

**MINUTES OF THE MEETING OF THE FINANCE & PLANNING COMMITTEE OF
BEAUMARIS TOWN COUNCIL
HELD ON MONDAY 28 NOVEMBER 2016 AT 7.00 PM IN THE TOWN HALL**

PRESENT: The Town Mayor Councillor G Evans Jones
The Deputy Mayor Councillor F R Carr
Councillor C M Brimecombe
Councillor D W Gallichan
Councillor A J V Grant
Councillor D G Jones
Councillor M Jones
Councillor C J Theakston
Councillor J P Zalot
Councillor S Zalot

The Town Clerk was in attendance

APOLOGIES: Councillor J R Carr
Councillor I Davies
Councillor R J Parry

The Deputy Mayor took the Chair

76.0 DECLARATIONS OF INTEREST

The Deputy Mayor declared an interest in item 82.1.10 Donation request, as a Committee member of the Play Area
Councillor M Jones declared a prejudicial interest in item 82.1.11 Support for Canolfan, as a fund-raiser through the Food Festival
Councillor C Theakston declared an interest in item 82.1.11, Support for Canolfan, as Chair of Beaumaris Festival, a user of the Canolfan

77.0 ENFORCEMENT OF STANDING ORDERS IN MEETINGS

Councillor S Zalot joined the meeting

The Town Clerk outlined the concerns that had been raised and the part Standing Orders play in helping to ensure that everyone understands what decisions are being taken by the Council.

78.0 TO CONSIDER PLANNING APPLICATIONS

There were no Planning Applications

79.0 TO RECEIVE PLANNING DECISIONS

79.1 12C331G/LB Plas Cichle, Beaumaris

Listed Building Consent for demolition of porch, installation of a window and works to external and internal walls

Granted

79.2 12C472A/MIN 1 Bulkeley Cottages, Beaumaris

Minor amendments to scheme previously approved under planning permission 12C472 so as to amend the design of the wall

Granted

79.3 12C161H Fair Linden, Beaumaris
 Full application for the erection of a dwelling together with the construction of a new vehicular access on land adjacent
Granted

79.4 12C478 Beaumaris Cemetery, Beaumaris
 Application for works to trees subject to a Tree preservation Order and works to trees in a Conservation Area
Granted

80.0 OTHER PLANNING MATTERS

There were no other planning matters

81.0 BILLS FOR PAYMENT

81.0 Bills for payment

81.1 Balances as at 28 November

Business Direct Reserve	£385,180.50*
General	28,879.36
Imprest	9,223.78
	423,283.64
Less VAT due	992.85
Total	£422,290.79

* In addition to this sum £20,000 is set aside for the year-to-year working balance.

81.2 Imprest account payments since last meeting on 24 October

27 October Net Pay	3,792.46
3 November Net Pay	1,212.57
10 November Net Pay	1,122.96
HMRC	1,679.70
Gwynedd Council (3 extra staff – Automatic enrolment)	2,257.42
17 November Net Pay	1,050.71
24 November Net Pay	3,367.74

81.3 Bills for payment

4809 Gwen Evans-Jones	20.91
4810 Gwynedd Trophies	24.00
4811 BestHost	31.50
4812 Photostatic	55.79
4813 Rowena	69.60

4814	F E Roberts	97.06
4815	T W Ashenden	108.94
4816	Turnock	112.08
4817	Evans Bros	129.06
4818	Brandon Hire	134.21
4819	The Bulkeley Hotel	170.85
4820	FAAC (UK) Ltd	188.40
4821	Ad-Labels	307.38
4822	D & P Graphics	672.00
4823	Stermat	900.00
4824	Plantscape	964.80
4825	HSS Hire	1,203.00
4826	Anglesey National Eisteddfod 2017	2,000.00
4827	T W Ashenden	17.44
4828	The National Piers Society	30.00
4829	Mrs B Williams	124.40
4830	SLCC	167.00
4831	C E F	242.42
4832	North Wales Sound & Light	1,200.00
4833	Merlin Fireworks	9,000.00
4834	Petty Cash	250.00
4835	BTC Imprest account	5,000.00
Total		£23,220.84

It was resolved nem con that the bills be paid
 Councillors noted the balances held and the need to ear-mark funds for specific projects that are either under way or on the horizon.

