

**MINUTES OF THE MEETING OF THE FINANCE & PLANNING COMMITTEE OF  
BEAUMARIS TOWN COUNCIL  
HELD ON TUESDAY 30 MAY 2017 AT 7.00 PM IN THE TOWN HALL**

**PRESENT:** The Town Mayor Councillor F R Carr  
The Deputy Mayor Councillor C M Brimecombe  
Councillor J R Carr  
Councillor I Davies  
Councillor G Evans-Jones  
Councillor D W Gallichan  
Councillor A J V Grant  
Councillor M Jones  
Councillor B L Kotkowicz  
Councillor R J Parry  
Councillor J P Zalot

**The Town Clerk was in attendance**

**APOLOGIES:** Councillor C J Theakston  
Councillor S Zalot

**The Town Mayor took the Chair**

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**1.0 DECLARATIONS OF INTEREST**

Councillor J P Zalot declared a prejudicial interest in item 10.1.15 because two of his relatives were involved in the complaint  
Councillor M Jones declared a prejudicial interest in item 15.0 as being a member of an organisation that uses White Lion Square for events

**2.0 TO ELECT A CHAIRMAN FOR THE FORTHCOMING YEAR**

It was proposed, seconded and carried unanimously that Councillor C M Brimecombe be elected Chairman for the forthcoming year.

*Councillor C M Brimecombe took the Chair*

**3.0 TO ELECT A DEPUTY CHAIRMAN FOR THE FORTHCOMING YEAR**

It was proposed, seconded and carried unanimously that Councillor C J Theakston be elected Deputy Chairman for the forthcoming year

**4.0 TO APPOINT SUB-COMMITTEES, MEMBERSHIP AND TERMS OF REFERENCE FOR THE FORTHCOMING YEAR**

It was resolved that there would be three Sub-Committees for the forthcoming year: Audit & Personnel, Greens & Buildings and Allotments.

The following members were appointed to the three Sub-Committees:

**Audit & Personnel:**

The Town Mayor Councillor F R Carr, the Deputy Mayor Councillor C M Brimecombe and Councillors I Davies, G Evans-Jones, A J V Grant, M Jones, B L Kotkowicz and S Zalot

### **Greens & Buildings:**

The Town Mayor Councillor F R Carr, the Deputy Mayor Councillor C M Brimecombe and Councillors J Carr, D W Gallichan, R J Parry, C J Theakston and J P Zalot  
It was agreed that the new co-opted Councillor would join this Sub-Committee

### **Allotments:**

The Town Mayor Councillor F R Carr, the Deputy Mayor Councillor C M Brimecombe and Councillors J Carr, D W Gallichan, M Jones, R J Parry, S Zalot  
It was agreed that the new co-opted Councillor would join this Sub-Committee

## **5.0 TO APPOINT A REPRESENTATIVE TO THE SCHOOL GOVERNORS BOARD AND REPRESENTATIVES TO THE WALLED TOWN FRIENDSHIP CIRCLE**

The Town Mayor and Councillors G Evans-Jones and M Jones were appointed as representatives to the Walled Towns Friendship Circle  
Councillor G Evans-Jones was appointed as the representative to the School Governors Board

*7.20 pm Councillor G Evans-Jones left the meeting*

## **6.0 TO CONSIDER PLANNING APPLICATIONS**

### **6.1 12C193K/1/TPO HPB Henllys, Beaumaris**

Application to do work on two trees which are protected by a Tree Preservation Order  
Members commented that they were generally against pruning of trees protected by Tree Preservation Orders. It was agreed to leave the final decision to the Tree Preservation Officer of Anglesey County Council

## **7.0 To receive Planning Decisions**

### **7.1 12C469A 9 Steeple Lane, Beaumaris**

Full application for alterations and extensions  
GRANTED

### **7.2 12C481 Ty Stabl, Mill Lane, Beaumaris**

**Full application for alterations and extensions**  
GRANTED

### **7.3 12C93D/1 Bull's Head Inn, Castle Street, Beaumaris**

Full application for change of use of part of the existing courtyard to form an external seating area together with the installation of limestone paving, amendments to the existing ramp and associated works  
GRANTED

### **7.4 12LPA1032/CC 1-17 Bryn Tirion, Beaumaris**

Full application for the external refurbishment of the dwellings, creation of a new vehicular access together with the creation of a parking area within the site  
GRANTED

### **7.5 12C93C/1/LB Bull's Head Inn, Castle Street, Beaumaris**

Listed Building Application for the installation of an externally illuminated metal framed sign  
GRANTED

## **8.0 OTHER PLANNING MATTERS**

There were no other planning matters

## 9.0 BILLS FOR PAYMENT

### 9.1 Balances as at 27 March 2017

Business Direct Reserve	£305,209.37*
General	74,750.30
Imprest	6,815.92
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Total	£386,775.59
Less VAT due	7,981.22
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	<b>£378,794.37</b>

\* In addition to this sum £20,000 is set aside for the year-to-year working balance.

