

**MINUTES OF THE MEETING OF THE FINANCE AND PLANNING COMMITTEE OF  
BEAUMARIS TOWN COUNCIL  
HELD ON MONDAY 24 JUNE 2019 AT 7.00 PM IN THE TOWN HALL**

**PRESENT:** The Town Mayor Councillor C J Theakston  
The Deputy Mayor Councillor R A Jones  
Councillor D T Evans  
Councillor D W Gallichan  
Councillor A N Gough  
Councillor A J V Grant  
Councillor K M Jones  
Councillor H Mattocks  
Councillor D R Owen  
Councillor L J Roberts  
Councillor J A Rowlands  
Councillor M G Sarsfield  
Councillor J P Zalot  
Councillor S Zalot

**The Town Clerk was in attendance  
The Administrative Officer was in attendance**

**APOLOGIES:** There were no apologies for absence

**The Deputy Mayor took the Chair**

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**19.0 DECLARATIONS OF INTEREST**

Councillor D W Gallichan declared a personal interest in item 20.7 Boat Yard, Gallows Point as an interested party in Shed 6A at Gallows Point

Councillor H Mattocks declared a prejudicial interest in item 20.7 Boat Yard, Gallows Point, as a Boast Shed owner

Councillor S Zalot declared a personal interest in item 20.7 Boat Yard, Gallows Point, as a tenant of ABC

**20.0 TO CONSIDER PLANNING APPLICATIONS**

**20.1 ADV/2019/8 Liverpool Arms Hotel, 56 Castle Street, Beaumaris**  
Application for the siting of 9 non-illuminated signs

**20.2 LBC/2019/25 Liverpool Arms Hotel, 56 Castle Street, Beaumaris**  
Listed Building Consent to replace external signage, associated lighting and re-paint front elevation

**20.3 LBC/2019/17 Liverpool Arms Hotel, 56 Castle Street, Beaumaris**  
Listed Building Consent for internal alterations together with refurbishment to the front elevation

It was agreed to consider all three above applications as one item.

*7.04 pm the Town Mayor arrived*

It was noted that a staircase within the building was Grade I listed and this should be pointed out to the Planning Authority.

It was proposed, seconded and carried unanimously that approval be recommended for all three applications.

- 20.4 LBC/2019/26 Craig Hyfryd, 49 Castle Street, Beaumaris**  
Listed Building Consent for alterations  
It was proposed, seconded and carried unanimously that approval be recommended.
- 20.5 HHP/2019/125 Church Bank, 28 Church Street, Beaumaris**  
Full application for alterations and extensions  
It was proposed, seconded and carried unanimously that approval be recommended
- 20.6 FPL/2019/149 Tunnel Lodge, Wexham Street, Beaumaris**  
Full application for part demolition of existing dwelling together with alterations and extensions  
Councillors expressed the view that they would hope that the dwelling would be made available for local residents rather than become a holiday let. The Planning Authority to be made aware of Council's views.  
It was proposed, seconded and carried by a majority that approval be recommended
- 20.7 FPL/2019/170 Boat Yard, Gallows Point, Beaumaris**  
Full application for the construction and operation of a tractor shelter  
Concern was expressed that the construction might interfere with the planned mobile phone mast already agreed upon.  
It was proposed, seconded and carried by a majority that approval be recommended.

**21.0 TO RECEIVE PLANNING DECISIONS**

There were no Planning Decisions

**22.0 OTHER PLANNING MATTERS**

There were no other Planning Matters

**23.0 BILLS FOR PAYMENT**

**23.1 Balances as at 21 June 2019**

Business Direct Reserve	£305,804.77 *
General	102,416.82
Imprest	4,100.90
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Total	412,322.49
Less VAT due	16,703.53
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	<b>£395,618.96</b>

\* In addition to this sum £20,000 is set aside for the year-to-year working balance.

**23.2 Imprest a/c payments since last meeting on 28 May 2019**

30 May	
Net Pay (Eight extra staff, Gaol & Courthouse)	8,099.75
6 June	
Net Pay	1,976.77
HMRC	3,113.60
Gwynedd Council	2,194.01
13 June	
Net Pay	1,771.65

20 June  
Net Pay 1,757.90

**23.3 Bills for payment**

5573	N J Baguley – Purchase of stationery	25.14
5574	One Voice Wales – Training Session	40.00
5575	ASL – Photocopier metered units	79.37
5576	F E Roberts – Fuel/Parts	136.69
5577	Alpha Business Centre – Stationery	197.89
5578	Evans Bros – Toilets Maintenance etc	231.88
5579	Brady Corp Ltd – Replacement defibrillator pads	401.89
5580	Jones & Whitehead – Coin unit at Public Toilets	649.99
5581	Petty Cash	200.00
5582	BTC Imprest a/c - Payroll, July	23,000.00
5583	Abberleigh Pool Care – Chemicals for Pool	199.94
<b>Total</b>		<b>£25,162.79</b>

It was proposed, seconded and carried unanimously that the bills be paid.

