

**MINUTES OF THE MEETING OF THE FINANCE & PLANNING COMMITTEE OF  
BEAUMARIS TOWN COUNCIL  
HELD ON MONDAY 25 MARCH 2019 AT 7.00 PM IN THE TOWN HALL**

**PRESENT:** The Town Mayor Councillor J P Zalot  
The Deputy Mayor Councillor C J Theakston  
Councillor D T Evans  
Councillor D W Gallichan  
Councillor A N Gough  
Councillor A J V Grant  
Councillor K M Jones  
Councillor R A Jones  
Councillor H Mattocks  
Councillor D R Owen  
Councillor L J Roberts  
Councillor J A Rowlands  
Councillor M G Sarsfield

**The Town Clerk was in attendance**

**APOLOGIES:** Councillor K M Jones was unavoidably delayed and would arrive late.  
Councillor L J Roberts had to leave at 21.15

**The Mayor took the Chair**

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The Town Mayor welcomed Councillor D W Gallichan on his return from sick leave.

**151.0 DECLARATIONS OF INTEREST**

Councillor H Mattocks declared a prejudicial interest in item 159.0 Fishery Order as a mooring holder but has a dispensation to speak and vote.

The Deputy Mayor declared a prejudicial interest in item 156.1.8 Gwynedd and Anglesey Craft Association as Chair of Beaumaris Festival.

The Town Mayor declared a prejudicial interest in item 159.0 Fishery Order as a mooring holder but has a dispensation to speak but not to vote.

**152.0 TO CONSIDER PLANNING APPLICATIONS**

**152.1 HHP/2019/59                      Rose Cottage, 4 Wexham Street, Beaumaris**  
Full application for alterations and refurbishment together with the demolition of the existing conservatory and store  
**LBC/2019/8                      Rose Cottage, 4 Wexham Street, Beaumaris**  
Listed Building Consent for the above  
**Recommendation to Council** (unanimous):  
To recommend approval.

**153.0 TO RECEIVE PLANNING DECISIONS**

None

**154.0 OTHER PLANNING MATTERS**

**154.1 Planning Application HHP/2019/49 Tunnel Lodge.**  
The application has been withdrawn.

**154.2 Proposed Temporary Road Closure**

Notice has been received of a road closure for the Beaumaris Runfest on 8 September 2019. Church Street and Henllys Lane will be closed between 09.30 and 10.30.

**154.3 Mobile Phone Mast – Gallows Point**

**Recommendation to Council** (unanimous):

To enquire when the mast, which was approved some time ago, is likely to be built.

**155.0 BILLS FOR PAYMENT**

**155.1 Balances as at 25 March 2019**

Business Direct Reserve	£305,640.58 *
General	42,037.34
Imprest	2,794.91
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Total	350,472.83
Less VAT due	0.0
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	<b>£350,472.83</b>

\* In addition to this sum £20,000 is set aside for the year-to-year working balance.

**155.2 Imprest a/c payments since last meeting on 25 February 2019**

28 February	
Net Pay	4,073.15
7 March	
Net Pay	1,399.49
Gwynedd Council	2,156.93
HMRC	2,006.91
14 March	
Net Pay	1,253.90
21 March	
Net Pay	1,323.88

**155.3 Payments made between meetings**

5478	St David's Hospice (cheque cancelled)	1,000.00
5479	St David's Hospice (Asia to Anglesey Bike Ride)	500.00
5480	Motor Neurone Disease Association (Asia to Anglesey)	500.00

**155.4 Bills for payment**

5481	Rowena – 2-stroke oil for strimmers etc	28.56
5482	One Voice Wales – Training	40.00
5483	Beaumaris Print – Coach parking tickets	65.00
5484	ASL – Metered copier units	70.68
5485	F E Roberts – Fuel/Grounds maintenance	77.99
5486	Galleon Supplies – Public toilets items	84.30
5487	Wales in Bloom – 2019 entry fee	85.00
5488	CMUK Visual Safety – First Aid kits	89.76
5489	Evans Bros – Items for public toilets etc	169.23
5490	FAAC (UK) – Ticket rolls for barrier	196.80
5491	Cynan Electrical – Repairs etc at Castle Toilets	211.86
5492	Alpha Business Centre – Stationery	225.58