### 9.2 Imprest account payments since last meeting on 24 April 2017

27 April Net Pay	4,196.47
4 May Net Pay	1,503.78
11 May Net Pay	1,634.08
HMRC	1,978.85
Gwynedd Council	2,397.65
18 May Net Pay	1,295.02
25 May Net Pay	3,925.09

### 9.3 Bills for payment

4956 Baron Hill Estate	11.13
4957 BestHost	31.50
4958 The Information Commissioner	35.00
4959 Photostatic	51.13
4960 CCF Ltd	82.00
4961 Huws Gray	120.00
4962 F E Roberts	120.09
4963 Xpose Media	162.00
4964 Evans Bros	168.37
4965 The Bulkeley Hotel	200.00
4966 Florabundance	210.00
4967 Abberleigh Pool Care	215.64
4968 Biffa	241.73
4969 Rowena	259.15
4970 Wyn Hughes	300.00
4971 Galleon supplies	374.40
4972 T W Ashenden (Purchase)	460.75
4973 Fineturf Services	600.00
4974 PHS Group	928.44
4975 Canolfan Iorwerth Rowlands (Section 137 Donation)	1,397.60

4976	The Bulkeley Hotel	1,291.80
4977	Town Mayor, Councillor F R Carr	1,500.00
4978	A & C Landscapes	2,340.00
4979	Roundwood Tree Technology	2,880.00
4980	Playquest Adventure Play	3,600.00
4981	FAAC (UK) Ltd	4,210.38
4982	BTC Imprest a/c	12,500.00
4983	Petty Cash	200.00
<b>Total</b>		<b>£34,491.09</b>

It was proposed, seconded and carried unanimously that the bills be paid

## 10.0 CORRESPONDENCE

### 10.1 Correspondence read out

#### 10.1.1 One Voice Wales: Model Local Resolutions Protocol for Community and Town Councils

Members were given copies of the Protocol drawn up by One Voice Wales. The Town Clerk advised that the document had been drawn up following a decision by the Public Services Ombudsman to, in principle, refer minor complaints against members back to the Town and Community Council for a local resolution. The process outlined was one that had already been used by the Town Council for the investigation of minor issues and complaints. It should be noted that any serious issues or direct breaches of the Code of Conduct could not be considered under this process, but must be referred to the Ombudsman.

**Recommendation to Council:**

To accept the Model Local Resolution Code

#### 10.1.2 Possible development of old Baths site

The Town Clerk advised that he had been approached by a prospective purchaser of the old Swimming Baths site. This person had initially wanted to determine who were the owners of the site. Subsequently, he had outlined his idea of developing a museum at the site.

**Recommendation to Council:**

To receive the report

#### 10.1.3 Mr Vaughn Musgrave: Telephone box at Llanfaes

A member reported that the telephone box was in poor condition and had not been working for some time. It was an eyesore of no value to the local community.

The Town Clerk advised that a previous meeting had resolved to write a letter asking for the phone box to be retained, and that was the cause of the present complaint from Mr Musgrave.

Following a short discussion, members agreed to withdraw their request to retain the phone box.

**Recommendation to Council:**

A letter be sent to Mr Burdett of Anglesey County Council asking for action to be taken to ensure the removal of the telephone box

#### 10.1.4 Beaumaris Bowling Club: Advertising around Bowling Green and steps from Coach Park

The Town Clerk said that the Bowling Club was asking for permission to erect advertising signs around the fences of the Bowling Green on the side closest to the Castle. In the past, Councillors refused to allow advertising unless boards were put up immediately prior to matches and taken down straight afterwards.

Members noted that this was a possible way for the Bowling Club to generate additional income. However it was also noted that the Town Council had a general principle of not allowing advertising boards to be erected on its property. There were further concerns that the Conservation Officer, Cadw and the owner of the land might not be supportive of advertising.

**Recommendation to Council:**

To determine the views of all parties before making any decision

On a further matter, the Bowling Club asked if hand rails could be placed on the steps leading down from the Coach Park. This would make the steps easier for elderly and disabled people to negotiate. Members agreed that a handrail would be beneficial provided that landowner agreed.