**24.0 CORRESPONDENCE**

**24.1 Correspondence read out**

**24.1.1 Anglesey County Council: Common Housing Allocation Policy Consultation**

It was proposed, seconded and carried unanimously that this item be deferred until the next Finance & Planning Committee meeting to allow Councillors more time to consider this important consultation.

**24.1.2 One Voice Wales: Online Learning Modules**

It was proposed, seconded and carried unanimously that the item be received

**24.1.3 Diversified Communications: Entry in Coach Drivers' Handbook 2020**

It was proposed, seconded and carried unanimously that the entry for 2020 be agreed as in previous years.

**24.1.4 Social Care Wales: Award to recognise Care Workers**

It was proposed, seconded and carried unanimously that Council promote awareness of the award on the Council Website and inform the Health Centre of the award

**24.1.5 One Voice Wales: Woodland Trust, Wales Tree of the Year Competition**

A grant was available to help care for the winning tree.

It was proposed that the Californian Redwood in the woodland adjoining Red Hill and the Horse Chestnut in the Castle grounds be put forward for consideration. As both trees were on land owned by Baron Hill Estate, the landowner should first be consulted. The proposal was seconded and carried unanimously

**24.1.6 Mr J M Sage: Music Tent on Bank Holiday weekend, 27 May**

*The Town Mayor declared an interest and left the Chamber*

A complaint had been received about noise from the Marquee during the evening of the Fringe Festival on 27 May and the fact that local residents in the vicinity had not been pre-warned. It was noted that the organisers of the Fringe Festival had agreed to inform the residents in advance next year.

It was proposed, seconded and carried unanimously that Council reply to Mr Sage saying that his comments had been noted and that it was understood that the residents would be informed of the event in advance next year.

*The Town Mayor rejoined the meeting*

**24.1.7 Bruno Peek: VE Day 75, 8-10 May 2020**

It was noted that Friday 8 May 2020 has officially been declared a Bank Holiday. Following publicity for the event on social media, various ideas had already been put forward for the celebrations. It was agreed an invitation be extended as soon as possible to the Royal Welch Fusiliers to attend.

It was proposed that a small working party consisting of The Deputy Mayor and Councillors Gallichan, Owen, Roberts and Sarsfield be formed to organise the event and to report back on progress to the Finance and Planning Committee. The proposal was seconded and carried unanimously.

**24.1.8 Use of area of the Green for 6<sup>th</sup> Annual Seiriol Community Cycle Ride Saturday 20 July**

It was noted that the date had been changed to Saturday 20 July to coincide with Lifeboat Day.

It was proposed, seconded and carried unanimously that permission be granted.

**24.1.9 Camp Project Wales: Request to park on the Green Sunday 28 – Wednesday 31 July**

It was proposed, seconded and carried unanimously that permission be granted.

**24.1.10 Red Wharf Bay Sailing & Watersports Club: Anglesey Offshore Dinghy Race 28 July**

It was proposed, seconded and carried unanimously that permission be granted.

**24.1.11 Walled Towns Friendship Circle: Appointment of representatives**

It was proposed, seconded and carried unanimously that the Deputy Mayor be Council's representative to the Walled towns Friendship Circle

**24.1.12 Ysgol David Hughes: Innovation Fair Tuesday 9 July 11.00 to 13.30**

The Town Mayor and the Deputy Mayor will attend. An invitation was extended to Councillors to attend if they so wished.

**24.1.13 Friends of Beaumaris School: Summer Fair 13 July at 6.00 pm**

The invitation to attend the Summer Fair was extended to all Councillors

**24.1.14 One Voice Wales: Meeting of Ynys Mon Area Committee, Thursday 27 June, 7.00 pm**

Councillor Gough will be attending the meeting.

**24.1.15 Request to hold Summer Fair in Happy Valley on 4 August**

It was proposed, seconded and carried unanimously that permission be granted.

**24.1.16 Complaints concerning Camper Van policy on the Green**

The Town Clerk reported that he had received numerous complaints following Council's recent decision to ban Camper Vans from parking on the Green.

