

**MINUTES OF THE MEETING OF THE FINANCE & PLANNING COMMITTEE OF
BEAUMARIS TOWN COUNCIL
HELD ON MONDAY 27 June 2022 AT 7.00PM**

PRESENT: The Town Mayor Councillor A N Gough
The Deputy Mayor Councillor DT Evans
Councillor G Evans-Jones
Councillor Rh A Jones
Councillor H Mattocks
Councillor S Zalot

The Town Clerk was in attendance

APOLOGIES: Councillor M Davies
Councillor L J Roberts

The Deputy Mayor took the Chair at 19:00

A member of the public was present at the meeting,

The Town Clerk noted that co-option had taken place however those elected will not officially become councillors until being sworn in at the following full council meeting on the fourth of July.

17.0 DECLARATIONS OF INTEREST/DATGAN BUDDIANT PERSONOL

The Deputy Mayor declared an interest in item 21.1.1 – ‘Correspondence Read Out - email from Beaumaris Bowls Club’ as he is a member of the club. The Town Clerk stated he would be welcome to take part in discussion but would be unable to vote.
Councillor G Evans-Jones declared an interest in item 25 as she is the secretary of the committee.

**18.0 TO CONSIDER PLANNING APPLICATIONS
None received.**

19.0 TO RECEIVE PLANNING DECISIONS

The Town Clerk reported that one planning decision was received on the 23rd June in relation to: HHP/2022/117 - ‘Morfa’, 4 York Terrace which was granted conditionally.

20.0 OTHER PLANNING MATTERS

20.1 Ongoing development at Casita

The Town Clerk noted that complaints were received in relation to development at Casita and had arranged a meeting with a County Councillor to discuss these. The Town Clerk also affirmed that she had contacted the necessary representative at Ynys Mon County Council and any trees under a Tree Preservation Order would need to be replanted.

20.2 Cysgod Yr Elgwys/ Old Social Club

The Town Clerk stated that relevant road closure signs had been placed there and development was now firmly in place.
A Councillor noted that as this development bordered Beaumaris Town Council land, the Council should keep regular contact with the developer in order to safeguard council property. The Town Clerk confirmed this was the case.

20.3 Vehicles left abandoned on the Green

A councillor stated that there had been two vehicles left on the Green for a great deal of time and efforts should begin to remove them from Council property. The Chair stated that the remark had been noted.

21.0 BILLS FOR PAYMENT

21.1 Balances as at 22 June 2022

Business Direct Reserve	250,541.66
General	415,932.61
Imprest	671.15
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Total	667,145.42
Less VAT due	26,653.97
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Total	£640,491.45

21.2 Imprest a/c payments since last meeting on 30 May 2022

01 June

Net Pay	1,354.49
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09 June

Net Pay	1,197.73
Gwynedd Council	4,835.76
HMRC	5,596.47

16 June

Net Pay (includes 1 x staff holiday pay)	2,113.73
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23 June

Net Pay	1,085.33
5 x ex staff backpay to April 2021	833.99

21.3 Mastercard Payments

Town Clerk

Zoom – Monthly fee	11.99
Bizbay – stickers for Gaol	43.45
Amazon – Walkie-Talkies for Green	59.95
Amazon – Carrier bags for Gaol	17.99

Mastercard Finance Charge	0.03
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Total for month	£133.41
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21.4 Bills for Payment

6345	G M S Ltd – Parts for Etesia Mower	90.11
6346	ASL – Photocopier Metered Units	97.45
6347	Evans Bros – Items for Gaol/Pool	112.02
6348	Castle Garage – Fuel, May	120.54

