

**MINUTES OF THE MEETING OF THE FINANCE & PLANNING COMMITTEE OF
BEAUMARIS TOWN COUNCIL
HELD ON MONDAY 16 DECEMBER 2019 AT 7.00 PM IN THE TOWN HALL**

PRESENT: The Town Mayor Councillor C J Theakston
The Deputy Mayor Councillor R A Jones
Councillor D T Evans
Councillor D W Gallichan
Councillor A N Gough
Councillor A J V Grant
Councillor K M Jones
Councillor H Mattocks
Councillor L J Roberts
Councillor J A Rowlands
Councillor M G Sarsfield
Councillor J P Zalot

**The Administration Officer was in attendance
The Administration Assistant was in attendance**

APOLOGIES: Councillor D R Owen
Councillor S Zalot

The Deputy Mayor took the Chair

101.0 DECLARATIONS OF INTEREST

The Administration Officer declared a prejudicial interest in agenda item 9.1, a donation request for Llanfaes Community Centre, as she is their treasurer.

Councillor K Jones declared a prejudicial interest in agenda item 9.1, a donation request for Llanfaes Community Centre, as she is a committee member of Llanfaes Community Centre.

Councillor D Gallichan declared a prejudicial interest in agenda item 2.0, discussion of proposed demolition of garages in Beaumaris and Llanfaes, as he has a rented garage in Thomas Close.

102.0 VISIT BY MR TERRY BARTON, HOUSING SERVICES, ANGLESEY COUNTY COUNCIL TO DISCUSS PROPOSED DEMOLITION OF GARAGES IN BEAUMARIS AND LLANFAES

Councillor D Gallichan left the meeting.

Mr Barton presented technical information from the Housing Services Department of Anglesey County Council regarding proposed plans of demolition of garages in Beaumaris and Llanfaes.

In December 2016 the Council was responsible for a stock 764 garages across the island of Anglesey.

Of those 764 garages, 368 garages were deemed to be in a fair or poor condition and surveyed in more detail by independent specialist consultants, known as YGC Consultancy.

Based on the survey results it was deemed that some of the garages had reached their intended design life, although there was no imminent failure or risk of collapse. It was concluded that further deterioration and defects would occur. The garages were of a block pre-fab construction, built in the 1950's and 60's, and therefore they were buildings of nearly 70 years old.

The surveys identified significant defects with ground bearing concrete slabs, structural cracking and hazardous materials including in some instances asbestos roofing sheets.

The decision to demolish the garages was deemed necessary.

In May 2019 the Housing Services Department were advised to submit a pre-application for planning to the Planning Department. This procedural step gave pre-planning advice to the Housing Services Department. At this stage this was not a full planning application. Consideration was given to the conservation area, the amount of boundaries and hard standing areas, and possible future parking for residents. It was noted that a lot of the garages were not used to park cars, partly being too small and in the main used for storage.

The Housing Services Department were then asked to put in a full planning application. Wakemans were the appointed contractors for the proposed demolitions and put up demolition notices without consulting Anglesey County Council.

Mr Barton reported on numerous calls that he had received from tenants of the garages asking about the proposed demolitions. The Housing Services Department assured people that planning had not been approved.

It was noted that in demolishing the garages a scheme of regeneration was proposed to make good all boundaries and provide more parking spaces on hard standing areas.

A member asked about the Council's policy for parking provisions, and whether it was designated parking or on a first-come-first served basis. Provision for parking would be on a first-come-first-served basis only.

A full consultation would be conducted to explain the results and findings of the structural survey along with proposed re-generation of the garage areas.

A member raised the need for a residents parking scheme.

A member asked about the time-span for the proposed demolition of the garages. Mr Barton said that it would be implemented in 2020 and 2021.

A member suggested that grass verges on Ffordd Meigan and Maes Hyfryd could be made into hard standing parking areas. It was also noted that the parking area at the bottom of Maes Hyfryd before the pillars was not used because people did not want to park behind a high wall due to concerns of security. Could it be considered that the wall be taken down to a viewable height where cars could be seen easily from the street level?

