

**MINUTES OF THE MEETING OF THE FINANCE & PLANNING COMMITTEE OF  
BEAUMARIS TOWN COUNCIL  
HELD ON MONDAY 23 APRIL 2018 AT 7.00 PM IN THE TOWN HALL**

**PRESENT:** The Town Mayor Councillor J P Zalot  
The Deputy Mayor Councillor C J Theakston  
Councillor G Evans-Jones  
Councillor D W Gallichan  
Councillor A J V Grant  
Councillor K M Jones  
Councillor R A Jones  
Councillor H Mattocks  
Councillor J A Rowlands  
Councillor M G Sarsfield  
Councillor S Zalot

**The Town Clerk was in attendance**

**APOLOGIES:** Councillor D T Evans  
Councillor I Davies  
Councillor D P Owen

**The Deputy Mayor took the Chair**

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**151.0 DECLARATIONS OF INTEREST**

Councillor G Evans-Jones declared a prejudicial interest in items 156.1.10 Request to pay for skip and 157.2 termination of tenancy as her husband is Site Manager for the Allotments

Councillor D W Gallichan declared a prejudicial interest in item 156.1.8 request for speed bumps as a member of RAYC

Councillor D W Gallichan declared an interest in item 167 Car Park at Gallows Point as he works for ABC and rents a unit at Gallows Point.

Councillor K Jones declared an interest in item 156.1.17 ending of resident passes as an employee of Cadw.

Councillor H Mattocks declared a prejudicial interest in item 156.1.8 request for speed bumps as a member of RAYC

Councillor A Rowlands declared a prejudicial interest in item 157.1 Financial support for Canolfan Beaumaris as Chair of the Canolfan

The Town Mayor declared a prejudicial interest in item 156.1.5 Portable Kiosks as an employee of a business on the Pier and family member of complainant

The Town Mayor declared a prejudicial interest in item 156.1.8 request for speed bumps as a member of RAYC

The Town Mayor declared a prejudicial interest in items 156.1.10 request to pay for a skip and 157.2 termination of tenancy as an allotment holder

The Town Mayor declared a prejudicial interest in item 162 Update on investigations as he looks after the Town Clerk's house when he is away.

Councillor S Zalot declared a prejudicial interest in item 156.1.5 Portable Kiosks as the owner of Starida Sea Services

**152.0 TO CONSIDER PLANNING APPLICATIONS**

**152.1 12C36J 1 Bulkeley Place, Beaumaris**  
Full application to sub-divide 1 & 2 Bulkeley Place together with internal alterations to increase the floor space (use Class A3)  
**12C36K/LB 1 Bulkeley Place, Beaumaris**

Listed Building Consent to sub-divide 1 & 2 Bulkeley Place together with internal alterations to increase the floor space (use Class A3)

**12C36H/LB 2 Bulkeley Place, Beaumaris**

Listed Building Consent for alterations and extensions

Resolved nem con to recommend approval for all three applications.

**153.0 TO RECEIVE PLANNING DECISIONS**

There were no planning decisions

**154.0 OTHER PLANNING MATTERS**

**154.1 Reports on Tree Preservation Order decisions**

The Town Clerk reported that a reply stating that the town Council did not receive the reports had been sent to Mr Ed Henderson.

**154.2** The Town Clerk reported that a letter had been received at the Courthouse asking for comments on the applications dealt with at 152.1

**154.3** A Councillor reported complaints about parking problems and congestion opposite the Band practice room during rehearsals. In particular the pavement gets blocked and obstructs pedestrians.

**Recommendation to Council:**

To write to the Band asking that the pavement be kept clear of parked cars.

**155.0 BILLS FOR PAYMENT**

**155.1 Balances as at 23 April 2018**

Business Direct Reserve	£305,290.18 *
General	95,427.18
Imprest	2,531.65
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Total	403,249.01
Less VAT due	3,865.11
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	<b>£399,383.90</b>

\* In addition to this sum £20,000 is set aside for the year-to-year working balance.

