

**MINUTES OF THE VIRTUAL MEETING OF THE FINANCE & PLANNING COMMITTEE OF
BEAUMARIS TOWN COUNCIL HELD ON MONDAY 26 OCTOBER 2020 AT 7.00 PM**

PRESENT: The Town Mayor Councillor C J Theakston
The Deputy Mayor Councillor R A Jones
Councillor D T Evans
Councillor A N Gough
Councillor H Mattocks
Councillor D R Owen
Councillor J A Rowlands
Councillor M G Sarsfield
Councillor J P Zalot

The Town Clerk was in attendance

APOLOGIES: Councillor D W Gallichan
Councillor A J V Grant
Councillor K M Jones
Councillor L J Roberts
Councillor S Zalot

The Deputy Mayor took the Chair

56.0 DECLARATIONS OF INTEREST

There were no declarations of interest

57.0 It was unanimously agreed to take Item 9.0 on the agenda next.

THE GREEN – UPDATE

The Chair welcomed the Project Officer to the meeting and invited him to present his report on the position with regard to the Green.

The Project Officer reported on two items:

57.1 SP Energy: Installation of power cable from the substation located near the old swimming baths to the Green car park exit.

Work was due to start on Tuesday 27 October, any groundworks to be made good following the installation. Easement and wayleave had been agreed.

57.2 Drainage work on Green:

The Project Officer gave a brief history of past attempts to engage consultants to advise on the drainage problems on the Green. He had now found consulting engineers, Cadarn, who had been highly recommended by Anglesey County Council and Cadnant Planning. Cadarn had supplied a report which had been circulated to all Councillors, in which they proposed a full survey of the Green followed by a structure plan of work that needs doing. A tender document would then be supplied in order for the office to obtain three tenders.

A Councillor asked if there was any possible redress from the previous contractor. The Project Officer said there was no redress.

The Chair said she had looked carefully at the Financial Regulations: for work of less than £25,000 value, the Town Clerk/RFO should obtain three quotes. A further regulation relating to contracts enables a price to be obtained without competition. In these circumstances, the reason shall be embodied in a recommendation to Council. It has been identified that Cadarn is the only consultant able to specify the work required, and circumstances are such that Council needs to progress the work quickly. The Project Officer added that five attempts had been made to obtain quotes for the drainage work but to no avail. Cadarn comes highly recommended and does fill the specialist requirements.

It was proposed, seconded and carried unanimously that as Cadarn is the only consultant able to specify the work required and Council needs to progress the work quickly, Council accepts the quote from Cadarn Consulting Engineers and that work proceeds without delay.

58.0 TO CONSIDER PLANNING APPLICATIONS

There were no Planning Applications

59.0 TO RECEIVE PLANNING DECISIONS

There were no Planning Decisions

60.0 OTHER PLANNING MATTERS

60.1 Anglesey & Gwynedd JLDP: Public Consultation Supplementary Planning Guidance – link to website
Received

61.0 BILLS FOR PAYMENT

61.1 Balances as at 22 October 2020

Business Direct Reserve	250,464.72
General	167,329.75
Imprest	12,234.38
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Total	430,028.85
Less VAT due	0.0
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Total	£430,028.85

61.2 Imprest a/c payments since last meeting on 28 September 2020

01 October Net Pay	1,892.63
08 October Net Pay HMRC Gwynedd Council	1,920.10 3,786.88 2,751.65
15 October Net Pay	1,852.97
22 October Net Pay	1,877.39

61.3 Mastercard Payments (September)

G O Parry/T W Ashenden card	
Zoom monthly fee	11.99
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	11.99
J A Waddicor	
Petty Cash withdrawal from Spar	100.00
Cash advance fee	3.00
Amazon – 2 x Laptops for Councillors	404.47
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	507.47

N J Baguley

Ebay – Starter motor for Quad	79.99
All Slates UK – Slates for Chapel of Rest roof repair	244.29

324.28

Mastercard Finance Charge	1.33
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Total for month 845.07**61.4 Bills for Payment**

5932 F E Roberts – Fuel, September	52.37
5933 BCR – Paper rolls for contactless machines	54.00
5934 ASL – Photocopier metered units	73.64
5935 Snowdonia Fire – Annual Service, Courthouse	102.00
5936 NMI – Pay & Display monthly charge	120.00
5937 ABC Service Station – Fuel, September	121.23
5938 Smith of Derby – Call out, Church Clock	180.00
5939 BT – 2 x phone bills	312.45
5940 Biffa – Wheelie Bin Service at Happy Valley	362.60
5941 R G Roberts, Laurie & Co – Employment matter G & C	468.00
<i>A member asked for clarification on this payment, and it was explained that it related to TUPE</i>	
5942 Evans Bros – Goods for public toilets etc	565.28
5943 PlayQuest – Playgrounds safety inspections (x4)	720.00
5944 BTC Imprest a/c – Payroll, November	24,000.00
Total	£27,131.57

It was proposed, seconded and carried unanimously that the bills be paid

62.0 CORRESPONDENCE**62.1 Correspondence read out****62.1.1 Sonia of Beaumaris/Leisurelines: Window frames of Town Hall shops**

It was agreed that the window frames were in a very poor condition. A Councillor queried whether they should have been better maintained.