82.0 CORRESPONDENCE

82.1 Correspondence read out

82.1.1 Anglesey County Council: 2016/2017 Budget Book and 'Meeting the Challenges: Our Initial Budget Proposals 2017/2018.' Stakeholder Workshop at 6.00 pm – 8.00 pm on Tuesday 6 December in Council Chamber, Llangefni Recommendation to Council:

To write, opposing the following measures:

- Increase in school meals costs which disproportionately affects less well-off families who benefit the most from access to school dinners. The saving is minor compared to the impact on those families.
- The increase in school transport charges to £90 per child, which disproportionately affects families in outlying settlements and rural areas.
- The cuts to school cleaning budgets. Feedback from pupils is that cleaning is already poor and dirty schools detract from learning.
- The increase in Council Tax of 3%. In view of the significant cuts in services being provided, there should be no increase

82.1.2 Boundary Commission – Electoral Reviews

The Town Clerk outlined the approach being proposed by the Boundary Commission.

82.1.3 Anglesey County Council: Response to complaint about Overgrowth Enforcement at Cae Mair

It was acknowledged that there had been a problem in one area, but that overall the response was felt to be disproportionate. The road by Mount Field is still overgrown.

Recommendation to Council:

To reply, asking why the same standards are not applied to large landowners as householders, and asking for confirmation that a seven days' notice has been served on the estate.

82.1.4 Anglesey County Council: Response to complaint about cutting verges at Maes Hyfryd

Councillor S Zalot reported that the cutting is not as described, and that the Contractor consistently denies responsibility when damage is reported.

82.1.5 Anglesey County Council: Response to letter about potential job opportunities in relation to Wylfa Newydd

Councillors want to hold Horizon to the 60% promise. Horizon's own website suggests that most contracts are currently being let outside Wales.

82.1.6 Anglesey County Council: Response to letter providing update on works following landslip at Cemetery

Details of the work proposed by the Council's contractor were outlined. Additional drainage has not been proposed but the possibility of joint work with the owners of Casita will be explored. The work done by Anglesey County Council immediately after the landslip was acknowledged

82.1.7 Gwynedd Family History Society: Request to record burials from the original burial books for Beaumaris Cemetery

In response to a Councillor's question, it was confirmed that there are no data protection implications for information about dead people.

Recommendation to Council:

To grant the request to digitise the records

82.1.8 E-on: Apology for late billing and daily analysis

The new daily consumption records have shown several peaks in consumption. It is not clear that E-on had the right to impose a smart meter

Recommendation to Council:

That the Town Clerk continues to investigate

82.1.9 Donation request for Firework Display at Llanfaes

The new Committee have produced the best accounts they can given lack of access to all the paperwork. It was noted that this is not the first time that there has been a problem with the accounts.

Recommendation to Council: (by a majority 6 for, 3 against)

To honour the Council's promise of a £300 donation in recognition of the effort made to prepare accounts

82.1.10 Donation request for Thomas Close Play Area

The Deputy Mayor left the meeting.

The Town Mayor took the Chair.

Councillors noted that the accounts had not been independently audited or certified, but for a small income this may not be necessary. Councillors welcomed evidence of increased fundraising.

Recommendation to Council:

To grant a donation of £641 to cover the insurance premium

The Deputy Mayor rejoined the meeting and took the Chair

82.1.11 Continuation of support for Canolfan Beaumaris

Councillors M Jones and C Theakston left the meeting

The Town Clerk briefed Councillors on a meeting that morning with Dr MacVicar and Mr Roger Thomas, Directors of the Canolfan.

A major planned expense is £48,000 for a new, more efficient boiler. Some concern was expressed at the increase in staffing levels.

Recommendation to Council:

To invite the Directors to meet with Councillors to explore the current position (income, footfall, etc) and what they need for the future. A copy of the accounts is to be requested.

Councillors M Jones and C Theakston rejoined the meeting

82.1.12 Walled Towns Friendship Circle: Annual Dinner at Caernarfon Golf Club on 3 February 2017

Councillor Gallichan left the meeting

Councillors need to say whether or not they are attending

82.1.13 Beaumaris Food Festival: Thanks for support

£21,000 was raised for the Canolfan and £500 to support the RVS Lunch Club

Recommendation to Council:

To send a letter of congratulation for a successful event, and to express gratitude for their efforts.