**155.2 Imprest account payments since last meeting on 26 March 2018**

29 March	
Net Pay	3,518.77
5 April	
Net Pay	1,166.63
Gwynedd Council	1,680.15
HMRC	1,843.47
12 April	
Net Pay	1,342.41
19 April	
Net Pay	1,509.40

### 155.3 Bills for payment

5208	Huws Gray	20.78
5209	Peter Williams	22.94
5210	SSE	41.90
5211	F E Roberts	86.51
5212	Bridge Security Systems	88.80
5213	Mrs Kim Owen	99.99
5214	Alpha Business Centre	145.26
5215	Photostatic	195.02
5216	One Voice Wales	200.00
5217	Abberleigh Pool Care	218.04
5218	Menai Tool Hire	228.00
5219	Evans Bros	238.27
5220	BT	239.35
5221	Biffa	241.73
5222	Galleon Supplies	256.80
5223	Llanfaes Community Centre	784.69
5224	B Roberts (Paints)	1,409.40
5225	Beaumaris Festival (Section 137 Donation) <i>Councillor C Theakston took no part in signing this cheque</i>	2,000.00
5226	Beaumaris Band	2,500.00
	<b>Recommendation to Council:</b> <i>To send a letter congratulating the Band on their recent competition successes.</i>	
5227	BTC Imprest a/c	15,000.00
5228	T W Ashenden	75.60
5229	One Voice Wales	40.00
5230	BT	109.56
	<b>Total</b>	<b>£24,242.64</b>

Resolved nem con that the bills be paid.

### 155.4 Letters concerning allowances to members/Bank mandates

The Town Clerk reported that the bank will not process the change to the mandate until the remaining two Councillors have presented their identification documents. The Town Clerk reminded Councillors that they had to formally decline receipt of the allowance in writing.

### 156.0 CORRESPONDENCE

#### 156.1 Correspondence read out

##### 156.1.1 Anglesey County Council: Copy of letter concerning A545 Menai Bridge to Beaumaris/Cemetery works and latest developments

The Town Clerk reported progress with the works at Garth Bends and the revised design at the Cemetery.

##### **Recommendation to Council:**

To write to Anglesey County Council welcoming the undertaking to make improvements but continuing the pressure for a new road especially given the increased traffic likely to be generated by the proposed third crossing.

##### 156.1.2 Anglesey County Council: Response to letter concerning Extra Care Housing in Seiriol Ward

The reply states that the decision to site the extra care facility on the school site does not preclude a joint development alongside a school.

- 156.1.3 Anglesey County Council: Update on proposal for former Social Club**  
Gwynedd Archaeological Trust have requested a survey of the site due to the likely presence of important historical remains on the site (it is on the route of the old town wall).  
**Recommendation to Council:**  
To invite the Empty Homes Officer to a meeting to discuss the context of the objection, why it should prevent development and to explore a way forward.
- 156.1.4 Anglesey County Council: Response to request to install Radar Speed Sign**  
The request was declined due to likely ongoing repair and maintenance costs.
- 156.1.5 Starida Sea Services: Portable kiosks at sea front**  
*The Town Mayor and Councillor S Zalot left the meeting*  
The Town Clerk explained that it had not been custom and practice to receive plans for the kiosks or proposed changes. No proposals had been submitted for the new kiosk. The licence only stipulates a maximum height.  
In response to a question it was reported that licences are not in place. Council had wanted to review them prior to renewal. There had then been a problem because changes can only be made between January and March.  
It was suggested that disputes about kiosks could be reduced if the Town Council provided a standard kiosk that could be rented to the operator.  
**Recommendation to Council:**  
(i) To issue new licences now.  
(ii) Review the licences in time for changes to be introduced when the licence allows.  
(iii) The Town Clerk will respond to the letter addressing the questions raised.  
  
