

**MINUTES OF THE VIRTUAL MEETING OF THE GAOL & COURTHOUSE COMMITTEE OF  
BEAUMARIS TOWN COUNCIL  
HELD ON MONDAY 20 JULY 2020 AT 7.00 PM**

**PRESENT**

The Deputy Mayor Councillor R A Jones  
Councillor D T Evans  
Councillor A N Gough  
Councillor K M Jones  
Councillor H Mattocks  
Councillor L J Roberts  
Councillor J A Rowlands  
Councillor M G Sarsfield

**The Town Clerk was in attendance**  
**The Project Officer was in attendance**

**APOLOGIES:**

The Town Mayor Councillor C J Theakston  
Councillor D W Gallichan  
Councillor A J V Grant  
Councillor S Zalot

**Councillor Mattocks took the Chair**

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**1.0 DECLARATIONS OF INTEREST**

There were no declarations of interest

**2.0 COURTHOUSE UPDATE**

The Project Officer updated members on issues relating to the Courthouse: The painting of the exterior was near completion. An inspector from the paint suppliers had inspected the building and had been satisfied with the outcome. Remedial work was required on the roof, two windows and one shutter and the repairs were being addressed.

The Courthouse would open to the public on 27 July. All Covid precautions were in hand, with a semi one-way system operating, as the layout of the building meant that the public would have to enter and leave from the same doorway. Screens had been erected and masks and hand sanitiser installed to protect the staff and the public. Cash and cards would be accepted but the preference would be contactless payment.

A member said that there had been numerous queries on social media as to when the Courthouse and Gaol would be opening, and asked whether the opening date should be advertised on the Town Council's Facebook page. The Project Officer said that he had asked a member of the Gaol staff to update the page with the information.

A Councillor asked for the overall cost of painting the Courthouse.

*It was proposed, seconded and carried unanimously that the press and public be excluded for the next item as the matter under discussion might be of a commercially sensitive nature.*

A discussion ensued regarding the tendering process and adherence to the adopted Model Financial Regulations.

*It was proposed, seconded and carried unanimously that the press and public be re-admitted.*

A Councillor questioned the semi-one way system. The Project Officer explained the difficulty in operating a full one-way system and added that a Health & Safety inspection from an Ellis Whittam representative had been fully satisfied with all the arrangements in place. The Councillor asked about the public wearing face masks. The Project Officer replied that face masks would be required to be worn and masks would be on sale at the entrance in case a member of the public had forgotten to bring one.

A question was asked about a warranty on the paint. There is a twelve-month warranty apart from the area where water runs down the wall from inadequate run-off from the roof.

**3.0 GAOL UPDATE**

The Gaol would open on 27 July with a one-way system in operation. Hand sanitiser will be available and staff at the reception desk will be screened from the public. Masks will be required and will also be on sale at the reception desk.

A member asked if staff and volunteers had been DBS checked. It was agreed that all members of staff were to be DBS checked but the Job Evaluation process was not yet complete due to current difficult circumstances.. It was noted that neither Anglesey County Council nor Cadw do DBS checks on their staff.

The Project Officer reported that a brief report from the Ellis Whittam inspection covering the Gaol and Courthouse, Happy Valley, Public Toilets and the Green was due. It was agreed that the report should be circulated to Councillors. The Deputy Mayor thanked Council staff for their hard work in carrying out all preparations for re-opening the facilities.

**4.0 RE-OPENING POSSIBILITIES**

It was agreed that most aspects of re-opening the Gaol and Courthouse had already been dealt with in Minutes 2 and 3. Opening would be on 27 July, seven days a week, with opening hours 10.00 am – 5.00 pm during the summer months, reducing to 4.00 pm as the evenings draw in.

The Deputy Mayor asked if all furloughed staff would be returning to work. The Project Officer confirmed this would be so apart from one member who was currently shielding and would return on 15 August. Two other members of staff who had not been furloughed due to their starting date would also be returning. A member asked if all members of staff were happy to return. The Project Officer said the majority were happy. One member of staff had slight concerns but would be returning.

**5.0 CASTLE CAR/COACH PARK**

The car park was now ready for use. Parking bays had been marked out and a Pay and Display unit installed but as yet was not operating. The engineer required to complete the installation was currently on leave but the Project Officer expected the unit to be commissioned in the very near future.

It was noted that cars were using the area for free parking and the Town Council was losing money. It was asked whether an attendant could operate for the time being or possibly barriers be used to prevent access. It would be possible to use barriers but access would have to be allowed for the Allotment holders.

A member asked if Camper Vans/Motorhomes would be encouraged to use the Coach park rather than park on the Green, and it was agreed that this would be the case. It was noted that the parking tariff for the Coach Park included a fee for Camper Vans.

It was noted that the lease from Anglesey County Council was in the hands of their solicitor and was just awaiting signature.

The Town Clerk reported that the County Council recycling skips would soon be returning to the Coach Park.

**6.0 LOCATION OF OBSERVATION WHEEL**

This item had been referred from the June Finance & Planning Committee for discussion.

It was noted that the lease stipulated that the car park could not be sub-let so it would not be possible to locate the Wheel in the vicinity.

It was agreed that this should be made an agenda item for the next Finance & Planning Committee.

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**Chair  
Councillor H Mattocks**

Date .....