6349	ABC Service Station – Fuel, May	128.85
6350	J A Waddicor – Entertainment for Jubilee Picnic	165.00
6351	BT – Phone/Broadband	227.88
6352	BCR – Thermal rolls for Pay and Display	259.80
6353	Galleon Supplies – Goods for public toilets	352.80
6354	Biffa – Wheelie Bins at Happy Valley/Gaol	407.92
6356	AE & AT Lewis – Portaloos, Beating the Bounds 2/5/22	480.00
6357	Abberleigh Pool Care – Chlorine granules for Pool	537.02
6358	Rowena Mowers – Hedge cutter and Blower	545.00
6359	N W Walled Towns – Annual membership fee	800.00
6360	Huws Gray – Mixer/parts for benches	127.30
6361	Merlin Fireworks – Jubilee Fireworks	2,304.00
6362	BTC Imprest a/c – Payroll, July	35,000.00

Total **£41,755.59**

The Town Mayor and Council extended their thanks to the Town Clerk and staff for their work in organising the Jubilee fireworks which were well received by the Town.

It was proposed, seconded and agreed unanimously that the bills for payment be accepted.

22.0 CORRESPONDENCE

22.1 Correspondence read out

21.1.1 Email of the Beaumaris Bowling Club dated 15th June 2022 in relation to fencing at Beaumaris Bowling Green.

A discussion took place.

The Deputy Mayor abstained from voting due to his association with Beaumaris Bowling Green

It was proposed, seconded and passed with a majority that the Town Council buy the equipment necessary for repair of the boundary fence at the Bowling Green and that council staff should complete the repair work.

It was proposed, seconded and passed with a majority that the Town Council BTC pay for the materials necessary to complete new planking around the perimeter of the Bowling Green and the club install the same.

The potential for development of the Happy Valley Pavilion was raised.

A Councillor commented that this had been previously discussed under item 14.1 of the Greens and Buildings Committee on 8 Nov 2021. Whereby it had been proposed, seconded and carried unanimously that preliminary work investigation take place as well as a strategy and further design for potential development to be carried out in the next year.

The Councillor asked the Town Clerk for advice on whether an individual Councillor could take on this project or if it had to go through a subcommittee.

The Town Clerk stated that all work has to be in conjunction with the Town Clerk and went on to say that this project would fulfil new Welsh Government criteria for 'Community Engagement' in the Town.

It was proposed, seconded and passed unanimously that Councillor Gwen Evans Jones assist with the project, review it and work with the Town Clerk to draw up a public consultation.

21.1.2 Letter of a resident dated 21st June 2022 in relation to Jubilee Garden, Beaumaris.

The Town Clerk stated that the letter had been received at the Town Hall on the 23rd June and explained its content. With regards to 'The Square' at the converge of Maes Hyfryd and Ffordd Meigan. Residents have had discussions and this resident wishes BTC to approach Ynys Mon in the hope for an asset transfer to the Town Council to benefit residents of the community.

A number of councillors expressed concern that Beaumaris Town Council have, over the years, taken responsibility for various areas and facilities within the town and would not wish to increase its responsibilities further.

It was proposed, seconded and passed unanimously that the Town Clerk arrange a meeting between residents, Town Councillors, Ynys Mon County Council and Menter Mon in order create to try and facilitate a sustainable solution.

It was proposed, seconded and passed unanimously that the issue of Thomas Close Play Park also be placed on the agenda at the said meeting.

The member of the public then left the meeting.

21.2 Correspondence not read out

1. Cemetery Issue Email 30.05.2022 Headstone
2. Policy Officer CSYM Email 31.05.2022 PR: Council Leader Confirms Executive Membership
3. North & Mid Wales Trunk Road Agent Email 31.05.2022 A5 Menai Suspension Bridge
4. Resident A Email 01.06.2022 Jubilee
The Meeting Chair asked for information regarding this email and the Town Clerk informed the council that this related to a question from resident regarding entertainment for the Queen's Jubilee.
5. Contractor of BTC Email 02.06.2022 Weed Killing
6. Visitor A Email 05.06.2022 Crabbing / Environment
The Town Clerk explained the content of the letter and it was proposed, seconded and passed unanimously that Councillor Gwen Evans-Jones, in her role at Beaumaris Di-Blastig, accompany the Mayor to the next meeting of the Beaumaris Chamber of Trade.
7. SLCC Email 06.06.2022 News Bulletin 06.06.2022
8. One Voice Wales Email 09.06.2022 Applications Now Open
A councillor suggested that that Beaumaris Town Council apply for certain grants with a view that these may help finance potential developments in the Town. It was proposed, seconded and passed unanimously that information regarding these grants should be placed on the BTC website in order to notify and assist the public.
This led to a discussion regarding flowers and foliage in Beaumaris after the disbandment of Beaumaris in Bloom. It was proposed, seconded and passed unanimously that floral contracts go to the following Greens and Buildings meeting as an agenda item.
9. Cadno Communicatoins Ltd Email 06.06.2022 Awel y Mor
10. Resident B Email 07.06.2022 Weeds

