

**MINUTES OF THE MEETING OF THE FINANCE & PLANNING COMMITTEE OF
BEAUMARIS TOWN COUNCIL
HELD ON MONDAY 26 NOVEMBER 2018 AT 7.00 PM IN THE TOWN HALL**

PRESENT: The Town Mayor Councillor J P Zalot
The Deputy Mayor Councillor C J Theakston
Councillor A J V Grant
Councillor K M Jones
Councillor R A Jones
Councillor H Mattocks
Councillor D R Owen
Councillor J A Rowlands
Councillor M G Sarsfield

The Town Clerk was in attendance

APOLOGIES: Councillor D T Evans
Councillor G Evans-Jones
Councillor D W Gallichan
Councillor L J Roberts
Councillor S Zalot

The Deputy Mayor took the Chair

86.0 DECLARATIONS OF INTEREST

Councillor R A Jones declared a prejudicial interest in item 95.0 Anglesey County Council Budget Consultation as she is a joint owner of a long term vacant property.
The Deputy Mayor declared a prejudicial interest in item 91.1.8 MG Owners Club Rally as he is a prospective member of the MG Owner's Club.

87.0 TO CONSIDER PLANNING APPLICATIONS

87.1 12C500 The Green, Beaumaris
Full application for the creation of a new pedestrian access
Recommendation to Council:
To recommend approval.

87.2 12EL1557/E Beaumaris-Llandegfan (Electricity)
12EL1557A/E/SCR Beaumaris-Llandegfan (Electricity)
Consent under Section 37 of the Electricity Act 1989 to install or keep installed an electric line above ground
Recommendation to Council:
To recommend approval.

88.0 TO RECEIVE PLANNING DECISIONS

88.1 12C497 5 Wexham Street, Beaumaris
Full application for alterations and extensions
12C497/A/LB 5 Wexham Street, Beaumaris
Listed Building Consent for the above
GRANTED

88.2 12C473A/VAR Bryn End, Beaumaris
Application under Section 73 for the variation of condition (02) of planning permission 12C473 (Alterations and extensions) to as to allow amended design

GRANTED

- 88.3 12C477B/LB Bryn Canol, Y Bryn, Beaumaris**
Listed Building Consent for the demolition of the existing sun room and erection of a new sun room
GRANTED
- 88.4 12LPA1003F/FR/CC Bowling Green, Beaumaris**
Full application for the installation of two pipes in connection with the Beaumaris Flood Alleviation Works
GRANTED
- 88.5 12C433A/LB 27 Rosemary Lane, Beaumaris**
Listed Building Consent for internal alterations
GRANTED
- 88.6 12C480A/TPO Llwyn Onn, Llanfaes**
Application for the felling of one Beech tree which is protected by a Tree Preservation Order
GRANTED
- 88.7 12C496 5 Garth Wen, Beaumaris**
Full application for alterations and extensions
GRANTED

89.0 OTHER PLANNING MATTERS

- 89.1 Anglesey County Council: (Temporary Prohibition of Through Traffic) (Stanley Street, Beaumaris) Order 2018**
The Town Clerk gave details of the closure.
- 89.2 North Wales Connection Project – Registration Update**
The Town Council have registered to participate. The outline objections were based on the previous consultation submission.

90.0 BILLS FOR PAYMENT

90.1 Balances as at 26 November 2018

Business Direct Reserve	£305,426.55 *
General	123,337.59
Imprest	3,114.39
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Total	431,878.53
Less VAT due	519.73
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	£431,358.80

* In addition to this sum £20,000 is set aside for the year-to-year working balance.

