

**MINUTES OF THE MEETING OF THE FINANCE & PLANNING COMMITTEE OF  
BEAUMARIS TOWN COUNCIL  
HELD ON MONDAY 28 JANUARY 2019 AT 7.00 PM IN THE TOWN HALL**

**PRESENT:** The Deputy Mayor Councillor C J Theakston  
Councillor A J V Grant  
Councillor K M Jones  
Councillor R A Jones  
Councillor H Mattocks  
Councillor L J Roberts  
Councillor J A Rowlands  
Councillor M G Sarsfield  
Councillor S Zalot

**The Town Clerk was in attendance**

**APOLOGIES:** The Town Mayor Councillor J P Zalot  
Councillor D T Evans  
Councillor D W Gallichan  
Councillor D R Owen

**The Deputy Mayor took the Chair**

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**121.0 DECLARATIONS OF INTEREST**

None

**122.0 TO CONSIDER PLANNING APPLICATIONS**

None

**123.0 TO RECEIVE PLANNING DECISIONS**

**123.1 12C500 Full application for the creation of a new pedestrian access The Green, Beaumaris.**  
GRANTED

**124.0 OTHER PLANNING MATTERS**

*Councillor S Zalot joined the meeting.*

**124.1 Flood Alleviation Works**

Councillors noted that there appeared to be little activity and were concerned that works may have been delayed.

**Recommendation to Council (unanimous):**

To contact Anglesey County Council to find out what is happening and to find out what penalties there might be for delayed completion.

**124.2 38 Cae Mair**

It was reported that a slate roof is being replaced with a 'tin' roof.

**Recommendation to Council (unanimous):**

To bring to the attention of Anglesey County Council.

**125.0 BILLS FOR PAYMENT**

**125.1 Balances as at 24 January 2019**

Business Direct Reserve  
General

£305,535.33 \*  
63,016.43

Imprest	1,261.43
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Total	£369,813.19
Less VAT due	0.0
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	<b>£369,813.19</b>

\* In addition to this sum £20,000 is set aside for the year-to-year working balance.

## 125.2 Imprest a/c payments since last meeting on 17 December 2018

20 December Net Pay ( x 3 weeks)	3,200.25
27 December Net Pay	2,731.49
10 January 2019 Net Pay	1,076.48
Gwynedd Council	2,187.49
HMRC	1,934.69
17 January Net Pay	1,158.37
24 January ( x 2 weeks – Admin Officer on leave) Net Pay	2,634.72
31 January (paid in advance) Net Pay	2,783.37

## 125.3 Bills for payment

5434 ASL – Photocopier metered units	46.97
5435 Rowena – Service/repair Hedge Trimmer	104.10
5436 Western Platforms – Hire of Cherrypicker	138.00
5437 Evans Bros – Repair items for Pavilion etc	164.14
5438 DVC UK Ltd – CDC Yearbook entry 2019	192.00
5439 BT – Phone/Broadband	210.01
5440 Justagin Ltd – Catering Bowling Competition	496.00
5441 Hayley Lau – Catering Hon Burgess event	520.00
5442 WTFC – Membership etc 2019	850.00
5443 St Mary & St Nicholas – 50% of scaffolding costs	1,323.00
5444 BTC Imprest a/c – Payroll February	9,000.00
5445 Petty Cash	100.00
5446 Rapid Secure Ltd – Securing Town Hall Shop	228.00
5447 T W Ashenden – Travel Expenses	32.40
5448 N Baguley – Purchase of laptop	499.00
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<b>Total</b>	<b>£13,903.62</b>

**Resolved (unanimous):** That the bills be paid.

## 126.0 CORRESPONDENCE

### 126.1 Correspondence read out

**126.1.1 Wales Audit Office: Reports – Financial Management and Governance in Town and Community Councils 2017-18 and Internal Audit Arrangements and Town and Community Councils in Wales**

The Town Clerk outlined the main points. Many Town and Community Councils (but not Beaumaris) have difficulty getting their internal audits completed on time and accurately. One in five Councils do not have proper independent internal auditors, have poor terms of reference or their work is inaccurate. Frequent issues were use of Section 137 Donations and not properly separating charity and Council funds. The 2019 external audits will check whether Councils comply with their standing orders, arrangements for making payments and arrangements for committees and sub-committees. In 2020 the external auditors will be looking at employment of staff.

**Recommendation to Council:**

To refer the reports to Audit and Personnel sub-committee and ensure that all councillors have a copy.

**126.1.2 Anglesey County Council Empty Homes Officer: Update on Old Social Club**

A planning application will be submitted at the end of March which will enable a compulsory purchase to be made. The County Council are committed to providing affordable housing for people in Beaumaris and will achieve this through a local lettings policy on the property.

**Recommendation to Council (unanimous):**

To receive.