The Town Clerk explained the content of the email and that the resident had been notified that this was a matter for Ynys Mon County Council.

A Councillor noted the overgrown nature of 'Little Beach' and suggested that the Town Clerk contact Ynys Mon County Council in order to discover which party holds responsibility for Little Beach and if this was found to be YMCC then insist on regular maintenance and the delivery of sand to the area, as had been done in the past. This was seconded and passed unanimously.

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| 11. Policy Officer CSYM | Email | 07.06.2022 | Email Addresses |
| 12. Visitor B | Email | 08.06.2022 | Beaumaris |
| 13. Resident C | Email | 09.06.2022 | Mountfield Hill |
| 14. Ysgol Beaumaris | Email | 09.06.2022 | Rhandiroedd y Dref – trip |

A councillor asked for an update regarding this email and the Town Clerk noted that Ysgol Gynradd Beaumaris wished to visit the Allotments and were liasing with the Allotments Society.

It was proposed, seconded and carried unanimously that the Allotments be congratulated after their appearance on ITV's Coast and Country.

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| 15. Seiriol Alliance | Email | 12.06.2022 | Postponement of Seiriol Community Cycle Ride |
| 16. Cyngor Ynys Mon | Email | 13.06.2022 | Town Centres and SPF Regional Plan |
| 17. One Voice Wales | Email | 14.06.2022 | 2022 Version of the Good Councillors Guide |
| 18. One Voice Wales | Email | 15.06.2022 | The Finance and Governance Toolkit for Community and Town Councils |
| 19. Seiriol Resident | Email | 16.06.2022 | Llanddona Tractor Rally |
| 20. Cadno Communications Ltd | Email | 17.06.2022 | Reminder Awel y Mor |
| 21. SLCC | Email | 17.06.2022 | News Bulletin 17.06.2022 |
| 22. Chamber of Trade | Email | 17.06.2022 | Town map |
| 23. Audit Wales | Email | 17.06.2022 | Beaumaris Town Council's Accounts 2021-2022 |

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| 24. Resident D | Email | 21.06.2022 | Chaos Parking at the Green |
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- A Councillor asked for clarification on whether the parking ticket machine on the Green accepted card payments. The Town Clerk iterated that this was not the case. The Town clerk stated that they had received a quote for a machine that dos so and would raise this in the following F&P meeting.

A Councillor proposed that the Town Clerk seek out a quote for a machine that accepts card payments and works alongside the 'barrier card' system. This was seconded and passed unanimously.

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| 25. Resident E | Email | 21.06.2022 | Dogs |
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- The Town Clerk explained the contents of the email and stated she had forwarded it to the Maritime Officer as it was his jurisdiction.
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| 26. Resident F | Email | 22.06.2022 | Incident At Pier |
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- The Town Clerk explained the contents of the email and stated she had forwarded it to the Maritime Officer as it was his jurisdiction. The Maritime Officer has responded to the sender of the email.
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| 27. Trigolyn 1 | Ebost (Email) | 22.06.2022 | Manion (Bits) |
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21.3 Other Communications

Facebook / Telephone Calls /Visits

The Town Clerk reported that five Facebook messages had been received and the office had dealt with the same.

