

**MINUTES OF THE MEETING OF THE FINANCE & PLANNING COMMITTEE OF
BEAUMARIS TOWN COUNCIL
HELD ON TUESDAY 28 MAY 2019 AT 7.00 PM IN THE TOWN HALL**

PRESENT: The Town Mayor Councillor C J Theakston
The Deputy Mayor Councillor R A Jones
Councillor D T Evans
Councillor D W Gallichan
Councillor A N Gough
Councillor A J V Grant
Councillor K M Jones
Councillor D R Owen
Councillor L J Roberts
Councillor M G Sarsfield
Councillor J P Zalot

The Town Clerk was in attendance

APOLOGIES: Councillor H Mattocks
Councillor J A Rowlands
Councillor S Zalot

The Town Mayor took the Chair

1.0 DECLARATIONS OF INTEREST

Councillor D R Owen declared a personal interest in Agenda item 10.1.5 Request for support for Flea Circus, as a member of the Chamber of Trade

2.0 TO ELECT A CHAIRMAN FOR THE FORTHCOMING YEAR

It was proposed and seconded that the Deputy Mayor, Councillor R A Jones, be Chair for the forthcoming year. There were no other nominations. At a vote, the proposal was carried unanimously.

The Deputy Mayor took the Chair and thanked fellow Councillors for their support

3.0 TO ELECT A DEPUTY CHAIRMAN FOR THE FORTHCOMING YEAR

It was proposed and seconded that Councillor Kate Jones be Deputy Chair for the forthcoming year. There were no other nominations. At a vote, the proposal was carried unanimously.

4.0 TO APPOINT SUB-COMMITTEES, MEMBERSHIP AND TERMS OF REFERENCE FOR THE FORTHCOMING YEAR

It was noted that the Mayor and Deputy Mayor are ex-officio members of all Sub-Committees

4.1 Audit & Personnel

It was proposed, seconded and carried unanimously that The Town Mayor, the Deputy Mayor and Councillors Mattocks, Sarsfield, Grant, Roberts, Gough and S Zalot be appointed members of the Audit & Personnel Sub-Committee

4.2 Greens & Buildings

It was proposed, seconded and carried unanimously that the Town Mayor, the Deputy Mayor and Councillors Gallichan, Jones, Owen, Rowlands and J Zalot be appointed members of the Greens & Buildings Sub-Committee

4.3 Allotments

It was proposed, seconded and carried unanimously that the Town Mayor, the Deputy Mayor and Councillors Evans, Jones, Mattocks, Owen, Rowlands and Sarsfield be appointed members of the Allotments Sub-Committee

5.0 TO APPOINT A REPRESENTATIVE TO THE SCHOOL GOVERNORS BOARD AND REPRESENTATIVES TO THE WALLED TOWN FRIENDSHIP CIRCLE

5.1 School Governors Board

It was proposed, seconded and carried unanimously that the Deputy Mayor, Councillor R A Jones, continue as Council's representative to the School Governors Board

5.2 Walled Towns Friendship Circle

Councillor K Jones stood down as a member due to a conflict of interest as she is an employee of Cadw

It was agreed that the membership appointments be deferred.

6.0 TO CONSIDER PLANNING APPLICATIONS

There were no Planning Applications for consideration

7.0 TO RECEIVE PLANNING DECISIONS

No Planning Decisions had been received

8.0 OTHER PLANNING MATTERS

There were no other planning matters

9.0 BILLS FOR PAYMENT

9.1 Balances as at 24 April 2019

Business Direct Reserve	£305,749.44 *
General	77,480.14
Imprest	7,078.96
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Total	390,308.54
Less VAT due	7,777.88
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	£382,530.66

* In addition to this sum £20,000 is set aside for the year-to-year working balance.