**126.1.3 Anglesey County Council Highways Engineer: Beaumaris Sea Wall Emergency Works**

Funds are available for pressure pointing of the sea wall. The County Council are discussing licensing arrangements with Natural resources Wales. The work is anticipated to take four weeks. The contractor has asked to place a small compound on the green with sufficient space for a welfare cabin and to park an excavator and a skip. Councillors expressed some concern at the reported weight of the equipment and asked for clarity on how the work would be done and whether there were alternatives for parking the equipment (e.g. in the coach park compound).

**Recommendation to Council (unanimous):** The Town Clerk is to meet the County Council to properly understand how the work is to be done and to address councillors concerns.

**126.1.4 Anglesey County Council Waste Management: Relocation of Recycling Skips**

The County Council have acknowledged the concerns raised by the Town Council and will explore an alternative location.

**126.1.5 Snowdonia National Parks Authority Dark Sky Warden: Request to attend meeting**

**Recommendation to Council (unanimous):**

To agree to a meeting.

**126.1.6 Anglesey County Council/Menter Mon: Funding for Gaol and Courthouse**

It was reported that CADW have invited the Town Council to apply for funds (a few thousand pounds) to help with taking on the gaol and courthouse. The money could be used to fund someone to make grant applications.

**Recommendation to Council (unanimous):**

To apply for funding

**126.1.7 Change of venue for Mobile Bank**

The mobile bank will be relocating to Castle Square.

**126.1.8 Chamber of Trade and Tourism: Request to install Christmas Lights in Margaret Street**

Councillors suggested that the views of residents should be obtained before any plans were made.

A proposal was made that the Town Council should ask the Chamber of Trade to obtain residents' views, permissions etc. and produce a costed feasibility study. Some Councillors felt that it would be more appropriate for the Town Council to get residents' views.

An amendment stating that the Town Council seek the views of residents of Margaret Street was passed by majority (six votes for two against).

**Recommendation to Council (unanimous):**

That the Town Council seek the views of residents on the proposal and asks the Chamber of Trade to do a costed feasibility study for the proposal.

**126.1.9 Tourist Information Point: Leaflets for Gaol and Courthouse**

**Recommendation to Council (unanimous):**

To contact Dewi Lloyd about a leaflet for the gaol and courthouse. Any leaflet produced should be bi-lingual.

**126.1.10 Liz Millman: Australia Day Pack**

**Recommendation to council (unanimous):**

To thank Liz Millman for the pack.

**126.1.11 Menai Strait Fishery Order Management Association: Welcome Council representative and date of next meeting**

The Association have agreed that Councillor H Mattocks can attend the next meeting as an observer. Full participation would require a change to the Association's rules.

**Recommendation to Council (unanimous):**

To suggest that full involvement would be beneficial and suggest that the Association does change its rules.

**126.1.12 Beaumaris Rowing Club: Request to use 'Stones' area on Sunday 14 July and Sunday 24 August**

It was noted that one of the dates clashes with the request from the Automobile Club.

**Recommendation to Council (unanimous):** To see whether either the Rowing Club or Automobile Club can be flexible in their dates and also establish how many cars will be involved.

**126.1.13 Automobile Club of North Wales: Request to use Green on Sunday 14 July**

Item taken with 6.1.12

**126.1.14 Vacancy on Town Council**

A notice inviting electors to request an election has been issued with a closing date of 30 January. Town Councillors expressed a desire to encourage an election. Councillor L J Roberts undertook to obtain 10 signatures for a request for an election.

**126.2 Correspondence not read out**

126.2.1	Anglesey C Council	Executive's Forward Work Programme
126.2.2	Anglesey C Council	Chairman's Charity Concert 5 April
126.2.3	Anglesey C Council	Place Shaping 2019-2020
126.2.4	Anglesey C Council	T & C Councils Liaison Forum Meeting 14 March
126.2.5	Anglesey C Council	Environmental & Community Improvement Fund
126.2.6	Anglesey C Council	Ysgol Henblas, Bodorgan
126.2.7	Anglesey C Council	Position Statement Wylfa Newydd

*It was observed that millions of pounds had been invested by the County Council in encouraging the development of a new power station at Wylfa.*

**Recommendation to Council (nem con one abstention):**

*To write to Anglesey County Council (copied to Councillor Carwyn Jones) pledging support for action to secure a nuclear power station development on the site.*

126.2.8 Anglesey C Council Beaumaris Primary School Consultation

**Recommendation to Council (unanimous):**

*To advertise that more representations about the school are needed.*

126.2.9 Rev Fairlamb Scaffolding Costs

126.2.10 Liz Millman Australia Links

126.2.11 Katherine Owen Minutes of December Clerks' Meeting/Update

126.2.12 Laurence Smith WHS Steering Group meeting in Town Hall

126.2.13 One Voice Wales Training Sessions

126.2.14 One Voice Wales Toolkit

126.2.15 One Voice Wales First Minister's New Cabinet

126.2.16 One Voice Wales SUDS Implementation 7 January 2019

126.2.17 One Voice Wales Area Committee meeting 17 January

126.2.18 One Voice Wales 'Living Memory' Workshops

126.2.19 One Voice Wales Alzheimer's Society Conference 7 March

126.2.20 Welsh Government Community & Town Council Update

126.2.21 Stephen MacVicar Place Shaping Initiatives

126.2.22 Medrwn Mon Seiriol Alliance Meeting Agenda/Minutes of 18/9/2018

126.2.23 Hefin Thomas Food Festival 2019

126.2.24 Carers Trust Donation request

**127.0 TO RECEIVE SUB-COMMITTEE REPORTS:**

**127.1 Audit & Personnel dated 13 December 2018**

**Recommendation to Council (unanimous):**

To adopt the report and recommendations of the sub-committee.