**Recommendation to Council:**

To install a handrail, subject to the agreement of Sir Richard Williams-Bulkeley as landowner

**10.1.5 Beaumaris in Bloom: Request for flower beds at Iscoed and Bryn Teg**

The Wales in Bloom Committee is planning to make flower beds on the roundabouts at the bottom of Iscoed and the top of Ffordd Meigan, and asked if the Town Council would make the necessary application for a licence to set up the flower beds.

It was noted that the flower beds had already been constructed and the licence application was a formality.

**Recommendation to Council:**

To make the licence application

**10.1.6 Mr Robert Pritchard: Request for disabled parking space at top of slipway**

The Town Clerk advised that Mr Pritchard had approached him to request the creation of a disabled parking bay at the top of the slipway. The area requested was a small triangle between the track leading to the 'Stones' area and the beach. There was discussion about the safety aspects of using this particular location, and the principle of creating a general disabled parking bay at such a site. It was agreed that it was not feasible to make an acceptable parking bay at the location requested.

**Recommendation to Council:**

To advise Mr Pritchard that it was not possible to create a parking bay at the location requested

**10.1.7 Mr Richard Spencer: Replacement of litter bin in Church Street**

Following receipt of this request, a note had been sent from the street cleaner to advise that the particular bin in question had been removed approximately two years ago because it was being abused by B & B operators in the area. A member commented that he was aware of businesses using the bins in Castle Street. There was serious concern that litter bins would be lost if misuse continued.

**Recommendation to Council:**

To contact Biffa to ask if there has been misuse of public waste bins in the town, with them being used for general household and trade waste

**Recommendation to Council:**

An article be placed in the local Newsletter to advise people that there was a risk of losing these bins if they were misused.

**Recommendation to Council:**

To request that Anglesey County Council replace the waste bin in Church Street.

**10.1.8 Camp Project Wales: Request for free parking on Green on Wednesday 2 August**

This is a regular visit from a Charity Organisation bringing children to the town for a day. There would be four minibuses and approximately 8-10 cars for supervisors.

**Recommendation to Council:**

To approve the request for free parking for Camp Project Wales

**10.1.9 Gwynedd & Clwyd Association of Craft Workers: Request to use Stones area for Easter Craft Fair**

Previously, a four-day Craft Fair has been held at the Bulkeley Hotel over the Easter period, but possible redevelopment work in the hotel may mean that the Craft Fair cannot be held there in future years. Under these circumstances, the Association Committee wondered if it could hold a Craft Fair in a marquee on the Stones area of the Green.

A member stated that he understood that Anglesey Craftworkers were not permitted to join events organised by the Gwynedd & Clwyd Association. Under these circumstances, he felt that permission should not be granted. Members felt that the matter should be discussed more fully.

**Recommendation to Council:**

The use of the Green for a Craft Fair should be discussed at a future Greens & Buildings Sub-Committee or Finance & Planning Committee meeting.

**10.1.10 Beaumaris Leisure Centre: Request to erect advertising banner**

A member of Beaumaris Leisure Centre Administration had made enquiries about the possibility of erecting advertising banners on the Happy Valley railings and the Green for bike hire and roller discos. The Town Clerk said that he was unable to approve this without the agreement of the Town Council. On a separate issue, she had asked to advertise a Charity Bike Ride and Beaumaris Festival for a period of two weeks before these events, and the Town Clerk had agreed to this just as for other specific events. The meeting resolved to endorse the actions of the Town Clerk.

**10.1.11 North Wales Walled Town Friendship Circle: Representatives for 2017/2018 and Quarterly meeting on Thursday 22 June at 6.30 pm in Conwy**

Members noted the date and time of the meeting. The Town mayor asked for his apologies to be forwarded to the Friendship Circle since he had other commitments. The names and contact details would be provided for the persons appointed to represent the Town in the Walled Towns Friendship Circle meetings under Minute 5.0

**10.1.12 Royal British Legion: Request for donation for Tombola Prize and attendance at June Council Meeting**

It was noted that representatives of the Royal British Legion would attend the next Council meeting to discuss arrangements for the Remembrance Day Service and Parade. Members agreed to make a donation to the Tombola prizes for Armed Forces Day to be held on Saturday 17 June in Caernarfon

**Recommendation to Council:**

A bottle of malt Whisky be purchased and presented to representatives at the next Council meeting

**10.1.13 DU Construction: Local causes/events for financial support**

The company is beginning a large project in Bryn Tirion in June, and wanted to know if Council could suggest any causes or events for financial support under their Community Benefits for the project. Several possible schemes were put forward including a basket swing for Happy Valley, Thomas Close Play Area, a slide for Llanfaes Play Area and the Disabled Club. It was agreed that these schemes be suggested to D U Construction