9.2 Imprest a/c payments since last meeting on 23 April 2019

25 April Net Pay	3,922.00
2 May Net Pay	1,909.43
9 May Net Pay	1,715.31

Gwynedd Council	2,501.09
HMRC	2,302.04
16 May Net Pay	1,924.54
23 May Net Pay	1,807.72

9.3 Payments made between meetings

5534 Sarah Zalot – Plants for Wales in Bloom	54.95
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9.4 Bills for payment

5535 Baron Hill Estate – Annual rents	11.13
5536 Best Host – Site Builder Studio	31.50
5537 Menai Tool Hire – Hire of tool for marquee	39.00
5538 Information Commissioner – Data Protection fee	40.00
5539 ASL – Photocopier metered units	72.10
5540 Cynan Electrical – Work at Gaol	75.55
5541 Jones & Whitehead – Work at Public Toilets	78.00
5542 Huws Gray – Bowling Green fencing	83.98
5543 F E Roberts – Fuel, April	98.28
5544 Alpha Business Centre – Stationery	126.01
5545 Anglesey County Council – Election fees	135.00
5546 Mike Stone – Repair of Council Clock	200.00
5547 Abberleigh Pools – Chemicals for Pool	226.94
5548 BT – Phone Bill, Kiosk on Green	235.68
5549 B Roberts (Paints) – Paint etc for Gaol/Courthouse	239.22
5550 Evans Bros – Items for public toilets etc	239.96
5551 Galleon Supplies – Items for Public Toilets	286.80
5552 Playquest – Repair at Happy Valley Play Area	300.00
<i>In response to a question, the Town Clerk stated that the cost of the repair was covered by the guarantee but the callout charges were not</i>	
5553 Integra People – Temp Admin staff w/e 10/5/19	327.84
5554 FAAC (UK) – Barrier Repair	342.00
5555 Biffa – Wheelie Bin service at Happy Valley	483.46
5556 Brady Corp Ltd – Flammable Liquid Cabinet	494.34
5557 Sage (UK) – Sage 50 payroll Annual Licence Plan	696.00
5558 The Bulkeley Hotel – Annual Dinner	1,593.75
<i>In response to a question, the Administrative officer reported that the office was still waiting for some guests to pay for their meals.</i>	
<i>It was proposed, seconded and carried unanimously that the Annual Dinner be made an agenda item for the next Finance & Planning Committee</i>	
5559 Ynys Trading – H & S Training Package	1,650.00
5560 A & C Landscapes – Summer bedding Scheme	2,695.00
<i>A member asked why the bed at the top of Ffordd Meigan had not been planted. The Town Clerk reported that the Ffordd Meigan bed had not been included in the tender</i>	
5561 Beaumaris Allotments – Section 137 Donation	500.00
5562 Thomas Close Play Area – Insurance Premium	1,068.00
5563 Canolfan Iorwerth Rowlands – Insurance premium	1,387.93
5564 Beaumaris Festival – Section 137 Donation	2,000.00
5565 BTC Imprest a/c – Payroll, June	16,000.00
5566 N Baguley – Purchase of lance for bowser	72.38
<i>The question arose as to why staff were still purchasing items from their own accounts. The Town Clerk explained that this purchase had been a matter of urgency since the Council watering system had been damaged.</i>	

The Chair requested that an update of Council payment arrangements be made an agenda item for the next Finance & Planning Committee

5567	Integra People – Temp Admin staff w/e 17/5/19	327.84
5568	Plantscape – Hanging baskets, planters etc	2,953.20
Total		£35,110.89

It was proposed, seconded and carried unanimously that the bills be paid.

10.0 CORRESPONDENCE

10.1 Correspondence read out

10.1.1 Chairman of Standards Committee: Summaries of cases considered by the Adjudication Panel for Wales (APW) and Public Service Ombudsman for Wales

It was noted that the correspondence had been circulated to members.

It was proposed, seconded and carried unanimously that the correspondence be received.

10.1.2 Betsi Cadwaladr Health Board: Response to letter concerning future vascular health care

A copy of the response had been circulated to members. A comment was made that the siting of the Tertiary Vascular Unit at Ysbyty Glan Clwyd was a poor choice and felt that Ysbyty Gwynedd was the preferred site. It was noted that the area covered by the Unit included the Wrexham area.

It was proposed, seconded and carried unanimously that the correspondence be received.

7.40 pm Councillor Gough arrived

10.1.3 A local resident: Comments and objections to proposed development of old Social Club site

It was agreed that the points raised in the letter were relevant to the proposed development.

It was proposed, seconded and carried unanimously that Anglesey County Council's Empty homes Officer be invited to attend a Council meeting to present an update on the proposed development, and that the author of the letter be advised of the action being taken.