**127.2 Audit & Personnel dated 14 January 2019**

**Minute 3.2 Welsh Language Policy**

The final sentence of the recommendation should read: "It was agreed that Councillor R A Jones would seek advice on the professional translation of agendas."

**Minute 3.1 Job Evaluations**

There was a discussion of the actions that had been taken to try to get a job evaluation exercise done and the lack of progress made. On checking it was established that the officer doing the task of job evaluations was indeed from Anglesey County Council not Gwynedd. The Chair of Audit and Personnel expressed the view that the minute was an accurate record of the information presented at the meeting and that the decision to involve Ellis Whittam was based on not having made progress with Anglesey County Council.

**Recommendation to Council (nem con one abstention):**

To refer this item back to Audit and Personnel. Councillor J A Rowlands is to be in attendance at the next meeting.

**Recommendation to Council (by majority seven for one against):**

That The Town Clerk, Cllr M Sarsfield and Cllr J A Rowlands meet before the next Audit and Personnel meeting to prepare by getting a clear view of the current position.

**Recommendation to Council (unanimous):**

With the above points to adopt the report and recommendations of the sub-committee.

**127.2.1 Minute 2.3 Restoration of Boating Pool Area**

Following a report of a suspected leak the pipe work had been tested and found to be in good order. The quotations had been revisited and a revised price of £29,057 obtained.

**Recommendation to Council (unanimous):**

To go ahead with the work.

**127.2.2 Minute 3.1 Job evaluations - Recommendations by Ellis Whittam**

This item had been covered in the earlier discussion.

*Councillor H Mattocks left the meeting.*

**128.0 RATES ESTIMATES/CHARGES FOR 2019-2020**

The Rates Estimates had been agreed by the Audit and Personnel Sub-Committee. There is a small increase in the precept and no increases to charges.

It was noted that the funds planned to be carried forward at March 2019 would be significantly less than the funds carried forward at March 2018.

**Recommendation to Council (unanimous):**

To accept the rates estimates.

**129.0 REPORT ON VISIT OF STANDARDS COMMITTEE**

The Town Clerk reported that the Standards Committee were satisfied with the items that they investigated. The required information was being recorded and published as required on the web site.

**Recommendation to Council (unanimous):**

When the report is received put something about it on the Town Council's website and social media.

There was a brief discussion about the review posted on the Town Council Facebook page.

**Recommendation to Council (unanimous):**

To apply to Facebook to have the review removed.

**130.0 DAMAGE TO TOWN HALL SHOP WINDOW**

The Town Council reported on the incident which happened on 19 January. It is likely to result in an insurance claim. Two quotes for the repair have been received. The Town Clerk proposes to accept the lowest quote.

**Recommendation to Council (unanimous):**

To give the Town Clerk powers to act.

**131.0 REPORT ON USE OF CONTRACTORS' AREA/GATE**

A lock with keys which cannot be copied has been purchased. Council has already decided that, given the cost of the lock and keys, a large deposit will have to be paid (this includes when keys are issued to event organisers). The RNLI have been using the area. It has been noted that the gate has been left open.

**Recommendation to Council (unanimous):**

That the terms and conditions for having a key be reviewed and formalised so that all users of the area know their obligations.

**132.0 DISCUSSION CONCERNING WORKS AT CASTLE GROUNDS**

Rabbits are damaging the Bowling Green. It is proposed to add plastic mesh to the existing fence at a cost of around £1000. It was suggested that the landlord's permission will be needed before going ahead. The visual impact of the mesh will have to be considered.

**Recommendation to Council (unanimous):**

To view a sample of the proposed mesh.

*Councillor L J Roberts left the meeting.*

There was a discussion of the lease arrangements for occupying Castle Grounds. The lease would have a bearing on grant applications for work to improve the area.

The Town Clerk reported that the legal arrangement was a lease with a peppercorn rent (currently £0.53) renewed annually.

**Recommendation to Council (unanimous):**

The Town Council will search the archives for material relating to the Castle Grounds.

**133.0 VOTING TO IMPLEMENT PLANS AND NOT SINGLE LINE ACTIVITIES**

In the absence of Councillor D R Owen this item was deferred to the next Finance and Planning committee meeting.

**The meeting closed at 21.30.**

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**Chairman  
Councillor C J Theakston**

**Date.....**