A member commented on the garage sites in New Street, which could be seen by developers as a good place to build, further adding to the problems of parking in town.

The current proposal of Anglesey County Council is to leave garage sites as parking areas.

A member highlighted a garage at the back of the telephone exchange, which had been significantly improved. Mr Barton explained that the garage was privately owned and therefore the Council had no control over it.

It was noted that Emergency services could not access parts of Maes Hyfryd due to parking on both sides of the road, this was a serious issue.

The Chair thanked Mr Barton for his presentation and the office would follow up on the main points discussed in the meeting.

The Chair summarised the discussions:-

- The full planning application has been withdrawn
- There would be a full consultation with tenants of the garages and residents before any application is re-submitted.
- A general discussion occurred about allocated parking spaces where the garages currently are and suggested options for more parking in the top part of Beaumaris.

Councillor D Gallichan returned to the meeting.

Recommendation to Council (unanimous):

It was agreed that Anglesey County Council be asked to look at removing some of the grass verges on the estate in order to create additional parking.

Recommendation to Council (unanimous):

It was proposed that the County Council consider a residents parking scheme where the garages are to be cleared, and in other parking areas of the town.

103.0 TO CONSIDER PLANNING APPLICATIONS

There were no planning applications to consider.

104.0 TO RECEIVE PLANNING DECISIONS

There were no planning decisions to consider.

105.0 OTHER PLANNING MATTERS

Anglesey County Council: (Temporary Prohibition of through traffic) (Edge of Green, Beaumaris) Order 2019 (circulated)

It was reported that the Project Officer would be meeting with the responsible Highways Officer to discuss the temporary road closures.

It was noted that there were potential concerns of access to the Green for parking and businesses being disrupted, and therefore would the resurfacing works be phased along the seafront road to minimise the disruption.

A member asked whether residents and businesses had been given enough notice of the proposed works and potential disruption.

Recommendation to Council (unanimous):

It was proposed that during the period of the Green's entrance being closed that the exit road be used temporarily for entrance and exit onto the Green to allow for free parking of cars only.

Recommendation to Council (unanimous):

Project Officer to have the authority to discuss the appropriate road closure arrangements and temporary parking provisions at his upcoming meeting with the representatives of the Highways department.

106.0 BILLS FOR PAYMENT**106.1 Balances as at 16 December 2019**

| | |
|-------------------------|--------------------|
| Business Direct Reserve | £306,129.83 * |
| General | 141,664.66 |
| Imprest | 33,164.65 |
| <hr/> | |
| Total | £480,959.14 |
| Less VAT due | 1,182.52 |
| <hr/> | |
| | £479,776.62 |

* In addition to this sum £20,000 is set aside for the year-to-year working balance.

106.2 Imprest a/c payments since last meeting on 25 November 2019

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|-----------------|----------|
| 28 November | |
| Net Pay | 9,283.21 |
| 5 December | |
| Net Pay | 1,399.51 |
| Gwynedd Council | 2,295.03 |
| HMRC | 2,716.55 |
| 12 December | |
| Net Pay | 1,248.15 |

106.3 Mastercard Payments November

| | |
|---|----------------|
| T W Ashenden | |
| Snow Fluid | 46.54 |
| J A Waddicor | |
| BestHost – Card payment of invoice (No BACS facility) | 31.50 |
| New Hoover for Town Hall | 150.50 |
| Residents' Passes 2020 | 279.00 |
| <hr/> | |
| Total for month | £507.54 |