**10.1.14 Town & Community Council Liaison Forum: Meeting on Tuesday 13 June at 7.00 pm in Council Offices, Llangejni**

The time and date were noted. Council's representatives are Councillors G Evans-Jones, B Kotkowicz and S Zalot

**10.1.15 Seacoast Safaris: Letter of complaint concerning employee of nearby kiosk**  
*Councillor J P Zalot left the meeting.*

*It was proposed, seconded and carried unanimously that the press and public be excluded in order to discuss issues relating to Council tenants.*

A letter of complaint from Seacoast Safaris was read out. Following a short discussion it was agreed to obtain legal advice.

**Recommendation to Council:**

The letter be passed to Council's solicitor for advice

*The press and public were readmitted*

*Councillor J P Zalot rejoined the meeting*

**10.1.16 Pinders Circus: Request to visit in 2018**

The Director of Pinder's Circus had suggested Thursday 2 August until Sunday 5 August 2018

**Recommendation to Council:**

To agree to the request to use the Green

**10.1.17 Recent damage to Town Clock**

It was reported that a slate face of the clock had fallen down the outside of the Clock Tower and smashed. It was unclear as to whether the underlying reason was the fire earlier in the year, remedial work being undertaken within the Clock Tower or a new unrelated problem. It was clear that the clock face had originally been erected in two parts, but how it had been attached to the Clock Tower was uncertain. The hands of the clock were still in place. Clearly the matter needed to be investigated in case there was the threat of the other clock faces falling from the tower. The question of liability and Insurance cover was also unknown, since Council insured the clock mechanism but not the structure of the building. The Town Clerk said he would need to consult the Insurance documents and hold discussions with the Loss Adjusters dealing with the present claim following the fire.

**Recommendation to Council:**

The Town Clerk investigate and have powers to act

It was considered unlikely that the pieces of the clock face could be reassembled. Nonetheless the clock and its faces were of historical importance to the town and on this basis it was felt that the pieces should be retained.

**Recommendation to Council:**

To collect the broken pieces of the clock face and put them into storage

**10.2 Correspondence not read out**

- |         |                         |  |
|---------|-------------------------|--|
| 10.2.1  | Anglesey County Council | Walked routes to school                      |
| 10.2.2  | Anglesey County Council | Executive's forward work programme           |
| 10.2.3  | Anglesey County Council | Planning service customer survey             |
| 10.2.4  | Anglesey County Council | Parliamentary Election notices               |
| 10.2.5  | Anglesey County Council | Copy email re bookings in White Lion Square  |
| 10.2.6  | Anglesey County Council | Rights of Way Improvement Plan Questionnaire |
| 10.2.7  | Wales Audit Office      | New Audit approach/audit fees etc            |
| 10.2.8  | Keith Cotton/M Skinner  | Church Clock                                 |
| 10.2.9  | Chamber of Trade        | Minutes of meeting 11 April                  |
| 10.2.10 | Michael Ryan, WFNF      | Food & Nutrition Forum 20 June               |
| 10.2.11 | Llangefni Town Council  | Trefi Mon Meeting 12 July                    |
| 10.2.12 | BT Payphones            | Heritage Phone Box                           |
| 10.2.13 | Mrs Kim Owen            | Barbeque at Happy Valley 28/29 May           |
| 10.2.14 | Seiriol Alliance        | Meeting 24 May                               |
| 10.2.15 | Beaumaris Rowing Club   | Rowing Races at Beaumaris                    |
| 10.2.16 | Emma Williams           | Request for paint for mural at David Hughes  |

*Members felt that the Town Council should donate a couple of tins of weather shield paint for the mural*

**Recommendation to Council:**

*Two tins of weather shield paint be purchased*

- 10.2.17 National Piers Society Annual General Meeting 17 June
- 10.2.18 Christopher Parkin Camper Vans on Green
- 10.2.19 Mrs L Owen Castle Toilets/Seagulls

*There was a short discussion about methods for deterring seagulls. It was agreed that the item needed further discussion at a future meeting of the Greens & Buildings Sub-Committee*

- 10.2.20 Sarah Beavon Market in White Lion Square
- 10.2.21 Welsh Government Code of Practice on Workforce matters
- 10.2.22 Welsh Government Meat Promotion Wales – Appointment
- 10.2.23 Welsh Government National Development Framework for Wales
- 10.2.24 One Voice Wales Motions for AGM
- 10.2.25 One Voice Wales Council representatives to quarterly meetings