10.1.4 One Voice Wales: Form for members who wish to opt out of receiving Councillors' allowance

It was noted that copies of the form were available in the Chamber.

10.1.5 Chamber of Trade: Request for support for Flea Circus

It was noted that the Chamber of Trade had requested 1/3 of the total cost, ie £267

Concerns were raised about the location of the Flea Circus in previous years and it was felt that it should be held in a safer area such as the White Lion Square.

It was proposed, seconded and carried nem con that support be given as requested subject to a change of location.

10.1.6 Red Wharf Bay Sailing Club: Request to use 'Stones' area of Green for Offshore Dinghy Race on Sunday 29 July

It was proposed, seconded and carried unanimously that the request be agreed to, and that the Town Clerk be given powers to act in relation to future requests from the Red Wharf Bay Sailing Club until the end of the term for the current Council.

10.1.7 Kirsty Williams AM, Minister for Education: Response to letter concerning proposed closure of Beaumaris Primary School

The response had been circulated to Councillors.

Councillors welcomed the fact that the County Council's decision on Beaumaris Primary School had been rescinded. It was proposed, seconded and carried unanimously that Council's thanks and appreciation be extended to all involved in the campaign.

10.1.8 Anglesey County Council: Flood Alleviation Works update/request for meeting

Following Dawnus going into administration a new contractor, Alun Griffiths Construction, had been appointed. A meeting had been requested by Anglesey County Council for a convenient date for members of the project team to discuss the scheme.

It was proposed, seconded and carried unanimously that the Town Clerk try to arrange for a meeting with the Town Council at their meeting on Monday 3 June. Failing this, the Town Clerk be given powers to act to arrange a meeting between himself, Councillor J Zalot and the Contractors on a mutually agreeable date.

It was proposed, seconded and carried unanimously that the press and public be excluded for the next item due to a request for confidentiality

10.1.9 BBC: Proposed filming on Green

The Town Mayor reported that he had dealt with this item in the absence of the Town Clerk. No special arrangements were needed.

It was proposed, seconded and carried unanimously that permission be granted.

It was proposed, seconded and carried unanimously that the press and public be re-admitted

10.1.10 SP Energy Networks: Proposed works on Green

SP Energy Network needed to carry out works which involved crossing the exit road. In the absence of the Town Clerk, the Town Mayor had discussed the proposed works with SP Energy Networks. Various emails had passed between the company and the Town Mayor but it was felt that more clarity was required.

It was proposed, seconded and carried unanimously that the Town Clerk discusses the requirements with SP Energy, and if satisfactory he be given permission to give the company instructions to go ahead with the works requested.

10.1.11 Anglesey County Council: Data Protection Act – Planning Consultations

Received

10.1.12 Bruno Peek, Pageantmaster: VE Day 75, 8 May 2020

Various events were suggested for the 75th anniversary of VE Day in 2020

It was proposed, seconded and carried unanimously that the information be circulated to the Chamber of Trade and advertised on the Town Council's facebook page.

10.1.13 The Town Clerk reminded Council that it had previously been agreed to purchase a mower for the Putting Green.

Three prices had been obtained. It was proposed, seconded and carried by a majority that the preferred machine be purchased.

10.2 Correspondence not read out

10.2.1 Anglesey County Council Executive's Forward Work Programme

10.2.2 Anglesey County Council Beaumaris Pier

10.2.3 Anglesey County Council Training/development for Councillors and Clerks

10.2.4 Anglesey County Council Flood partnership Group

10.2.5 Anglesey County Council Dog bag dispensers

It was proposed, seconded and carried unanimously that the price of the dispensers be obtained.

10.2.6 Anglesey County Council Yellow Signage/Castle Square ownership

It was proposed, seconded and carried unanimously that the information about ownership of Castle Square be passed to the proposed Gaol & Courthouse Executive Committee