106.4 Bills for payment

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|---|----------|
| 5719 National Piers Society – Annual subscription | 30.00 |
| 5720 B Roberts (Paints) – Paint etc for Gaol | 118.83 |
| 5721 Alpha Business Centre – Stationery | 119.95 |
| 5722 ASL – Photocopier metered units | 120.32 |
| 5723 ACE Lifts – Maintenance contract | 165.00 |
| 5724 Huws Gray – Timber etc for Bonfire event | 289.07 |
| 5725 JustaGin Ltd – Catering for Victorian event guests | 324.00 |
| 5726 N W Sound & Lighting – Victorian event | 1,440.00 |
| 5727 N W Sound & Lighting – Bonfire event | 1,782.00 |
| 5728 The Puffin Newsletter – Section 137 Donation | 500.00 |

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|--------------|---|------------------|
| 5729 | Beaumaris Festival – Section 137 Donation | 2,000.00 |
| 5730 | 1 st Beaumaris Sea Scouts – Section 137 Donation | 2,425.75 |
| 5731 | Cymen Cyf – Translation Service | 42.00 |
| 5732 | Mr C Bentley – Reimbursement of parking fees | 24.00 |
| Total | | £9,380.92 |

Councillor Gough explained the newly agreed sign-off procedure and asked for a third Councillor to be a nominated signatory. Councillor J P Zalot agreed to be the third nominated signatory. Councillor Mattocks agreed to deputise for Councillor Gough in his absence for signing off bills to be paid.

It was proposed, seconded and carried unanimously that the bills be paid.

106.5 Damage at Gaol - one corner-stone of the main Chimney stack

Councillor Mattocks reported on a large piece of stone from the chimney stack which had fallen off, causing damage to the roof and which had finally landed in the exercise yard. Urgent repairs would be required as this was a serious hazard and was noted as a health and safety issue. It was reported that scaffolding costs of £1,600 had been sought and it would put in place as soon as possible to make safe the site of the damage and to investigate any further areas of possible repair.

Recommendation to Council (unanimous):

To give authorisation to the Chairman of the Gaol and Courthouse to arrange for urgent repairs to the Chimney and roof.

107.0 CORRESPONDENCE

107.1 CORRESPONDENCE READ OUT

107.1.1 Welsh Government Consultation Document: A More Equal Wales – Commencing the Socio-economic Duty (Circulated/Document available in Council Chamber)

It was proposed, seconded and carried unanimously that the document be received.

107.1.2 Rhun ap Iorwerth AM: Welsh Government Consultation Document - Local Government and Elections (Wales) Bill (correspondence with link enclosed/document in Chamber)

It was noted that the document was very detailed and complex, and required better understanding by Beaumaris Town Council for any implications and additional responsibilities it might need to take on.

Recommendation to Council (unanimous):

It was agreed that Rhun ap Iorwerth AM be invited to a special meeting of the F+P to present and explain the provisions of the act detailed within the consultation document as soon as is possibly convenient.

107.1.3 Medrwn Mon: Annual Meeting 18 December at the Town Hall, Llangefni

Recommendation to Council (unanimous):

Councillor Rowlands to represent the Town Council at the Annual Meeting of Medrwn Mon on 18 December.

107.2 CORRESPONDENCE NOT READ OUT (file available to view in Council Chamber)

107.2.1 Anglesey County Council Executive's Forward Work Programme

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|----------|---|--|
| 107.2.2 | Anglesey County Council | Half Marathon Safety Documents etc |
| 107.2.3 | Anglesey County Council | T & C C Liaison Forum – date of next meeting |
| 107.2.4 | Anglesey County Council | Menai Strait Code of Conduct meeting |
| | It was reported that a small committee was progressing the Menai Strait Code of Conduct. | |
| 107.2.5 | Anglesey County Council | Information for Welsh Language Champions |
| 107.2.6 | Welsh Government | Review of Memorandum of Understanding |
| 107.2.7 | Gwynedd Council | Pensions Board – Employers’ Representative |
| 107.2.8 | Walled Towns | AGM Minutes of November 2018 |
| 107.2.9 | Walled Towns | Ireland Visit Report |
| 107.2.10 | One Voice Wales | Bus Pass Renewal Programme |
| 107.2.11 | Social Farms and Gardens | Allotments Survey |
| 107.2.12 | Woodland Trust | Date for next application for trees |
| 107.2.13 | Urdd Gobaith Cymru | Funding request |
| 107.2.14 | Power for People | Support request for Local Electricity Bill |
| 107.2.15 | North Wales Police | ‘Have your Say’ opportunity |
| 107.2.16 | Wales CHC | Press Release – Vascular Services |
| 107.2.17 | UK Highways A55 | Menai Bridge Inspection update |
| 107.2.18 | Howard Roberts | Scam Alert |
| 107.2.19 | Amlwch Town Council | Chair’s Christmas Celebration |
| | The Chair of the Finance and Planning Committee attended the Amlwch Christmas Celebration, which she enjoyed very much. | |