*The Town Mayor agreed to represent Council at the meetings*

- 10.2.26 One Voice Wales Training sessions schedule
- 10.2.27 One Voice Wales April Bulletin
- 10.2.28 One Voice Wales CEW Newsletter May 2017
- 10.2.29 One Voice Wales Larger Councils Conference 5 July
- 10.2.30 One Voice Wales Wales Audit Office appointments
- 10.2.31 SLCC Finance & accountability compliancy
- 10.2.32 SLCC Society Board vacancy
- 10.2.33 Welsh Govt/FAW Champions League Trophy Display arrangements
- 10.2.34 Furnitubes Street furniture suppliers
- 10.2.35 One Voice Wales OVW/SLCC Joint Event 12 July
- 10.2.36 CHC NHS Dementia Care survey
- 10.2.37 Aon Insurance Quote offer
- 10.2.38 One Voice Wales IICSA Appointment
- 10.2.39 One Voice Wales Funding pots information
- 10.2.40 North Wales Police Critical Threat Level information
- 10.2.41 David Mathias Governing board Beaumaris Primary School
- 10.2.42 Rosemary Stewart Boules at Happy Valley
- 10.2.43 Horizon Wylfa Newydd: Stage 3 Consultation
- 10.2.44 Laurence Smith 'Great Places' HLF Funding Programme
- 10.2.45 Dr Stephen MacVicar Seiriol Community Bike Ride 2 July

#### **11.0 NON-DOMESTIC RATING APPEAL, BEAUMARIS GREEN**

Following the previous meeting, the Town Clerk had taken further advice on the process of making an appeal against the revised rateable value for the Green. On this basis, he had lodged an appeal and asked for the rateable value to be returned to that prior to the new valuation. He had been advised that an agent could be called in at any time to take over the appeal, but the fee for that person might be related to the amount of money saved. He had received an acknowledgement to his initial letter of appeal and staff at the Valuation Office had all been surprised at the level of increase. Despite this, it would take a few months to obtain a response to the appeal.

Members resolved to endorse the actions of the Town Clerk

#### **12.0 UPDATE ON POSSIBLE VISIT OF BIG WHEEL**

Clearly there had been communication problems concerning a possible visit between Easter and the May Bank Holiday. Following this, the operator of the Big Wheel had suggested visiting for a five-week period covering the whole of August. Unfortunately this period clashed with the Town Regattas, a visit by Pinder's Circus, a Charity Fair on the Stones area and the setting up of Beaumaris Food Festival. Added to this, August is the busiest time of year for the Green, and space was very limited. On this basis, it was felt that a visit by the Big Wheel should be declined for this year and hope that there might be a return at a quieter time in 2018

**Recommendation to Council:**



That the operator be advised that a visit by the Big Wheel this year is not practical, but that negotiations for a visit in 2018 would be welcome.

**13.0 HEIGHT BARRIER FOR GREEN**

Councillor J Zalot said that he felt that a height barrier was needed to prevent camper vans accessing the Green after 6.00 pm and staying overnight. The barrier should be put in place when the attendant finished work at around 5.00 pm. Local people with large vehicles and camper vans could be issued with keys.

Mention was made of a swing-type barrier that had been installed at Llangoed, and the Town Clerk agreed to look at this.

**Recommendation to Council:**

To investigate and obtain quotes for the installation of a height barrier at the entrance to the Green

**14.0 FUNDRAISING FOR HAPPY VALLEY PAVILION**

In the absence of Councillor G Evans-Jones, this item was deferred to the next meeting

**15.0 WHITE LION SQUARE EVENTS**

*Councillor M Jones left the meeting*

Exchanges of emails between Mr Hefin Thomas of Anglesey Events, the organisers of the Artisan Markets and Mr Alun Jones, the Streetworks Manager for Anglesey County Council were read out. The Town Council had not given specific permission to anybody to use the square and the County Council had agreed that it was not the Town Council's responsibility. Whilst the Town Council was often consulted, it was not responsible for the management of the square. Members agreed to accept the Town Clerk's report.

*Councillor M Jones rejoined the meeting*

**16.0 WATER PUMP, HAPPY VALLEY, ALDERMAN THOMAS HUGHES 1893**

Councillor Davies said that the Water Pump was an important historic feature at the Happy Valley. Black paints had been applied to it repeatedly in an effort to keep it looking good but more work needed to be done in order to improve its appearance. He suggested it might need shot blasting.

**Recommendation to Council:**

Forward maintenance of the water pump be investigated.

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**Chairman**  
**Councillor C M Brimecombe**

**Date** .....