Councillor Gallichan rejoined the meeting

82.1.14 Isle of Anglesey Tourism Association: Annual General Meeting at 9.00 am on Tuesday 1 December at Oriol Ynys Mon

Correction: The date is Thursday 1 December

Councillors need to register if attending

82.1.15 Consultation Workshop WHS Walled Towns and Castles of Edward I: 10.00 am-12.30 pm at David Hughes Community Centre

The Workshop is on Monday 6 December

82.1.16 Llanfaes Community Centre: Christmas Bingo Fund Raiser at 7.00 pm on 15 December

Noted

82.2 Correspondence not read out

82.2.1 Anglesey County Council Town/Community Council Elections 4 May 2017

82.2.2 Anglesey County Council Local Access Forum membership nominations

82.2.3 Anglesey County Council Small scale hydro development

82.2.4 Anglesey County Council BT Consultation responses

82.2.5 Anglesey County Council Pier Users Group meeting agenda/minutes

Councillor Gallichan reported that it was a useful meeting and well attended

82.2.6 Anglesey County Council T & C C Liaison Forum minutes 20 October

82.2.7 Anglesey County Council Works on Pentraeth Road, Menai Bridge

82.2.8 Anglesey County Council A545 Beaumaris-Menai Bridge road

Recommendation to Council:

To ask that despite the current lack of funds, Anglesey County Council make a formal request to the Welsh Government to make improvements to the A545 a priority

82.2.9 Anglesey County Council Bryn Canol, Beaumaris

82.2.10 Anglesey County Council National Eisteddfod Meet the Buyer event

82.2.11 Cllr J M Evans, A C C Marathon Charity Cycle Ride Sponsorship forms

82.2.12 Rhun ap Iorwerth AM November Newsletter

82.2.13 Councillor Carwyn Jones 24 Church Street

82.2.14 Councillor Carwyn Jones Lighting by Guide/Brownie hut

82.2.15 Councillor Carwyn Jones 2017-18 Budget proposals

82.2.16 Dafydd Humphreys Beaumaris Gaol and Courthouse proposal

82.2.17 RNLI Beaumaris Beaumaris Bonfire – post-event comments

82.2.18 Pauline Williams Canolfan volunteers at bonfire

82.2.19 Sir R Williams-Bulkeley Christmas Tree/New Year Fireworks at Castle

82.2.20 Cadw Christmas Tree/Fireworks at Castle

82.2.21 Merlin Fireworks New Year Fireworks safety documents

82.2.22	NWWTFC	Honorary membership
82.2.23	NWWTFC	Car Run Minutes/de briefing
82.2.24	One Voice Wales	National Grid draft responses
82.2.25	One Voice Wales	Draft Risk Assessments
82.2.26	One Voice Wales	Consultation on new Welsh Language Strategy
82.2.27	One Voice Wales	Reports/News Items
82.2.28	Gwynedd Council	LGPS Valuation draft results
82.2.29	SLCC	Rumoured threat to Community Council finances
82.2.30	SLCC	Cemetery and Churchyard Survey
82.2.31	Welsh Government	LDBCW Electoral Review
82.2.32	Emlyn Williams	Cemetery plots enquiry
82.2.33	Lillymarie Williams	Presentation of cheque to Hope House
82.2.34	Margaret J Crispin	Disabled Parking Space in Rating Row
82.2.35	Natural Resources Wales	Proposed changes to Liverpool Bay
82.2.36	E-on	Renewal of fixed price plan
82.2.37	North Wales Police	'Don't be a victim of burglary'
82.2.38	North Wales Police	Emergency Services Carol Service 12 December
82.2.39	Marie Curie	Donation request
82.2.40	Kevin Cole	Free parking enquiry
82.2.41	C Health Council	National Standards
82.2.42	Height Safety Systems	Working at height solutions
82.2.43	British Red Cross	Donation request
82.2.44	Menter Mon	'Pop-up Museum' 1 December at Llangefni
82.2.45	Linda Salt	Land at Arnold Close
82.2.46	Chamber of Trade	Agenda/Minutes
82.2.47	Planning Aid Wales	Planning network for C & T Councils
82.2.48	David Peacock	Vermin problem
82.2.49	Sell2Wales	Dun Bradstreet Number update
82.2.50	Laurence Smith	Edwardian Castles Steering Group
82.2.51	Boundary Commission	Acknowledgement of comments
82.2.52	Trefi Mon	Postponement of meeting
82.2.53	Plantscape	Solar Christmas Trees timings
82.2.54	Grassform	Euromats grass protection
82.2.55	Carys Gaffey	Filming Rownd a Rownd
82.2.56	Gwynedd & Mon	'What's Important?'
82.2.57	Dark Olive	Warning on Consultants
82.2.58	Urdd Gobaith Cymru	Donation request