*Councillor D Owen left the meeting*

A discussion ensued concerning a camper van permanently parked on the Green. The Town Clerk informed Council that the owner of the camper van had been requested by Council to park his vehicle on the Green as it was causing dangerous obstructions when parked within the town. A member felt that in line with the recent decision at the Special Council Meeting held on 21 June, the owner should be asked to adhere to the resolution that no camper vans should park overnight on the Green, regardless of whether he held a resident's pass for the Green or not. The Chairman

stated that there was a lack of clarity with the issue and wondered whether Council was within its rights to rescind a resident's pass.

It was proposed that the matter be referred to the next Council meeting where it was hoped the issue would be resolved. The proposal was seconded and carried unanimously.

*Councillor Owen rejoined the meeting*

#### **24.1.17 WHS Board – Beaumaris**

Concern had been expressed by Mr Dewi Lloyd of Anglesey County Council that no representative from the Town Council had attended the recent meeting. Grant funding had been made available for local business projects. The Gaol and Courthouse could possibly qualify for the grant of £1,000.

It was proposed, seconded and carried unanimously that Councillor Mattocks be Council's representative.

#### **24.1.18 Mon Menai Bowling Team**

The team informed Council that they had an important match against Leeds on the afternoon of Sunday 21 July. They requested that the Bowling Green at Happy Valley be made available for the match. It was noted that Beaumaris Bowling Club had no objections to the match being held.

It was proposed, seconded and carried unanimously that permission to use the Bowling Green on 21 July be granted

#### **24.2 Correspondence not read out**

24.2.1 Anglesey County Council School Modernisation Llangefni & Seiriol Areas

24.2.2 Councillor Carwyn Jones Painting of Beaumaris Pier

*The Pier railings are in urgent need of attention.*

*It was proposed, seconded and carried unanimously that officers from Anglesey County council be invited to meet with Councillors to inspect the Pier in order to prevent the railings from becoming a Health & Safety matter.*

24.2.3 One Voice Wales Training information

24.2.4 One Voice Wales Joint event 'Shaping your Community'

24.2.5 One Voice Wales 'Our Future Wales' event

24.2.6 One Voice Wales Representative on Betsi Cadwaladr Group

24.2.7 Information Commissioner Renewal Confirmation

24.2.8 Menter Mon Digital Spaces Project

24.2.9 Integra People Re: Agency staff

24.2.10 Parry Davies Clwyd-Jones Lloyd Strowger Cottage, Beaumaris

24.2.11 Menai Bridge Town Clerk SLCC Branch Meeting 26 June

24.2.12 Audit Wales Interactive Webinar

24.2.13 Laurence Smith Edwardian Castles meeting 20 June

24.2.14 Trefi Mon Postponement of meeting

24.2.15 Medrwn Mon Seiriol Alliance Meeting 11 June

24.2.16 North Wales CHC Lessons Learnt Review

24.2.17 Caernarfon Town Clerk SLCC Regional Conference

24.2.18 Walled Towns Agenda 19 June/Minutes 22 November

24.2.19 Utility Aid Energy consultancy

24.2.20 Chamber of Trade Minutes 14 May

24.2.21 ACE Lifts Engineer's Service Report

*An upgrade to the Town Hall lift has been recommended. The Town Clerk was asked to study the Engineer's report and make a judgement.*

#### **25.0 TO RECEIVE SUB-COMMITTEE REPORTS:**

##### **25.1 Audit & Personnel dated 10 June 2019**

It was proposed and seconded that the minutes be accepted.

### **Item 3.0**

It was noted that previous meetings had been conducted correctly

### **Item 4.4**

It was noted that the Valuation Office needed to be contacted concerning the shop rents

### **Item 5.5 Post of Administrative Assistant**

Two applications have been received. The question arose as to whether the post had been advertised in the press as well as on Council's website and social media. The Town Clerk reported that the cost of advertising in the press for four weeks had been prohibitive.

It was proposed that a panel consisting of the Town Mayor, the Chairman of the Audit & Personnel Sub-Committee and the Town Clerk look at the applications that had already been received. If the applications were not sufficient, more time should be allocated to allow for advertising further afield. The proposal was seconded and carried unanimously.

A member asked that if the post were to be re-advertised, the advertisement should be bi-lingual. This was agreed.

With the above points, it was proposed, seconded and carried unanimously that the minutes be accepted.

## **25.1.1 Report on staffing structure and recommendations of the Sub-Committee**

*It was proposed, seconded and carried unanimously that the press and public be excluded.*

*It was proposed, seconded and carried unanimously that the Town Council staff leave the Chamber for the duration of the discussion.*

The staffing structure was discussed. A recommendation was proposed and seconded and will be tabled at the next Council meeting.

