

**MINUTES OF THE MEETING OF THE FINANCE AND PLANNING COMMITTEE OF  
BEAUMARIS TOWN COUNCIL  
HELD ON MONDAY 26 MARCH 2018 AT 7.00 PM IN THE TOWN HALL**

**PRESENT:** The Town Mayor Councillor J P Zalot  
The Deputy Mayor Councillor C J Theakston  
Councillor I Davies  
Councillor D T Evans  
Councillor G Evans-Jones  
Councillor D W Gallichan  
Councillor A J V Grant  
Councillor K M Jones  
Councillor R A Jones  
Councillor H Mattocks  
Councillor D P Owen  
Councillor J A Rowlands  
Councillor M G Sarsfield  
Councillor S Zalot

**The Town Clerk was in attendance**

**APOLOGIES:** None

**The Deputy Mayor took the Chair**

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**129.0 DECLARATIONS OF INTEREST**

Councillor G Evans-Jones declared an interest in item 136 Beaumaris Allotments as her husband is site manager for the Allotment Society.  
Councillor G Evans-Jones declared a prejudicial interest in item 138 Walled Town Friendship Circle as an associate member of the Circle.  
Councillor D W Gallichan declared a prejudicial interest in item 147 Parking for Regatta as a member of RAYC and Conwy Y C.  
Councillor H Mattocks declared a prejudicial interest in item 147 Parking for Regatta as a Yacht Club member and entrant in the regatta.  
Councillor J A Rowlands declared a prejudicial interest in item 134.1.1 Support for Canolfan Beaumaris as he is Chair of the Canolfan.  
Councillor J Zalot declared a prejudicial interest in item 147 Parking for Regatta as a regatta entrant.

**130.0 TO CONSIDER PLANNING APPLICATIONS**

**130.1 12C490A Gadlys House, Gadlys Lane, Beaumaris**

Full application for the sub-division of one flat into two flats, one flat for holiday accommodation and the second flat for residential use

Some Councillors expressed concern that development of another holiday let would reduce the availability of accommodation for residents, was counter to the spirit of Local Development Plan Policy (TAI 5), and would add to parking problems in town.

Proposed and seconded that the council was happy with the division into flats but that it objected to the proposed use for holiday accommodation.

An amendment was proposed and seconded to approve the application unconditionally.

The amendment was defeated by majority.

The original proposal to recommend approval with conditions was passed by majority.

<b>130.2</b>	<b>12C325B</b>	<b>Awel y Mor, 5 Raglan Street, Beaumaris</b>	
		Full application for alterations and extensions	
		<b>Recommendation to Council:</b>	
		To recommend approval.	
<b>131.0</b>	<b>TO RECEIVE PLANNING DECISIONS</b>		
<b>131.1</b>	<b>12C91D/TPO</b>	<b>Tros yr Afon, Beaumaris</b>	
		Application for works to Beech, Lime and Oak trees protected by a Tree Preservation Order	
		GRANTED	
<b>131.2</b>	<b>12C91C/CA</b>	<b>Tros yr Afon, Beaumaris</b>	
		Notification of works to trees in a Conservation Area	
		NO OBJECTION	
<b>131.3</b>	<b>12C414A</b>	<b>61 Wexham Street, Beaumaris</b>	
		Full application for alterations and extensions	
		GRANTED	
<b>131.4</b>	<b>12C493</b>	<b>45 Cae Mair, Beaumaris</b>	
		Full application for alterations and extensions	
		GRANTED	
<b>131.5</b>	<b>12C4E/4</b>	<b>1 Cae Mair Uchaf, Beaumaris</b>	
		Full application for the erection of a dwelling which includes a balcony together with the construction of a vehicular access on land to the rear	
		GRANTED	
<b>131.6</b>	<b>12C488</b>	<b>Police House, 61 New Street, Beaumaris</b>	
		Full application for alterations and extensions	
		GRANTED	
<b>131.7</b>	<b>12C488A</b>	<b>Police House, 61 New Street, Beaumaris</b>	
		Application to determine whether prior approval is required for demolition of the existing garage	
		PRIOR APPROVAL NOT REQUIRED	
<b>131.8</b>	<b>12C193M/1/TPO</b>	<b>HPB Henllys, Beaumaris</b>	
		Application for works to two Sycamore trees and two Oak trees protected by a Tree Preservation Order	
		GRANTED	
<b>131.9</b>	<b>12C489</b>	<b>4 Bunkers Hill, Beaumaris</b>	
		Full application for alterations and extensions	
	<b>12C489A/LB</b>	<b>4 Bunkers Hill, Beaumaris</b>	
		Listed Building Consent for alterations and extensions	
		GRANTED	
<b>132.0</b>	<b>OTHER PLANNING MATTERS</b>		
<b>133.0</b>	<b>BILLS FOR PAYMENT</b>		
<b>133.1</b>	<b>Balances as at 26 March 2018</b>		
	Business Direct Reserve		£305,277.26*
	General		74,041.32
	Imprest		7,101.63