83.0 TO RECEIVE SUB-COMMITTEE REPORTS:

83.1 Allotments held on Monday 31 October 2016

Recommendation to Council:

Accept the minutes as a true and correct record of the meeting and adopt the recommendations

83.2 Audit & Personnel held on Monday 21 November 2016

83.2.1 Minute 3.1 Pay Scales

It was resolved nem con to exclude press and public for a discussion of staff pay rates

Recommendation to Council:

Pay rates for staff to be as recommended by the Sub-Committee

It was resolved nem con to readmit the press and public

83.2.2 Minute 2.3.1 SLCC meeting to discuss 2015/2016 Audit

The Town Clerk reported conjecture that the Welsh Audit Office was encouraging the auditors to be strict as part of a move to get the right policies and procedures in place

before Community Councils are given additional responsibilities following Local Government reorganisation

Recommendation to Council:

Accept the minutes as a true and correct record of the meeting and adopt the recommendations

84.0 REPORT ON TOWN & COMMUNITY COUNCILS LIAISON COMMITTEE

Councillor S Zalot reported from the meeting. The main points were:

- A local Resolutions Committee will be introduced to take on some of the Ombudsman's work load
- Disappointment had been expressed at the lack of responses to National Grid's consultation on the pylon line. Individual responses from businesses and people will carry more weight. The Town Mayor undertook to encourage the Chamber of Trade to object

Recommendation to Council:

The Town Council will submit an objection to the 'Pylon Highway' across Anglesey in the strongest terms

- A new requirement to have wide-ranging Community Emergency plans will be introduced next year
- Council elections will be held in May 2017. Nominations will close on 4 April

85.0 FIRE RISK ASSESSMENT: LINK TO BULKELEY HOTEL

Following the hotel fire in Exeter, concern has been expressed about the risks posed by the communicating door to the Bulkeley Hotel. The simplest solution is to brick it up but there are other options (eg self-closing fire doors)

The wall between the Town Hall and the chip shop attic has also been checked.

Recommendation to Council:

To accept the offer of a Fire Risk Assessment at a cost of £200

86.0 COUNCIL INSURANCE 2016/2017

The Town Clerk reported that the best deal on offer (cost and cover) was from Zurich at £7,788.60 per year for a three-year commitment (last year's price was approximately £12,200)

Recommendation to Council:

To take up the offer of the three-year deal

87.0 INSURANCE LEVELS FOR HELICOPTER LANDING SITES

It was reported that the CAA minimum insurance requirement for the particular helicopter was about £4m. Other helipads require £5m third party cover, terms and conditions for other landing sites explicitly placed all responsibility and liability on the pilot and operator

Recommendation to Council:

To include similar clauses in the Town Council's agreement

88.0 PURCHASE OF EQUIPMENT FOR FLOOD WARDENS

Recommendation to Council:

To agree a budget of £300 for torches and hi-viz jackets and £2,500 for radios

89.0 FALLEN TREE AT CEMETERY

Councillors were given an update on the Lime tree that came down in recent high winds. It will be made safe by professional tree surgeons.

Recommendation to Council:

To endorse the actions taken

90.0 USE OF MOBILE PHONES IN MEETINGS

Anglesey County Council do not allow mobile phones in meetings. There is a risk that they can be used to record proceedings, but can also be useful to check diaries and to look up information.

A proposal to adopt the same rule was defeated (4 votes for, five against)

91.0 AFFORDABLE HOMES

Councillor Gallichan suggested that the Town Council seek to exploit the funding announced in the Autumn Statement to increase the supply of affordable housing in Beaumaris.

Recommendation to Council:

To write to Planning and Housing asking them to investigate a site just beyond Casita for affordable housing, and to invite the MP and AM to meet the Council to discuss.

Meeting closed at 9.58 pm

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**Chairman
Councillor F Carr**

Date