5493	Snowdonia Fire Protection – Reissued cheque	240.00
	<i>This is one of a batch of cheques that were rejected by the bank. It is not clear why they were rejected as the payees are clear and all signatories are on the mandate. A formal complaint has been registered with the bank and a response is awaited.</i>	
	<i>Councillor A N Gough offered to investigate alternatives to cheques for making payments and also for taking card payments at the Gaol, Courthouse and car park.</i>	
	<b>Recommendation to Council</b> (nem con):	
	<i>To accept Councillor Gough's offer.</i>	
5494	N J Baguley – Paver blocks for Boating Pool area	306.25
	<i>In response to a Councillor's question it was reported that there had been no progress in obtaining a purchasing card.</i>	
5495	Seton – H & S items	319.40
5496	Dwr Cymru – Archway Toilets bill (12 months)	372.10
5497	Caernarfon Commercials – Containers delivery	480.00
	<i>The Mayor requested that the Victorian Christmas Committee be consulted about storage of their equipment.</i>	
5498	Anglesey Turf Co – Turf for Green	4,800.00
5499	BTC Imprest a/c – Payroll, April	10,000.00
5500	Petty Cash	100.00
5501	T W Ashenden – Travel expenses	42.30
<b>Total</b>		<b>£18,004.81</b>

*Councillor K M Jones arrived.*

**Resolved** (unanimous): That the bills be paid.

## 156.0 CORRESPONDENCE

### 156.1 Correspondence read out

#### 156.1.1 Head of Learning, Anglesey County Council: Decision letter re Beaumaris Primary School

Formal notice of the decision has been received. The Town Council, the Governors and teachers are disappointed. The possibility of legal action is being explored and some of the money set aside by the Town Council will be used. A complaint could be lodged with both the County Council and Welsh Government. Governors and teachers are committed to continuing to provide a good education during this difficult time.

**Recommendation to Council** (unanimous):

To support the actions of the governors; to send a supportive message to the governors and encourage them to continue the fight; and to register a complaint with the County Council and Welsh Government.

#### 156.1.2 Senior Engineer, Anglesey County Council: Residents' Parking Scheme

In response to the Town Council's approach the County Council have responded to say that the Highways Department is still committed to the scheme and retains hope that the scheme will be implemented in future when resources allow.

**Recommendation to Council:**

To receive.

#### 156.1.3 Chairman of Standards Committee, Anglesey County Council: Review of Council's Procedures

Council commended the Town Clerk and staff for the good report.

**Recommendation to Council** (unanimous):

To publish the report on the website, social media and in the newsletter.

**156.1.4 Councillor Michael Parry (Pwllheli Town Council): Withdrawal of Emergency Vascular Facility at Ysbyty Gwynedd**  
**Recommendation to Council** (unanimous):  
To write a letter of concern to the Health Trust (with copies to the AM and MP) in particular raising the issue of increased travelling to Ysbyty Glan Clwyd.

**156.1.5 Sonia of Beaumaris: Renewal of leases**  
The leaseholder wishes to renew for a further six years. Renewal is due in October.  
**Recommendation to Council** (unanimous):  
To refer the lease renewal to Audit and Personnel Sub-Committee.

**156.1.6 Dr S MacVicar: Request to use Green for 6<sup>th</sup> Annual Seiriol Community Cycle Ride on Sunday 21 July**  
**Recommendation to Council** (unanimous):  
To agree to the request subject to there being no clash with other events and that all the relevant safety and event management documents are provided.

**156.1.7 Facebook message concerning guns and knives in shop display**  
It was also reported that there has been comment in the visitor book. Concern was expressed that what was originally a display of fantasy arms and armour now includes powerful air guns and crossbows.  
**Recommendation to Council** (unanimous):  
To refer the issue to Trading Standards for them to check that all relevant regulations are being complied with. A copy to be sent to North Wales Police.

*Councillor D W Gallichan left the meeting  
The Deputy Mayor left the meeting  
Councillor R A Jones took the Chair.*

**156.1.8 Gwynedd & Anglesey Craft Association: Request for help concerning placement of road signs for Beaumaris Festival**  
Concern was expressed that lack of signage would have a detrimental effect on tourism.  
**Recommendation to Council** (unanimous):  
To write to Anglesey County Council to establish why permission to place signs has been refused and whether this reflects a policy for future requests.

*The Deputy Mayor rejoined the meeting and took the Chair*

**156.1.9 Beaumaris Bowling Club: Date for opening of Bowling Green to the public**  
Councillors felt that it should be the Council which took the ultimate decision as to when the Bowling Green should open for public use.  
**Recommendation to Council** (by majority with 1 vote against and 1 abstention):  
To give the Town Clerk powers to act to set a suitable opening date in consultation with the Bowling Club, Green Keeper and Tenant. The matter of future opening dates to be referred to the Greens and Buildings sub-committee.

*Councillor D W Gallichan rejoined the meeting*

**156.1.10 Town Council staff rescue 20 March**  
**Recommendation to Council** (unanimous):  
To send a letter of commendation in the name of the Town Mayor and Council to the staff involved.

There was a discussion of the division of responsibilities for the sea wall between the Town Council and County Council.

**Recommendation to Council** (unanimous):

To write to the County Council asking them to take responsibility for the ladders and lifebuoys on the seafront and pointing out that they are the County Council's responsibility.