90.2 Imprest a/c payments since last meeting on 22 October 2018

25 October	
Net Pay	4,042.18
1 November	
Net Pay	1,428.12
8 November	

Net Pay	1,431.25
15 November	
Net Pay	1,261.66
Gwynedd Council	2,134.04
HMRC	1,726.86
22 November	
Net Pay	1,548.40

90.3 Cheques signed between meetings since 22 October 2018

5361 Anglesey County Council – Planning Fee	95.00
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90.4 Bills for payment

5375 Gwynedd Trophies – Shop Window Competition	22.00
5376 BestHost – Website	31.50
5377 ASL – Photocopier metered units	69.71
5378 Mrs B Williams – Plants/bulbs Wales in Bloom	70.62
5379 One Voice Wales – Training fees	80.00
5380 RBL Poppy Appeal – Wreaths/Posies	157.00
5381 The Bulkeley Hotel – Supper for Civics 10 November	167.40
5382 Evans Bros – Staff Work Boots/Public toilets items	197.55
5383 Humphreys Signs – Banners for Victorian event	276.00
5384 Paul Green – Residents Stickers 2019	279.00

Recommendation to Council:

That the Audit & Personnel Sub-Committee investigate methods which would enable the Town Council to pay suppliers like this directly rather than have to reimburse staff.

5385 Mona F & T Ltd – Pipes for new handrail	324.00
5386 Hayley Lau – Remembrance Sunday Buffet	400.00
5387 Cynan Electrical – Work at Town Hall, etc	1,255.91
5388 HSS Hire – Lighting Towers for Bonfire event	1,543.74
5389 David Hughes Centre – Donation, Insurance	1,969.11
5390 Merlin Fireworks – Fireworks 10 November	9,480.00
5391 Canolfan Beaumaris – Funding support	12,500.00
5392 BTC Imprest a/c – Payroll, December	12,000.00
5393 Petty Cash	250.00

Total	£41,051.54
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Resolved (unanimously) that the bills be paid.

91.0 CORRESPONDENCE

91.1 Correspondence read out

91.1.1 Jan de-Koning: Request to site Big Wheel 2019

It was noted that the money raised from last year's visit had supported local good causes (e.g. Beaumaris Band visit to Utrecht).

Recommendation to Council:

To agree to the proposal in principle. The Town Clerk is to discuss size, location and payment with the operator and report back to December Council.

91.1.2 Anglesey County Council: Old Social Club site

There was a discussion as to how best to ensure that the development is social housing and that a local housing policy is enforced.

A proposal that the Town Council make a financial contribution in order to get some control was defeated by majority.

Recommendation to Council:

To look into ensuring that the compulsory purchase order includes a condition that the site will be used for housing for local people.

91.1.3 Zurich Insurance: Closure of claim

Councillors noted that the claim in relation to the incident on 2 September 2017 had been closed with no payment made. In response to a question the Town Clerk stated that the claim had had no impact on the insurance premium.

91.1.4 Anglesey County Council: Standards Committee visit

Dates in mid January have been offered for the visit which will review various documents associated with registers of interest, code of conduct, training, meeting minutes.

91.1.5 Llŷr Gruffydd AM: BDO Auditors

The Town Clerk reported that BDO are more awkward and look for quite small issues. The Town Council have had fewer problems with them than many community Councils.

Recommendation to Council:

The Town Council will not respond to the request.

91.1.6 Anglesey County Council: Dog bag dispenser questionnaire

Recommendation to Council:

To agree to meet to discuss provision of dispensers. The bags to be dispensed should be bio-degradable.

91.1.7 Beaumaris Bowling Club: Notification of AGM

The AGM will be on Thursday 6 December.

91.1.8 Sir Richard Williams-Bulkeley: Use of Castle Meadow for MG Owners Club Rally

The Deputy Mayor left the meeting

Councillor R A Jones took the Chair.

Recommendation to Council:

To write to the MG Club to: explain the position that the suggested dates are not practical; that another date might be possible; suggest the Laird's site as an alternative and provide contact details for the owner.

The Deputy Mayor rejoined the meeting and took the Chair.

91.1.9 Anglesey County Council Beaumaris School Closure Statutory Notice

Notice has been given of a closure date of 1 September 2020.

Councillors expressed the opinion that setting a closure date may create employment law issues for Anglesey County Council as it prejudices any future redundancy consultation which would be in breach of the ACAS code of practice.

Recommendation to Council:

That the Town Clerk consults Ellis Whittam to clarify the position

The School Governors are meeting on 27 November to discuss the notice and intend to seek legal advice as there are several instances where the proper process has not been followed. For example the scrutiny committee should have had two parent governors as members. It would be helpful if the Governors let the Town Council know what their main points for objection are so that the Town Council can support and reinforce them in their own response. Councillors J A Rowlands and R A Jones offered to help with the response.