Total	386,420.21
Less VAT due	0.0
	<b>£386,420.21</b>

\* In addition to this sum £20,000 is set aside for the year-to-year working balance.

### 133.2 Imprest account payments since last meeting on 26 February 2018

1 March Net Pay	884.37
8 March Net Pay	833.78
HMRC	1,703.17
Gwynedd Council	1,564.42
15 March Net Pay	833.98
22 March Net Pay	839.11

### 133.3 Bills for payment

5196	Brookes & Sons (Tarpaulins)	175.04
5197	GNH Agri	366.82
5198	Dwr Cymru	398.95
5199	Currys PC World Business	695.57
5200	Petty Cash	200.00
5201	BTC Imprest a/c	6,500.00
5202	Sophia's Coffee Shop	135.00
	<b>Total</b>	<b>£8,471.38</b>

Resolved nem con that the bills be paid.

The Town Clerk explained the process for adding newly elected Councillors as signatories to the account. Until complete they cannot sign the cheques.

### 134.0 CORRESPONDENCE

#### 134.1 Correspondence read out

##### 134.1.1 Shan MacVicar: Support for Canolfan Beaumaris

*Councillor J A Rowlands left the meeting.*

The request is for continuation of support for two years. While some concern was expressed about continuing such a large (£10,000) commitment there was general agreement to continue support. Newly elected Councillors felt that it was difficult to make a decision without properly understanding the Council's finances. The Town Clerk agreed to provide induction into the Council's finances and budgets.

##### **Recommendation to Council:**

To defer the decision to the next Finance and planning meeting to allow newly elected Councillors to be briefed and for the Canolfan to provide a copy of the latest accounts.

*Councillor J A Rowlands rejoined the meeting*

##### 134.1.2 Jasmin Hill: Parking proposal for Holiday Accommodation

The Town Clerk outlined the proposal.

##### **Recommendation to Council:**

To refer to the Audit and Personnel Committee.

### 134.1.3 Castle Players: Induction loop for Main Hall

#### **Recommendation to Council:**

To agree to the purchase at a cost of approximately £20 and to also install a loop in the Council Chamber.

### 134.2 Correspondence not read out

134.2.1	Anglesey County Council	Executive's Forward Work Programme
134.2.2	Anglesey County Council	Press Release – Holyhead Marina Clean-up
134.2.3	Anglesey County Council	Place Shaping Workshop contact details
134.2.4	Anglesey County Council	Pier Camera installation
134.2.5	Anglesey County Council	Postponement of Liaison Forum meeting
134.2.6	Anglesey County Council	Rural Business Investment Scheme – Food
134.2.7	Anglesey County Council	Rates 2018-2019 Town Hall & Green
134.2.8	Welsh Government	Press Release A545
134.2.9	Beaumaris Allotments	Boundary fence
134.2.10	Beaumaris Allotments	Clarification request
134.2.11	Queensbury Shelters	Bus Shelter order acknowledgement
134.2.12	Liz Millman	Update, Beaumaris Links
134.2.13	Wales Air Ambulance	Request to use White Lion Square
134.2.14	Kearsley Youth Brass Band	Request to use White Lion Square
134.2.15	Nicholas Stuart	Request to use White Lion Square
134.2.16	Menter Mon	Launch of Cwlwm Seiriol
134.2.17	David Mathias	Copy of FOI request
134.2.18	Rhosybol Community Council	Vacancy for Community Clerk
134.2.19	Mechell CC Clerk	Issues with BDO External Auditors
134.2.20	National Assembly	Creating a Parliament for Wales
134.2.21	L G A	LGPS Training Survey
134.2.22	Owen Jones	Work experience at Gaol
134.2.23	Chamber of Trade	Minutes of meeting 13 February
134.2.24	Martin Skinner	Church clock
134.2.25	Keep Wales Tidy	Supporting volunteer groups
134.2.26	Steve Morgan Foundation	Funding available for people with disabilities