*The Town Mayor and Councillor S Zalot rejoined the meeting*
- 156.1.6 Happy Valley Pavilion: Request to hold Hog Roast on Sunday 29 May and to operate Bouncy Castle during the summer**  
The Pavilion tenant also wants to have stalls for local organisations to raise funds.  
**Recommendation to Council:**  
To agree to the requests subject to (i) seeing evidence of insurance cover for the bouncy castle and hog roast (ii) reinstatement of the grass at the end of the season.
- 156.1.7 Dr Gwen Richards: Tourist Information Point**  
**Recommendation to Council:**  
To pass the issues raised to the tourism department at Anglesey County Council to see what they could help with.
- 156.1.8 Secretary, RAYC: Request to install speed bumps on Green road**  
The Town Mayor and *Councillors D W Gallichan and H Mattocks left the meeting*  
Councillors pointed out that speed bumps would introduce a risk of claims for damage to vehicles. Alternatives were discussed.  
**Recommendation to Council:**  
To respond suggesting that signs put out during racing may be more effective (the Town Council may be prepared to share the cost or purchase) and also investigate the possibility of road markings etc.  
*The Town Mayor and Councillors Gallichan and Mattocks rejoined the meeting*
- 156.1.9 Iorwerth Rowlands Centre: Request for Community Centre support**  
The request is for £1394 to purchase insurance.  
**Recommendation to Council:**  
To defer to a special meeting to consider donation requests.
- 156.1.10 Beaumaris Allotments Society: National Garden Scheme Open Day on 7/8 July and request to pay for a skip**  
*The Town Mayor, the Deputy Mayor and Councillor G Evans Jones left the meeting*  
*Councillor S Zalot took the Chair*

**Recommendation to Council:**

To agree to the request for £280 to pay for the skip and when replying to wish them all the best for the National Garden Scheme Open Day.

*The Town Mayor, the Deputy Mayor and Councillor G Evans Jones rejoined the meeting*

*The Deputy Mayor took the chair*

**156.1.11 Pinders Circus: Request to visit Green in 2019**

**Recommendation to Council:**

To agree to the request for the 1-4 August 2019.

**156.1.12 Beaumaris Rowing Club: Request to use section of the Green on Saturday 16 June**

The request is for an area in front of the RAYC to hold a naming ceremony for two new boats.

**Recommendation to Council:**

To agree to the request and give the Town Clerk powers to act to agree arrangements and precise location.

**156.1.13 Seiriol Community Bike Ride Sunday 1 July**

**Recommendation to Council:**

To agree to the request.

**156.1.14 Canolfan Beaumaris/Beaumaris Road Runners: Request to use Green on Sunday 9 September**

**Recommendation to Council:**

To agree to the request to use the Green and to borrow the marquee. A donation for the marquee will be requested.

**156.1.15 One Voice Wales: Council representatives for Area Committee Meetings**

No names were proposed.

**156.1.16 Meeting of Seiriol Alliance on Wednesday 2 May at 6.00 pm at Pont y Brenin Community Hall, Llangoed**

Councillor A Rowlands will be attending. He is Vice-Chair of the alliance.

**156.1.17 Cadw: Residents passes no longer to be issued**

**Recommendation to Council:**

To respond, copied to Sir Richard Williams-Bulkeley the owner of the Castle, expressing disappointment with the decision as it had been a nice gesture to residents.

**156.1.18 Wylfa Development Briefing**

There will be a briefing session for Town and Community Councils in the Council chamber Llangefni at 7.00pm on Thursday 26 April.

**156.1.19 Visit to Extra Care Facility Llangefni**

The County Council have offered a visit to view the facility. Councillors are to let the Town Clerk know if they are interested. The Town Clerk will arrange a suitable date and time.

**156.1.20 Horizon – Briefing on Safety, Security, Health, Environment and Quality**

The briefing is on 25 April at Gaerwen. Councillors are to let the town clerk know if they are interested.