It was proposed, seconded and carried by a majority, with one abstention, that the Project Officer obtains quotes with a view to having the work carried out.

62.1.2 Alun Roberts, Senior Engineer Traffic & Parking: Social Distancing Measures

There were three points for consideration:

- Council's views were sought on the possibility of reinstating the water barriers on Castle Street for the upcoming half-term holidays. It was agreed that the situation had changed considerably since the email was sent as Wales was once again in lockdown and visitor movement was curtailed.
- The option of putting a pavement in front of the Bulkeley Hotel rather than the present parking spaces was discussed. It was proposed, seconded and carried unanimously that the offer of a pavement in front of the Bulkeley Hotel be accepted.
- Wexham Street: The water barriers would be retained until double yellow lines could be installed.

62.1.3 Welsh Hearts: Quote for 2 Defibrillators

A quote had been received for two defibrillators at a discounted price from Welsh Hearts. One defibrillator would be installed at the kiosk on the Green and one at Llanfaes. It was noted that the defibrillator cabinets were externally situated and would need an

electrical connection to maintain the temperature. The Project Officer to be asked to look into the work required.

It was proposed, seconded and carried unanimously that two defibrillators be obtained from Welsh Hearts.

62.1.4 Canolfan Beaumaris: Special Finance & Planning Meeting in November

Councillor Alwyn Rowlands declared an interest and left the meeting.

The letter was received.

Councillor Rowlands rejoined the meeting

62.1.5 One Voice Wales: Updated representative details for Area Committee

At present the representatives are the Deputy Mayor and Councillor N Gough. The Deputy Mayor said that due to work commitments she would be unable to continue as representative. There were no other nominations and Councillor Gough volunteered to carry on as sole representative.

62.1.6 Awel y Mor: Offshore Wind Farm consultation link

It was noted that the consultation was open until 30 November.

A Councillor urged Council to highlight the situation as he believed the wind farm would extend as far as Llanfairfechan and mar the views from Beaumaris. He asked that the plan be brought to the attention of the three Seiriol Councillors.

It was proposed, seconded and carried unanimously that the Town Council respond to the consultation drawing attention to the detrimental impact on the view from Beaumaris and the Anglesey shore, and that it be brought to the attention of the Seiriol Councillors.

62.2 Correspondence not read out

62.2.1	Anglesey County Council	Executive's Forward Work Programme
62.2.2	Anglesey County Council	Managing the use of Community Buildings
62.2.3	Anglesey County Council	Water Dispensers Options (Option 3 chosen)
62.2.4	Anglesey County Council	Social Distancing Signs in Beaumaris
62.2.5	Anglesey County Council	Anglesey Half Marathon 2021
62.2.6	Anglesey County Council	Castle Square Beaumaris 2020-2021
62.2.7	Anglesey County Council	Coronavirus-related Press Releases
62.2.8	Anglesey County Council	Future of Llangefni Golf Course
62.2.9	One Voice Wales	Remote training sessions for October
62.2.10	Pentraeth C Council	Vacancy for part-time Clerk/RFO
62.2.11	A visitor to Beaumaris	Request for parking fee refund

Further requests had been received from the visitor to Beaumaris for a refund.. It was agreed that in future the office would deal with any minor requests for refunds etc Proposed, seconded and carried by a majority, with one abstention, that no refund be given and the lady be informed of Council's decision.

62.2.12	R Pritchard	Visitors not complying with masks
62.2.13	Asnew & Shaw's	Cleaning Service
62.2.14	Virginia Crosbie MP	Newsletter

62.3 Facebook direct messages

In the absence of Councillor Roberts, no Facebook messages were reported

63.0 TO RECEIVE SUB-COMMITTEE REPORTS:

63.1 Report on visit to Allotments by Councillor Sarsfield

Councillor Sarsfield reported on a number of issues raised by the Allotments Association:

- o Insurance for walkways and parking area:

It was believed the former Town Clerk had been dealing with this.