#### **Recommendation to Council:**

*To forward to the newsletter, the surgery and other potentially interested organisations.*

134.2.27	Medwyn Jones	EWT Annual Conference at Valetta, Malta
134.2.28	One Voice Wales	April Training Schedule
134.2.29	One Voice Wales	Training 20 March/attendees
134.2.30	One Voice Wales	Defibrillator information/CPR training offer
134.2.31	One Voice Wales	Annual Awards Ceremony 2018
134.2.32	One Voice Wales	Consultation on Edition 10 of Planning Policy Wales
134.2.33	One Voice Wales	Consultation on draft Autism (Wales) Bill
134.2.34	One Voice Wales	Came & Company Local Council Insurance
134.2.35	One Voice Wales	Motions for 2018 AGM
134.2.36	Wales Air Ambulance Charity	Children's Wales Air Ambulance Appeal
134.2.37	Medrwn Mon	Communities connected
134.2.38	Ageing Well in Wales	Questionnaire
134.2.39	Kidney Wales	Walk for Life 2018
134.2.40	Elancity	Radar Speed Sign

*Concern was expressed at the speed with which traffic approaches the town on the three main entrance roads.*

#### **Recommendation to Council:**

*To ask Anglesey County Council to investigate installation of the signs (which display the speed of the vehicle).*

134.2.41	One Voice Wales	Problems associated with single-use plastic waste
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### **135.0 AUDITOR GENERAL FOR WALES: AUDIT 2017-2018**

Financial Management and Governance in Local Councils 2016-2017

The Town Clerk outlined the key points and in particular areas that the external auditor would be looking at in future: management of reserves, use of section 137 donations, fulfilment of duties under the Well Being of Future Generations Act.

The report will be circulated to Councillors.

### **136.0 BEAUMARIS ALLOTMENTS: UPDATE**

*Councillors G Evans Jones and C Theakston left the meeting.*

*The Town Mayor took the chair.*

The Town Clerk outlined progress with the fence. In the past the farmer had repaired part of the fence (there is a duty on farmers to keep livestock inside their fields). The Town Clerk has been in contact with the estate office. They undertook to contact the farmer.

#### **Recommendation to Council:**

To write to thank Jill Anker for her service in Chairing the Allotments Association Committee.

*Councillors G Evans Jones and C Theakston rejoined the meeting.*

### **137.0 BEAUMARIS PRIMARY SCHOOL: UPDATE**

Councillor R A Jones gave an update.

The Scrutiny Committee had recommended deferring the decision. The Executive have decided to consult again the options being to close either Beaumaris or Llangoed School. The Committee is considering the implications of the decision before deciding on its next steps.

#### **Recommendation to Council:**

To support the Committee's actions to keep the school open and also to write to thank Bangor law students in particular for their support to the Committee.

### **138.0 WALLED TOWNS FRIENDSHIP CIRCLE**

#### **138.1 Continued membership**

The Mayor outlined the benefits of being a member of the Circle. Membership costs £400 with about £2,400 budgeted for other expenses (e.g. hosting events).

#### **Recommendation to Council (by majority):**

To continue to be a member of the Walled Town Friendship Circle.

#### **138.2 Research trip to Ireland**

The Mayor brought the trip to Councillors' attention.

#### **138.3 Next Quarterly meeting 27 June at 6.30 pm**

The date of the meeting was noted. The Town Council's representatives will be appointed at the next meeting.

### **139.0 INDEPENDENT REMUNERATION PANEL FOR WALES**

#### **139.1 Annual Report February 2018**

The Panel has amended its proposals slightly. Councils must make an allowance (£150) available to all Councillors. An allowance may be paid to at least one and no more than five Councillors for taking on additional responsibilities (e.g. Mayor, Chairing Council or Committees).