**156.2 Correspondence not read out**

156.2.1 Anglesey County Council

Problems with Town Council emails

156.2.2 Anglesey County Council

Child Burial Fees – Further information request

156.2.3	Anglesey County Council	Standards Committee cases
156.2.4	Anglesey County Council	Executives' Forward Work Programme
156.2.5	Anglesey County Council	Press release – Beach clean-up
156.2.6	Anglesey County Council	Report for Executives' meeting 26 March
156.2.7	Anglesey County Council	Welsh Language Champions
156.2.8	Anglesey County Council	Private Sector Stakeholder Session
156.2.9	Anglesey County Council	Place Shaping Workshop Agenda
156.2.10	Councillor Carwyn Jones	Grants information
<b>Recommendation to Council:</b>		
<i>To forward to the Bowling Club</i>		
156.2.11	One Voice Wales	Response to T & C Council Review
156.2.12	One Voice Wales	Importance of External Audit
156.2.13	One Voice Wales	One Voice Wales/SLCC Joint Event
156.2.14	One Voice Wales	Fields in Trust – Active Spaces Grants
<b>Recommendation to Council:</b>		
<i>To forward to the Allotment Society and Playground Committees.</i>		
156.2.15	One Voice Wales	Betsi Cadwaladr Group meeting report
156.2.16	One Voice Wales	Report from Age Cymru
156.2.17	One Voice Wales	National Awards Winners
156.2.18	One Voice Wales	Confirmation of Training Bookings
156.2.19	One Voice Wales	Vacancy – Brexit Interns
156.2.20	One Voice Wales	March 2018 Bulletin
156.2.21	Geraint Parry	Beaumaris to Llangoed Road flooding
156.2.22	Arnold Milburn	Trefi Mon meeting
156.2.23	Katherine Owen	BDO/Branch Meeting
156.2.24	National Assembly	Creating a Parliament for Wales
156.2.25	Welsh Government	Funding to support Clustering Arrangements
156.2.26	Welsh Government	Historic Environment Update
156.2.27	Grwp Cynefin	Asbestos Management Survey
156.2.28	Mike Wilson	Wifi connection for Woodturners
156.2.29	Photostatic	Quote for new Photocopier
156.2.30	CCTV	Monitor Screen for Reception Area quote
156.2.31	Sion Gwilym	Council Area mapping service
156.2.32	Menter Mon	Anglesey Mobile Cinema
156.2.33	Nemesis Fireworks	Fireworks Display offer
156.2.34	Playdale	Replacement spring quote
156.2.35	Smallworld	Giant Sea Creature at Beaumaris
156.2.36	Castle Players ADS	Banner for 'Antigone'
156.2.37	Castle Players ADS	Use of town logo for programme
156.2.38	Wicksteed Playgrounds	Free Consultation
156.2.39	Simon Green	Disabled Access Certificate
156.2.40	GNH Agri	Quote for repair to Kubota
156.2.41	CHC North Wales	General Data Protection Regulation
156.2.42	MSFOMA	Menai Strait & Mussel Fishery Order
156.2.43	Wales Audit Office	Survey of Welsh T & C Councils
156.2.44	Kearsley Youth Band	Performance in White Lion Square 26 August
156.2.45	Chamber of Trade	Minutes of Meeting 13 March
156.2.46	Beaumaris Lifeboat	Thanks for funding new Weather Station
156.2.47	SLCC	Message re GDPR
156.2.48	ALCC	National Pay Award update
156.2.49	Anglesey Tourism	Anglesey Tourism Day 26 April
156.2.50	ASL	Acquisition of Photostatic Ltd
156.2.51	One Voice Wales	Atlantic School for Young Leaders

**157.0 ITEM REFERRED FROM PREVIOUS MEETING:**

**157.1 Request for financial support by Canolfan Beaumaris**

*Councillor A Rowlands left the meeting*

**Recommendation to Council:**

To request accounts and a grant application form and defer to the special meeting to consider donation requests

*Councillor A Rowlands rejoined the meeting*

**157.2 Appeal against termination of Allotment tenancy**

*The Town Mayor, the Deputy Mayor and Councillor G Evans-Jones left the meeting*

*Councillor S Zalot took the chair*

The tenant is no longer appealing against eviction.

Proposed and seconded to refund the fee as requested. An amendment to give the Allotments Society an opportunity to respond first was defeated.

