda item be included in agenda 3.2.1.

3.5 Green (the kiosk) insurance policy wording

The Town Council's insurance policy was scrutinised by the meeting. It was suggested that an increase to the insurance coverage would be a moderate amount in insurance policy costs.

Winter projects:-

There was a discussion on prioritising these projects into high, medium and low.

- The gate entrance to the contractors parking areas requires repairing or replacing.
- Turf areas on green to be maintained, agree a programme of works.
- Disabled parking on Green to be a matter of priority, work in progress.
- Investigate damage to flood gates.
- Disabled ramp, work in progress.
- Parking in slip road, requires double yellow lines, work in progress.
- Attendants huts, no running water, a health and safety issue.
- Maintain and tidy dinghy park, storage area which is an eyesore, with overgrown weeds.
- Old Baths site has been sold.
- Removing the Eisteddfod stones, to maintain and repair the green.

4.0 HAPPY VALLEY – item 4

The meeting requested an update from the Town Clerk regarding the purchase of a disabled swing.

It was agreed to look again into providing an adequate public water supply for Happy Valley.

The chairman reported that 3 quotes had been obtained for the safety matting surrounding the play equipment.

Recommendation to Finance & Planning Committee:-

The Chairman, Town Clerk and Project Officer to report on the selection criteria of the 3 suppliers submissions for works to the safety matting, and how the preferred supplier met the required selection criteria, giving details of costs and timescales.

5.0 THE TOWN HALL

5.1 Winter projects

5.1.1 Air con/Heating

It was a matter of high priority to fix the inadequate air conditioning and heating for the Town Hall Chamber and offices.

5.1.2 Fire escape (including fire drill)

It was reported that work is in progress, conforming to the original design with refurbishments to be made to the entrance.

5.1.3 Painting and lighting

It was suggested that changing the light bulbs in the chamber would dramatically improve the lighting. Painting and other internal maintenance projects to be carried out under "winter projects". They included:

Repair cracks and redecorate the main hall.

A Councillor reported that the Bulkeley Hotel had raised concerns of adjoining drains and boundary walls to both buildings. There were possibly structurally unsound.

5.1.4 IT infrastructure

It was agreed that the Chairman and Administrative Assistant would review and recommend necessary IT infrastructure, phone systems and CCTV requirements for the Town Hall.

6.0 UPDATE FROM PROJECT OFFICER ON PROGRESS OF ALL PAST ACTIONS SINCE JUNE 2018

Update on the implementation of the proposal regarding campervans agreed at the Special Meeting of the Council held on Friday, 21 June 2019.

Update on lease for Castle Grounds (Happy Valley).

Update on Air Conditioning for the Town Hall.

Winter projects

There was a discussion on prioritising these projects into high, medium and low.

Refurbishment of the public toilets under the Archway.

Refurbishment of the public toilets by the Castle. The Town Council leased these toilets from Anglesey County Council. It was agreed that these toilets be refurbished to a similar high standard of those under the Archway. It was agreed to review the long term lease of the toilets.

Paper-based Council documents transferred to digital/electronic archiving.

Plans for new pavilion at Happy Valley.

Repair cracks and redecorate the main hall.

Recommendation to Finance & Planning Committee:-

The Greens and Buildings sub-committee review the leases of the toilets by the Castle.

The meeting closed at 9.25pm.