A Councillor stated that she knew the nursery have sent an email to the Council regarding the placing of an advertising banner in town at West End and Happy Valley. The Town Clerk stated that such an email had been received following the preparation of the Agenda however she would agree to what was being asked as an office function. The Town Clerk stated that there had been one visit to the Town Hall by a resident who had made an enquiry regarding the height barrier on the green.

The mayor declared an interest and removed himself from conversation.

It was proposed seconded and carried unanimously to refer the matter to the Greens and Buildings sub-committee.

22.0. Adoption of the Financial Regulations and Financial Risk Assessment

The Chair moved that press and public be excluded from this section of the meeting. The Town Clerk disagreed as these would in time be placed in the Public Domain.

It was proposed and seconded and passed unanimously that the current financial regulation be adopted but the chair would be reviewing them. The Town Clerk stated that all these policies would be reviewed annually. It was proposed, seconded and passed unanimously that the Financial Risk Assessment that the proposal be adopted.

23.0 Adoption of the Annual report 2021-2022, Training Plan 2022-2023 and Wellbeing and Future Generations Report 2021-2022

A councillor raised issues on the Annual Report. In page 5 "The Mayor" The former mayor stated that she did not in fact choose the Mayor's Charity Fund and this should be removed.

"Main duties of council" - Perhaps we could expand roles to say "represent residents of communities of Beaumaris and Llanfaes."

It is implied that during times of peak Covid transmission, meetings happened only between councillors on Zoom and the Council informed residents of council matters via Council Agenda, Reports and Reports and Minutes. This is not the case and the public were always able to attend meetings via a zoom link.

Financial Summary: 'Finances, 89,874' - noted that the term 'finances' can be considered rather vague and ought to be changed to "VAT, grants and charges."

It was proposed, seconded and carried unanimously subject to the amendments that the Annual report be adopted.

It was proposed, seconded and carried unanimously subject to the amendments that the Training Plan be adopted.

It was proposed, seconded and carried unanimously subject to the amendments that the Wellbeing and Future Generations Report be adopted.

It was proposed, seconded and passed unanimously that the Council thanks the Town Clerk for her hard work in drafting these documents.

24.0 Annual Return for the year ending 31 March 2022

The Town Clerk reported that due to circumstances beyond Beaumaris Town Council control it has been impossible to finalise the Annual Return for the year ending 31 March 2022 and a delay notice had been circulated to Councillors.

It was proposed, seconded and passed unanimously that the delay notice be accepted.

25.0 To receive Councillors Report from attending other Committees – for example, Walled Towns Committee

Councillor G Evans-Jones stated that she was Secretary of the Walled Towns Committee and therefore would not speak during this item.

The Town Mayor reported back on the meeting and dates for the diary.

Historic Car Rally - 25th September.

The Mayor reported on the site meeting between BTC and Alun Roberts from Highways department of Ynys Mon County Council on Thursday 23rd June. The main discussion points had been the extension of yellow lines along West End and the possibility of a future one way system along Church Street.

A councillor noted that discussions had included the possibility of extending the provision of Traffic Wardens in the Town by means of Beaumaris Town Council providing funding.

The councillor proposed that the Town Clerk regarding the hourly cost of a Traffic Warden and whether it was feasible to fund one for the upcoming summer season.

This was seconded and agreed unanimously.

A councillor noted that Highways were happy to look at implementing a one way system in the Town, however, a proposal would need to be drawn up by Beaumaris Town Council. It was proposed, seconded and passed with a majority that the Town Clerk makes contact with the Highways department with a proposal to enact a one way system between Church Street and Rating Row.

26.0 Cleaning – Public toilets and Town Hall

The Town Clerk noted that she had reviewed matters following the recent job advertisement and believed putting the work out to contract was her advice.

She had approached four local companies, two had declined, one had not responded and the other provided a quote for the work.

The Town Clerk asked for delegated power to act on this matter.

It was proposed, seconded and passed unanimously that the town hall and toilet cleaning be put out to contract and the Town Clerk be given delegated power to approach the company who provided a quote.

THE CHAIR CLOSED THE MEETING AT 9:01 pm.

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Chair
The Deputy Mayor D T Evans

Date