- It was proposed, seconded and carried unanimously that the situation be clarified, and when received a copy of the Insurance document be forwarded to the Allotments Association
- o Drainage problems near Allotment 49
Some areas were becoming unsafe to walk in because of the lack of drainage in the area. A previous quote submitted had not been deemed suitable for the problems encountered.
It was proposed, seconded and carried unanimously that the Project Officer be asked to approach Cadarn Engineering consultants for a price of the additional cost of including this with their scope of works for the Green work and report back to the Council meeting on 2 November
 - o Five dead Plum trees were causing a Health & Safety issue. A tree surgeon had been consulted and he had quoted a price of £720 + VAT for the removal of the trees.
It was proposed, seconded and carried unanimously that Sir Richard Williams-Bulkeley be contacted to inform him of the Allotments Association's intentions and request permission to remove the trees, and if permission is granted Council pays for the work.
 - o The Allotments Association would like to split a plot up to provide a growing area for the local Cubs and Beavers free of charge, and were requesting Council's permission to do so.
It was proposed, seconded and carried unanimously that Council was happy to accede to the request
 - o A plot owner had recently passed away and had left waste matter buried on his allotment. A layer of the ground would need to be removed at a cost of £200 + VAT
It was proposed, seconded and carried unanimously that Council was prepared to cover the cost of removing the waste matter.
 - o Three tenants had been served with notice that unless there was improvement on their allotments by 27 November their tenancies would not be renewed next year. Some Councillors felt uncomfortable with the Allotments Association's proposals. They felt that due to lockdown and shielding some tenants may not have been able to tend their allotments as they would have liked.
It was proposed, seconded and carried unanimously that Councillor Sarsfield discuss the situation with the Allotments Association and report back to a future meeting

63.2 Audit & Personnel Sub-Committee held on Monday 19 October

63.2.1 Councillors felt there was some ambiguity in the final line of item 2.1 and could cause misunderstanding in the future.

It was proposed, seconded and carried unanimously that the sentence be changed to read 'It was agreed that careful consideration be shown in relation to capital expenditure in the near future'

63.2.2 Item 2.2

A Councillor asked what was the current situation with temporary staff on the Green. It was noted that the two temporary staff had now completed their seasonal employment.

With the above point of correction, it was proposed, seconded and carried unanimously that the report be accepted.

64.0 ANNUAL MEETING 7 DECEMBER 2020

The Chair announced that the AGM of Beaumaris Town Council would be held on Monday 7 December. The meeting would be open to the public and invitations to contact the office for a zoom link to the meeting would be advertised on the relevant agenda.

65.0 RECOGNITION OF SPORTING ACHIEVEMENT : WAYNE HENNESSEY

A Councillor reminded members that the award had still not been presented and did not wish it to be forgotten. Furthermore the certificate now needed to be updated. He agreed to provide an update of the certificate to the office. It was proposed, seconded and carried by a majority that Council move forward with the issue.

66.0 ARRANGEMENTS FOR FUTURE EVENTS 2020 - 2021

66.1 Remembrance Sunday

The Acting Town Clerk reported on the current position: 30 persons maximum were allowed in the Church grounds, 21 organisations had been invited to lay wreaths at the Cenotaph, three British Legions representatives would be present as well as Rev Townsend and a lone bugler. Furthermore, at least two persons were required on the gates. It was agreed that the Mayor and Mayoress should take precedence when allocating spaces for the Town Council. It was agreed to wait until the situation became clearer later in the week and report to the Council meeting on 2 November on how many spaces may be available for Councillors. It was pointed out that Coronavirus regulations also apply to people who may wish to gather in the street, and that it was important to highlight this before the event. It is intended to live-stream the Act of Remembrance so that people can participate from the safety of their own homes.

66.2 Christmas Lights/Tree

It was proposed, seconded and carried by a majority that the office decides when and where to erect the Christmas tree and street lights. Permission was requested to open the Green for free parking at the same weekend as the Christmas tree was lit. It was proposed and seconded that the Green be open for free parking from 9 November. At vote 2 members voted for the proposal and 7 voted against. A second proposal that the Green be open for free parking from 1 December to 1 January was seconded and carried by a majority. The substantive vote was carried by a majority.

66.3 Shop Window Competition 2020

As there would be no visiting Mayors to judge the competition, it was agreed that visitors to the Bulkeley Hotel be approached to judge the shop windows, provided the hotel was able to accommodate visitors.

66.4 Christmas Tree Festival 2020

It was proposed, seconded and carried unanimously that a prize be obtained for the Church Christmas Tree Festival competition.

66.5 Beating the Bounds 2021

There was some uncertainty whether the event could take place at the end of May 2021. It was proposed, seconded and carried unanimously that subject to the regulations at the time, Council wishes to do all it can to ensure the event takes place.

The meeting closed at 9.00 pm

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**Chair
Councillor R A Jones**

Date