The notice opens up a new consultation period. Previous objections will not be carried forward and must be resubmitted. A strong response from the Town Council, individual Councillors and residents of the town is needed. Numbers of responses is important.

Recommendation to Council: To: put the notice on the Town Council's website and Facebook page and encourage people to respond; publish the Town Council's response

on the website and social media; and to offer support in funding the governor's legal advice for the governors.

91.2 Correspondence not read out

91.2.1	Anglesey County Council	Executive's Forward Work Programme
91.2.2	Anglesey County Council	Result of FOI request, Beaumaris Primary School
91.2.3	Anglesey County Council	Beaumaris Firework Display
91.2.4	Cadw	Beacon/Fireworks/Christmas Tree
91.2.5	Walled Towns	Meetings 21 November
91.2.6	Conwy Town Council	Conwy Mayor's Fundraiser 22 February 2019
91.2.7	Anglesey Tourism	Winter tourism project
91.2.8	David Mathias	Greens Committee Meeting
		<i>In response to a question the Town Clerk reported that the letter was received after the agenda had been published so it was not possible to invite the bowling club members. However the issues raised had been discussed.</i>
91.2.9	Planning Aid Wales	Training session 28 November
91.2.10	Bodedern C Council	Anglesey Broadband Public Meeting
91.2.11	William Jones	Gwynedd & Clwyd Craft Fairs on Green 2019
91.2.12	Mon FM	Letter of Support request
91.2.13	Katherine Owen	The late Mr Robin Hughes, Clerk to Pwllheli Council
91.2.14	Beaumaris M A Lions	25 th Annual Charter Dinner 8 June 2019
91.2.15	Beaumaris Allotments	National coverage of NGS Open Weekend
91.2.16	Warren Jones	Tree maintenance at Canolfan
91.2.17	Stephen MacVicar	Run Fest Feedback
91.2.18	Laurence Smith	Use of Town Hall for Castles Meeting 23 January 2019
91.2.19	INPD Team	Coaching and Mentoring programme
91.2.20	One Voice Wales	Conference dates for 2019
91.2.21	One Voice Wales	Tree Charter Day
91.2.22	One Voice Wales	Understanding Welsh Places
91.2.23	One Voice Wales	Sustainable Drainage Systems Training Events
91.2.24	One Voice Wales	Insurance
91.2.25	One Voice Wales	Pylons
91.2.26	One Voice Wales	November Training Sessions
91.2.27	One Voice Wales	Welsh Government vacancies
91.2.28	One Voice Wales	National Awards Conference 2019
91.2.29	One Voice Wales	Support the Armed Forces Community
91.2.30	One Voice Wales	Services to Rural Communities/Community Asset Transfer
91.2.31	Anglesey County Council	Welsh language Champions
91.2.32	Holyhead Town Council	Parking meters at South Stack
91.2.33	Anglesey County Council	T & C Councils Liaison Forum Meeting 28 November
91.2.34	Cadw	Christmas Tree in Castle
91.2.35	Laurence Smith	Walled Towns Meeting 21 November

92.0 TO RECEIVE SUB-COMMITTEE REPORTS:

92.1 Greens & Buildings held on Monday 29 October

92.1.1 Minute 2.0 Chapel of Rest.

It has been reported that the six pointed star emblem on the building does not represent involvement of the Freemasons. Councillors noted that the building does need maintenance work.

Recommendation to Council:

To include an agenda item on the next meeting of the Greens and Buildings committee to discuss the work needed.

92.1.2 Minute 3.0 Lido.

In response to a question the Town Clerk pointed out that re-creation of a Lido would require ownership of the site which did not seem to be an option at present.

92.1.3 Minute 4.0 Happy Valley.

In response to a question the Town Clerk outlined the position with respect to a new pavilion. Estimated costs are £250,000. CADW had raised concerns about the design, the architect had not yet responded with revised proposals. Capital expenditure had been on hold while the Cemetery landslip works were completed. Capital projects for next year will be included in the Rates Estimates which will be produced in January however potential costs associated with the Gaol and Courthouse are a big unknown.