10.2.7	Anglesey County Council	Town & Community Council Survey
10.2.8	One Voice Wales	Representative on Betsi Cadwaladr Board
10.2.9	One Voice Wales	Motions for 2019 AGM
10.2.10	One Voice Wales	Joint Network Event/Conference 11 June
10.2.11	Robert Macaulay	Thanks for donation to Fringe Festival
10.2.12	Total Gas & Power	Account for the Green
10.2.13	Cllr Alwyn Rowlands	Meeting re Job Evaluation
10.2.14	Castle Players	Replacing folding doors in Hall
10.2.15	Walled Towns	Minutes of Quarterly meeting 20 March
10.2.16	Allotments Association	Thanks for approving donation request
10.2.17	Bobath Cymru	Financial Appeal
10.2.18	Menter Mon	Annual Report 2018
10.2.19	Ysgol David Hughes	Innovation Fair 9 July
10.2.20	SLCC	SLCC Awards Nominations
10.2.21	IWA	Understanding Welsh Places
10.2.22	One Voice Wales	Grant Applications Training 4 June
10.2.23	Cardiff University	Short Courses, Professional Development

A question was raised about whether direct messages to the Town Council's Facebook page should be included in correspondence. It was proposed, seconded and carried by a majority (with one abstention) that, as an interim measure, Councillor Roberts manage the direct messages and prepare a list for inclusion at future Finance and Planning Committee meetings.

11.0 ANNUAL RETURN FOR YEAR ENDED 31 MARCH 2019

The Town Clerk reported that the auditor had not yet completed the Annual Return

12.0 COMPLAINTS CONCERNING BUSES/LARGE VEHICLES AND PAVEMENT OBSTRUCTIONS AT JUNCTION OF CASTLE STREET/CHURCH STREET

A local resident had visited the Town Clerk's office with suggestions for an alternative route for traffic avoiding the dangerous junction at Castle Street and Church Street.

It was noted that various alternative routes had been considered in the past, including a one-way system up Church Street and down Rating Row. Despite a Public Meeting with Anglesey County Council, no solutions had been deemed acceptable. It was pointed out that an incident had occurred recently at the junction of Church Street and Castle Street.

The dangerous situation was exacerbated by shops and restaurants putting items out on the pavements. Council considers that the safety of pedestrians was paramount and it was proposed, seconded and carried unanimously that a letter be written to Anglesey County Council Highways asking them to take action. A copy of the complaint from a local resident should be enclosed.

13.0 PUBLIC CHARGING POINTS FOR ELECTRIC CARS

It was noted that there is a charging point at the Canolfan.

It was proposed, seconded and carried unanimously that suitable locations in the town and the costs of installation of a charging point be investigated.

14.0 DATES OF FUTURE MEETINGS

It was proposed, seconded and carried unanimously that an annual schedule of meetings, events etc be drawn up by Council staff for consideration at the next Finance & Planning Committee meeting.

15.0 PRESENTATION OF PAST MAYOR'S MEDAL AT ANNUAL MEETING

The Town Mayor asked for clarification as to whether a retiring Mayor who has already served as Mayor in the past, should be presented with a further Past Mayor's Medal. Following discussion, it was proposed, seconded and carried unanimously that bars be added to the medal denoting past service.

16.0 PUBLIC TOILETS IN BEAUMARIS

It was agreed that the Public Toilets were not up to the standard required by Council. Comments from the Visitor Book in the Tourist Office were read out and some Councillors reported that they had inspected the toilets on various occasions and had found them to be unsatisfactory. It was agreed that during the summer season the facilities should be cleaned/inspected every 2 – 3 hours.

Following discussion it was proposed, seconded and carried unanimously that:

- Deep cleaning urgently required at both the Archway and Castle facilities (Town Clerk given powers to act)
- Costings of outside cleaning contractors be investigated
- Possibility of utilising the present Gaol & Courthouse cleaner be investigated

It was further proposed, seconded and carried unanimously that the cost of a comprehensive refurbishment of the Archway and Castle toilets be investigated.

17.0 CAMPER VANS ON THE GREEN

The Chairman expressed disappointment that the Councillor who had requested this item be put on the agenda for discussion was absent from the meeting.

It was proposed, seconded and carried unanimously that this be made an agenda item for the Council Meeting on Monday 3 June.

It was proposed, seconded and carried unanimously that the press and public be excluded for the next item on the grounds of confidentiality.

18.0 ITEM REFERRED FROM JANUARY COUNCIL MEETING:

18.1 Recognition of achievement

This item had been deferred pending investigation.

It was proposed, seconded and carried by a majority that the arrangements now proceed.

It was proposed, seconded and carried unanimously that the press and public be re-admitted

Meeting closed at 9.25 pm

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Chair
Councillor R A Jones

Date