#### **Recommendation to Council:**

To refer to Audit and Personnel. In the mean time the Town Clerk will seek clarity on the requirements to pay allowances (in particular whether it is the council that make the decision to pay allowances or whether it is for individual Councillors to decide whether or not to claim).

- 139.2 Invitation to Town Clerk to attend Round Table discussion**  
**Recommendation to Council:**  
 That the Town Clerk attends the event most convenient to him.
- 140.0 ONE VOICE WALES: GENERAL DATA PROTECTION REGULATION – IMPLEMENTATION TOOL KIT**  
 Councillors were briefed on the implications of the new rules.  
**Recommendation to Council:**  
 To implement the requirements. The Town Clerk will advise the next meeting if extra resources are required. The data protection officer at Anglesey County Council will be asked for advice.
- 141.0 ONE VOICE WALES: GUIDANCE FOR PRINCIPAL COUNCILS ON THE REVIEW OF COMMUNITIES**  
 The Town Clerk drew attention to the document. A review could lead to the amalgamation of Community Councils.  
 Received.
- 142.0 WELSH GOVERNMENT: CONSULTATION DOCUMENT – STRENGTHENING LOCAL GOVERNMENT: DELIVERING FOR PEOPLE**  
 The possibility of mergers of local authorities has resurfaced.  
**Recommendation to Council:**  
 To write to Anglesey County Council expressing opposition to a merger of Anglesey and Gwynedd. A small Council Committee should consider the Town Council's own response. The Deputy Mayor pointed out to Councillors that individual responses by Councillors to consultations often carried as much weight as a single response from the town council.
- 143.0 WALES AUDIT OFFICE: SURVEY OF WELSH TOWN AND COMMUNITY COUNCILS**  
 Received.  
**Recommendation to Council:**  
 In future consultation documents are to be circulated to Councillors as they arrive to allow time to consider whether or not the Town Council should engage with the consultation and respond.
- 144.0 TOWN & COMMUNITY COUNCILS LIAISON FORUM**
- 144.1 Trefi Mon – Presentation on Clustering**  
 The Town Clerk reported from the meeting. The grant funded study into clustering was not as successful as envisaged.
- 144.2 Future meeting dates**  
 The next dates are:  
 12 April – Place shaping workshop  
 26 April – Horizon planning applications  
 10 May – Ordinary meeting  
 Councillor S Zalot has been attending these meetings. Other Councillors are welcome to attend.
- 145.0 ONE VOICE WALES: CHARTER WITH ANGLESEY COUNTY COUNCIL**  
 Councillors were not convinced that Anglesey County Council always lived up to the spirit of the charter.  
 Received
- 146.0 PURCHASE OF NEW TABLEWARE FOR TOWN HALL KITCHEN**  
 The state of the crockery, cutlery, tables etc is not fitting for many of the events in the Town Hall.  
**Recommendation to Council:**  
 To give the Town Clerk powers to act to get new crockery, cutlery and table cloths and to liaise with Castle Players about replacing the trestle tables.

**147.0 GREEN PARKING PASSES FOR REGATTA**

*Councillors D Gallichan, H Mattocks and J Zalot left the meeting*

The Town Clerk clarified the arrangement.

The Committee only pay for passes used (in effect sale or return). It was acknowledged that the barrier cards are often not returned by competitors, this means that the Yacht Club loses the deposit paid to the Town Council.

Recommendation to Council:

To explain the arrangements to Chris Gofton

*Councillors D Gallichan, H Mattocks and J Zalot rejoined the meeting*

**148.0 NOTICE OF POSSIBLE CLAIM BY A MEMBER AGAINST THE TOWN COUNCIL IN RELATION TO FAILING TO INVESTIGATE A COMPLAINT MADE IN JULY 2017/GRIEVANCE BY A MEMBER OF STAFF**

The Deputy Mayor informed Councillors of the existence of the claim and grievance and that they were being dealt with through the appropriate channels and with the advice of Council's HR Consultants.

**The meeting closed at 20.52**

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**Chairman**  
**Councillor C J Theakston**

**Date** .....