## 156.2 Correspondence not read out

156.2.1	Anglesey C Council	Executive's Forward Work Programme
156.2.2	Anglesey C C	Chairman's Charity Concert 5 April
156.2.3	Anglesey C C	Blue Flag Invitation
156.2.4	Anglesey C C	T & C C Liaison Forum 14 March
156.2.5	Anglesey C C	Gaol & Courthouse
156.2.6	Welsh Govt	Acknowledgement of letter to Minister
156.2.7	Welsh Govt	Funding support available in 2019-20
156.2.8	One Voice Wales	Innovative Practice Awards Ceremony 28 March
156.2.9	One Voice Wales	Area Committee Meeting 21 March
156.2.10	Simon Bunting	Fireworks 2018/19
156.2.11	Simon Bunting	Lifeboat Day 20 July
156.2.12	Howard Roberts	Dawnus/Beaumaris Drainage Scheme
156.2.13	Robert Macaulay	Flood Works
156.2.14	Sarah Zalot	Victorian Christmas Weekend
156.2.15	Prehistoric Society	New Neolithic Evidence from Anglesey 6 April
156.2.16	Alan Sheridan	MG Rally on Green 18 May
156.2.17	NatWest	Complaint acknowledgement
156.2.18	Robert Macaulay	Hanging baskets for traders
156.2.19	CAB Gwynedd	New Trustees search
156.2.20	Wales Audit Office	End of BDO-Grant Thornton
156.2.21	Katherine Owen	End of BDO-Grant Thornton
156.2.22	Simon Green	Wales Marathon
156.2.23	Mechell C Council	Vacancy for Clerk
156.2.24	Guild of Macebearers	New website
156.2.25	Anglesey Urdd	Financial appeal
156.2.26	CND Cymru	No underground nuclear waste dump in Wales
156.2.27	Walled Towns	Agenda 20 March/Minutes 22 November
156.2.28	Calor	Calor Rural Community Fund
156.2.29	MPCT	Bangor Awards Ceremony 12 April
156.2.30	Michael Burkham	Beaumaris Moorings
156.2.31	Councillor Carwyn Jones	Beaumaris Pier
156.2.32	MonFM	Financial appeal
156.2.33	Davis Mathias	Bowling Green
156.2.34	Medrwn Mon	Toilets needs assessment & consultation
156.2.35	CAB Gwynedd	CAB Ynys Mon
156.2.36	Planning Aid Wales	Introduction to Planning
156.2.37	Hefin Thomas	White Lion Square bookings 2019
		<i>Concern was expressed that the block booking prevented other events taking place even if in practice the square does not get used on the date booked.</i>
		<b>Recommendation to Council (unanimous):</b>
		<i>To write to IoACC to request that if any of the dates are not used for events the organisers should not be allowed to book those dates in future years.</i>
156.2.38	Fresh Air Fitness	Outdoor Gym Equipment offer
156.2.39	Kim Owen	Bouncy Castle insurance
		<i>Councillors noted that the insurance expires in June and that the renewed insurance will have to be submitted.</i>
156.2.40	Arnold Milburn	Trefi Mon Meeting 20 March
156.2.41	Liz Millman	'Then & Now' Exhibition at Beaumaris, Australia
156.2.42	Rev Fairlamb	New post in Surrey
156.2.43	British W & M Assoc	Pedestrian distance signs – units of measurement
156.2.44	Nemesis Fireworks	Request to tender/quote for displays
156.2.45	Rhosybol C Council	Vacancy for Clerk

156.2.46	Medrwn Mon	Joint Insurance for Community Buildings
156.2.47	Wales Air Ambulance	Thanks for Tug of War donation
156.2.48	Planning Inspectorate	N W Connection Project
156.2.49	Beaumaris Allotments	Allotment Proposal for Familial inheritance
156.2.50	Lumina Energy	Information required for quote
156.2.51	RGRL Co	Deed of Grant of Easement
156.2.52	Anglesey C C	I R P for Wales presentation/handout
156.2.53	Anglesey C C	'Resilience' film 11 April
156.2.54	Gwynedd Council	Internal Audit 2018-19
156.2.55	Dr S MacVicar	Thanks for donation to Asia to Anglesey Bike Ride
156.2.56	Keep Britain Tidy	Great British Spring Clean
156.2.57	Welsh Coastal Life	Lead feature promoting Beaumaris & surrounding area

## **157.0 TO RECEIVE SUB-COMMITTEE REPORTS:**

### **157.1 Audit & Personnel dated 11 March 2019**

157.1.1 Correction: Councillor L J Roberts was present.

157.1.2 Item 3.5 Resignation.  
Proposals for filling the vacancy in the long term will be considered by Audit and Personnel Sub-Committee.