107.3 FACEBOOK DIRECT MESSAGES

A few people had asked about the fireworks display on New Years Eve.

108.0 TO RECEIVE SUB-COMMITTEE REPORTS:

108.1 Audit & Personnel dated 10 December 2019 (copy herewith)

It was proposed, seconded and carried unanimously that the minutes be accepted.

The Chairman of the Audit and Personnel Sub-committee, highlighted minute 3.4. which was the recommendation for DBS checks for all staff.

109.0 ITEM REFERRED FROM SPECIAL FINANCE & PLANNING MEETING 11 NOVEMBER 2019

109.1 Donation request from Llanfaes Community Centre – Town Mayor

Councillor K Jones and the Administration Officer left the meeting.

It was agreed at the special meeting of F+P on the 11 November that a grant application be re-submitted for a children’s Christmas Party. This re-submitted grant application was scrutinised and discussed by the Councillors.

Recommendation to Council (unanimous):

To provide the requested donation of £450 for a children’s Christmas party.

Councillor K Jones and the Administration Officer returned to the meeting.

110.0 ITEM REFERRED FROM NOVEMBER FINANCE & PLANNING COMMITTEE:

110.1 Technical Advice Note 15: Development, flooding and coastal erosion (previously circulated and in Chamber)

It was proposed, seconded and carried unanimously that the document be received.

111.0 ITEM REFERRED FROM DECEMBER COUNCIL MEETING:

111.1 Proposed visit by Big Wheel in 2020

The proposed dates were reported. The payment of this year’s Big Wheel event was questioned. It was reported that it had not yet been paid.

Recommendation to Council (unanimous):

Subject to this year’s bill being paid in full, next year’s dates and arrangements would be agreed with the organisers along with payment terms for 2020.

111.2 Proposed purchase of a like-for-like 2-spring twin rider for Boating Pool area

Recommendation to Council (unanimous):

It was proposed to purchase the 2-spring twin rider.

112.0 RECRUITMENT OF NEW OFFICER – UPDATE

The Chairman of the Audit and Personnel sub-committee reported on the draft acceptance letter of the Town Clerk’s resignation. The agreed 6 month notice period was discussed, and reference to the Town Clerk’s notice of intention to retire in the Council meeting of 7 October, agenda item number 59 was referenced. Therefore the finishing date would be the 7 April 2020.

Recommendation to Council (unanimous):

Final changes should be made to the acceptance letter and sent to the Town Clerk from the Town Mayor.

A member suggested that a suitable event should be considered for the retiring Town Clerk.

Recommendation to Council

It was proposed, seconded and carried by a majority that a civic event be organised in recognition of the Town Clerk’s retirement.

The Chairman reported on the recruitment of the new officer. A combination of newspaper advertisements, online recruitment sites, social media and the Council’s web-site had advertised the post. Closing dates for applications would be the 10 January 2020. To date 19 application packs had been requested.

It was noted that thanks was given to the office, Chair of Finance and Planning Committee and the Chairman of the Audit and Personnel sub-committee for their efforts with the recruitment drive.

The meeting closed at 8:35pm

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Chair
The Deputy Mayor Councillor R A Jones