**Recommendation to Council:**

To refund the allotment fee of £7.50

*The Town Mayor, the Deputy Mayor and Councillor G Evans-Jones rejoined the meeting*

*The Deputy Mayor took the Chair*

**158.0 REVIEW OF ANNUAL RISK ASSESSMENT**

The risk assessment has not been changed since last year. It has to be approved before submitting to the external auditor.

**Recommendation to Council:**

To approve the risk assessment. It will also be reviewed at the first audit and personnel meeting following the AGM.

**159.0 REPORT ON MEETING OF TREFI MON**

Reports from some towns that scaffolding has interfered with the CCTV system were noted.

**Recommendation to Council:**

To write to Highways Department requesting that the Town Council be consulted when licences for scaffolding are requested.

**159.1 REPORT ON CLUSTERING PROJECT**

The report on clustering was noted.

**Recommendation to Council:**

To request that Beaumaris Town Council be included in the consultation along with Amlwch and Menai Bridge.

**160.0 TOWN CLOCK REPAIRS: UPDATE**

Manufacture of the new dial has been delayed. It is expected to be ready for installation in June. In the meantime the clock can be installed and the other three faces commissioned without scaffolding.

Faculty permission for repointing has not yet been given.

**161.0 FORMATION OF SUB-COMMITTEES**

It was suggested that the Sub-Committees be formed now so that meetings could be scheduled as soon as possible in the new Council year.

It was pointed out that this would require a change to Standing Orders. The Sub-Committees, which are Sub-Committees of the Finance and Planning Committee, will therefore be formed at the Finance and Planning meeting in May.

**162.0 UPDATE REPORT ON INVESTIGATIONS INTO RECENT COMPLAINTS**

*It was resolved to exclude the press and public for a confidential discussion of the report and in particular staffing matters.*

*The Town Mayor and Councillors G Evans-Jones and A Rowlands left the meeting.*

Councillor Rowlands stated that he was leaving because he was likely to be referred to in the report.

*The Town Clerk and Administrative Assistant left the meeting*

Councillor S Zalot delivered an update on the recent complaints and feedback received from the Councils external consultants.

It was proposed and seconded "that a panel of three of the newly elected Councillors be formed to fully investigate the complaints received".  
Councillors R Jones, H Mattocks and M Sarsfield were duly selected to form the panel and asked to present their findings to the Audit and Personnel Meeting in June 2018.  
*The Town Mayor and Councillors G Evans Jones and A Rowlands rejoined the meeting.  
The Town Clerk and Administrative Assistant rejoined the meeting  
Councillor D Gallichan left the meeting*

It was resolved by majority to suspend Standing Orders to allow completion of the agenda.  
*Councillors H Mattocks and S Zalot left the meeting*

**163.0 VISITS BY CRUISE SHIPS**

There will be several groups arriving at different times of the day. Anglesey County Council have not been in touch about arrangements but it is understood that entrance into the Castle is not included in the package being offered to passengers.

**Recommendation to Council:**

That there is not an official welcome from the Mayor.

**164.0 PUB WATCH SCHEME**

**Recommendation to Council:**

The Town Mayor will convene a meeting of interested parties to try to initiate a scheme. The Town Council will not organise it but may have a representative on the Committee.

**165.0 BOATING POOL PROBLEMS**

There was a major suspected leak however recent water loss has been less. The water level will be monitored.

**166.0 VICTORIAN CHRISTMAS EVENT**

The Committee are proposing a two-day event, Civic Dignitaries will be invited by the Mayor on one of the days.

**Recommendation to Council:**

To support the proposal for a two-day event and to agree to use of the marquee in return for a donation.

**167.0 CAR PARK AT GALLOWS POINT**

The car park appears to have been used for temporary storage of spoil from the Cemetery.

**Recommendation to Council:**

To review again once the Cemetery works are complete.

**168.0 HONORARY BURGESS CANDIDATE**

A proposed nomination was discussed.

**Recommendation to Council:**

To agree to the proposed name and start the process.

**The meeting closed at 22.15**

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**Chairman  
Councillor C J Theakston**

**Date .....**