**Recommendation to Council** (unanimous):

To give the Town Clerk powers to act to recruit agency staff (24-30 hours per week) to fill the gap immediately so that a hand over can take place, to clear some of the backlog of tasks and to reduce pressure on the Town Clerk.

**Recommendation to Council** (unanimous):

With the above points to accept the report of the Sub-Committee.

### **157.2 Greens & Buildings dated 12 March 2019**

157.2.1 Item 2  
A decision that David Mathias would provide an inventory of equipment should be recorded.

157.2.2 Item 4.2  
The Boating Pool area will be officially reopened on Friday 5 April in the afternoon.

157.2.3 Item 4.5  
**Recommendation to Council** (unanimous):  
That a policy on campervans be considered at the next Finance and Planning meeting.

157.2.4 Item 4.7  
**Recommendation to Council** (unanimous):  
To approach Anglesey County Council to have the double yellow lines at the exit from the Green renewed as there is a risk that cars parked there will obstruct coaches.

157.2.5 Item 5.2  
A recommendation to review litter bin provision should have been recorded.

157.2.6 The Town Mayor pointed out that several jobs had been minuted for several successive meetings and suggested that the Project Officer take them on in order to progress them.

**Recommendation to Council** (unanimous):

With the above points to accept the report of the sub-committee

### **157.3 Gaol & Courthouse dated 18 March 2019**

#### 157.3.1 Item 5

A proposal that the Project Officer should take on the task of overseeing the opening of the Gaol and Courthouse should have been recorded more fully.

**Recommendation to Council** (by majority 7 for 1 vote against 5 abstention):

That the recommendation should read: 'The Project Officer be given the task of putting the relevant H & S arrangements in place and to make arrangements to get the two properties up and running at Easter. This is to allow the Town Clerk to concentrate on his other responsibilities.'

The Project Officer is to attend the meeting with Anglesey County Council on Wednesday 27 March.

The implications of TUPE were discussed. The law stipulates that there will have to be consultation with existing staff about the transfer of responsibilities. The Project Officer should not be referred to as 'The Manager' as this could prejudice those consultations if there is already a manager in post.

**Recommendation to Council** (unanimous):

With the above points to accept the report of the sub-committee.

### **158.0 ITEM REFERRED FROM FEBRUARY F & P MEETING:**

#### **150.1 Anglesey & Gwynedd Joint planning Policy Unit: Public Consultation-Supplementary Planning Guidance: Replacement dwellings and conversions in the countryside/Planning Obligations**

The guidance on planning obligations refers to the policy that in Beaumaris 30% of developments over 2 houses should be affordable housing.

**Recommendation to Council** (unanimous):

To receive.

### **159.0 REPORT ON MEETING OF MENAI STRAIT FISHING ORDER MANAGEMENT ASSOCIATION**

Councillor Mattocks reported from the meeting which had discussed the arrangements need for Bangor City Council and Beaumaris Town Council to become full members. The renewal has been applied for, though Welsh Government may extend the existing order for a year to allow them to formalise their policies. MSFOMA stated that their proposals do not impact the moorings. The Town Clerk undertook to check what assurances MSFOMA have provided.

### **160.0 PROMOTION OF ACTIVITIES ON SOCIAL MEDIA**

It was observed that effective social media needs prompt posting and quick responses. This might be easier if Councillors were able to make postings. The policies of other Councils will be investigated, One Voice Wales may have some guidance.

**Recommendation to Council** (unanimous):

That the Town Mayor be given a 'facebook role' which would enable the Mayor to act as a moderator for Town Councillors' posts.

*Councillors D W Gallichan and L J Roberts left the meeting.*

### **161.0 FLOOD ALLEVIATION WORKS**

The uncertainty following the collapse of Dawnus was discussed. A sub-contractor is onsite tidying up the uncompleted work. However it is unlikely that the work will restart until May which means that it will continue over the summer. The Coach Park will continue to be used as a compound and coaches will have to park on the Green. If work can be started within 4 weeks Stanley Street will remain closed otherwise it will reopen until work restarts.

Anglesey County Council are exploring options for restarting the work but have not yet had definitive responses from the administrator.

**Recommendation to Council** (unanimous):

To ask that Anglesey County Council issue a statement at the earliest opportunity about the status of the flood alleviation works.

**162.0 TOWN LEAFLET**

The leaflet is progressing and an advance draft has been received.

**Recommendation to Council** (unanimous):

To complete the leaflet design and to get it printed and distributed.

**163.0 ADMINISTRATIVE ASSISTANT**

It was noted that this will be the last meeting attended by the Administrative Assistant. Thanks were expressed for his contribution to the work of the Council.

The meeting closed at 21.25

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**Chairman**  
**Councillor C J Theakston**

**Date** .....