*Councillor Gallichan left the meeting*

*The Town Mayor left the meeting*

*It was proposed, seconded and carried unanimously that the press and public be re-admitted*

*It was proposed, seconded and carried unanimously that the Council staff be re-admitted*

## **26.0 ITEMS REFERRED FROM MAY FINANCE & PLANNING MEETING:**

### **26.1 Annual Dinner**

It was agreed this item be deferred to the next Finance & Planning meeting

### **26.2 Facebook Direct Messages**

Councillor Roberts stated that she had received a further message concerning weapons displayed in a local shop window. In reply to a question, the Town Clerk confirmed that the County Council Trading Standards office and the police had been contacted following the initial complaint. No reply had yet been received.

### **26.3 Review of Council's Banking Procedures**

Councillor Gough circulated his report concerning the upgrading of Council's present banking procedures.

The report will be discussed at the next Council meeting, when Councillor Gough can address any queries.

It was proposed, seconded and carried unanimously that Council's appreciation be expressed to Councillor Gough for preparing his report into Council's banking procedures.

#### **26.4 Dates of future meetings**

The Chairman circulated a list of future Council Meetings, Sub-Committee Meetings and annual Council events.

#### **27.0 ITEM REFERRED BACK FROM JUNE COUNCIL MEETING:**

##### **27.1 Minute 16.3: Flood alleviation works/request for meeting**

It was agreed that a past meeting had nominated the Project Officer and Councillor J P Zalot to liaise with the new contractors carrying out the flood defence scheme. It was hoped that this meeting would now be arranged as soon as possible.

*Councillor J P Zalot left the meeting*

#### **28.0 REVIEW OF DEFIBRILLATORS**

Following a recent tragic event at the Green, it was proposed seconded and carried unanimously that the installation of defibrillators at the Green Kiosk and at Llanfaes be investigated.

It was agreed Council staff at the Gaol should be informed of the location of the defibrillator at the Fire Station.

It was further proposed that the actions of the three members of staff involved in the recent incident at the Green be recognised by Council. A gift voucher/dinner voucher to the value of £60 each to be presented to the staff members. The staff to be asked if a formal presentation would be acceptable. The proposal was seconded and carried unanimously.

#### **29.0 RECYCLING BINS AT HAPPY VALLEY**

The lessee of the Pavilion at Happy Valley had requested recycling bins at Happy Valley. It was agreed that there should be recycling bins throughout the town.

It was proposed, seconded and carried unanimously that Council agree to Mrs Owen's request for recycling bins in Happy Valley and that funding sources be investigated for further bins within the town. Council to liaise with the Plastic-free Beaumaris Di-blestig group.

#### **30.0 PAYMENT OF COUNCILLORS' ALLOWANCES FOR 2019-2020**

The Town Clerk said that he was still waiting for three Councillors to respond.

#### **31.0 REPORT ON MENAI STRAIT FISHERY ORDER MANAGEMENT ASSOCIATION**

Councillor Mattocks had raised the issue of the moorings and boundary in Beaumaris Bay.

Renewal of the Fishery Order process is set out in legislation and the application to renew the order has been made.

He was told that boundary changes cannot be made and there is no appetite to change. This is clear from the Minister's letter to Council.

An assurance was given that the small area of moorings on the boundary of the order will not be under any threat in the future; it has not been an issue for the last 58 years.

He said he believed the Town Council have a letter confirming this point.

It is the MSFOMA that have applied for the renewal of the order and they issue the licences to the individual businesses. As members of the association they have a voice.

The association is looking to be more closely involved in local community projects – possible sponsorship.

We would need to put forward ideas. This could be a project for next year. Their proposal would need to go to next meeting on 17 September 2019

There were many other environmental and technical issues discussed.

The Chairman thanked Councillor Mattocks for attending the meeting and for reporting back to Council.

**32.0 NEW ENERGY CONTRACT**

The Town Clerk reported that ConsultivUtilities had prepared three quotes for renewal options. The quotes were from SSE, Corona and British Gas.

Having studied the quotes, the Town Clerk reported that the quote from Corona was the preferred option.

It was proposed, seconded and carried unanimously that the item be referred to the next Audit & Personnel Sub-Committee meeting.

**33.0 PUBLIC TOILETS**

The Town Clerk was asked for a progress report on the deep cleaning of the public toilets. He stated that three quotes had been obtained, and he recommended that the cheapest quote be accepted. A member commented that the quotes needed to be studied as the need for quality as well as cost should be carefully considered.

**Meeting closed at 10.00 pm**

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**Chair**  
**Councillor R A Jones**

**Date .....**