With the above points resolved to accept the minutes as a true and correct record and adopt the recommendations.

92.1.4 Beaumaris Bowling Club: Rabbit-proof fencing and request for meeting

The original proposal had been to add netting to the existing fence. The new proposal to replace the fence would need to be negotiated with CADW.

Recommendation to Council:

To arrange a meeting between the Bowling Club and the Greens and Buildings sub-committee.

92.1.5 Update on supply of handrails at Happy Valley

The materials have been purchased and construction is in hand.

93.0 PROPOSED: COUNCILLOR D R OWEN; SECONDED THE TOWN MAYOR ACTION TRACKER

A system for tracking actions agreed at Council meetings would help manage staff workloads, provide transparency and would help identify staff resource issues. It was noted that publishing the tracker publically would have GDPR and privacy issues.

Recommendation to Council:

To implement an action tracker.

Discussion of the action tracker highlighted several other issues regarding the adequacy of current IT systems, office accommodation and processes. It was noted that the Welsh Government's stated intention to devolve more responsibility to Community Councils would put more pressure on the Town Council's staff and systems. It was suggested that Anglesey County Council may be able to provide assistance with identifying needs for improved IT systems for staff.

Recommendation to Council:

To ask Anglesey County Council for assistance. If this cannot be provided in December steps will be taken to appoint a contractor in January.

94.0 QUOTES FOR FIXED WIRING CHECKS AT TOWN COUNCIL PROPERTIES

The Town Clerk reported that some quotes included prices for obvious remedial work in addition to the fixed wiring checks. The Town Clerk will have to do more work to ensure a fair comparison. The decision was deferred to a future meeting.

95.0 ANGLESEY COUNTY COUNCIL: 2019/20 BUDGET CONSULTATION AND CROSS-SECTOR MEETING 13 DECEMBER 2018

Councillor R A Jones left the meeting

Recommendation to Council:

Councillors are to submit their observations and comments to the office by the end of the week so that a response can be drafted.

Recommendation to Council:

Councillor S Zalot is to be the Town Council's representative at the cross sector meeting.

Councillor R A Jones rejoined the meeting.

96.0 ANGLESEY COUNTY COUNCIL: BUS SERVICES CONSULTATION

The changes to the No 50 service were noted.

Recommendation to Council:

To receive.

97.0 ABANDONED VEHICLE ON THE GREEN

The owner has been identified and has agreed to move the vehicle.

98.0 LODGE GATES, GARTH BENDS

Recommendation to Council:

To defer to a future meeting

99.0 FLOOD ALLEVIATION WORKS: MEETING WITH CONTRACTOR

The Town Clerk, Mayor and Deputy Mayor will be meeting with the contractor on Thursday 29 November. A public drop-in session has been organised by Anglesey County Council on Tuesday 4 December in the Canolfan.

Recommendation to Council:

To publicise the meeting on the Council's website.

100.0 A545 – MEETING WITH MINISTER AND ANGLESEY COUNTY COUNCIL (UPDATE)

The Town Clerk briefed Councillors on the arrangements. Councillors expressed disappointment that the meeting was not in daylight so that the issues could be viewed directly. The Mayor said he would get photographic evidence of the issues which would be presented to the meeting.

101.0 GAOL AND COURTHOUSE – REPORT ON MEETING WITH ANGLESEY COUNTY COUNCIL

The Town Clerk reported on the meeting. Some information about repairs carried out had been provided by Anglesey County Council. Anglesey County Council had not organised the promised site visit or information on footfall and income.

Recommendation to Council:

To chase Anglesey County Council for the promised visit and information.

102.0 TOWN CLOCK – UPDATE AND REPORT ON COSTS INCURRED

The Town Clerk reported that £38k had been spent. £2,500 had been received from the insurance company who had also paid some additional repair costs directly.

103.0 CANOLFAN BEAUMARIS – REPORT ON FUNDING PROVIDED

The information had already been provided to the meeting to consider donation requests.

The meeting closed at 21.30

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Chairman
Councillor C J Theakston

Date