

**MINUTES OF THE MEETING OF THE ALLOTMENTS SUB-COMMITTEE OF  
BEAUMARIS TOWN COUNCIL  
HELD ON MONDAY 15 JUNE AT 7.30 PM IN THE TOWN HALL**

**PRESENT:** The Town Mayor Councillor J P Zalot  
The Deputy Mayor Councillor G Evans Jones  
Councillor C M Brimecombe  
Councillor F R Carr  
Councillor J Carr  
Councillor D W Gallichan  
Councillor R J Parry

Representatives of Beaumaris Allotments Association:  
Mrs Jill Anker  
Mr Dave Jones  
Mr Bill Hopkin  
Mrs Joan Hopkin

**The Town Clerk was in attendance**

**APOLOGIES:** Councillor S Zalot

**The Deputy Mayor took the Chair**

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**1.0 DECLARATIONS OF INTEREST**

The Deputy Mayor said that because her husband was the Chairman of the Beaumaris Allotments Association, she would not take part in the meeting after a Chairman of the Sub-Committee had been elected.

The Town Mayor said that his wife held an allotment, and he wondered if he was able to take part in meetings. The Town Clerk said that his position would be similar to that of the Allotments Association representatives. Generally, he did not see a problem but situations might arise when he would have to declare an interest.

**2.0 TO ELECT A CHAIRMAN FOR THE FORTHCOMING YEAR**

It was proposed, seconded and carried unanimously that Councillor R J Parry be Chairman for the forthcoming year.

**Councillor Parry took the Chair**  
*The Deputy Mayor left the meeting*

**3.0 TO ELECT A DEPUTY CHAIRMAN FOR THE FORTHCOMING YEAR**

It was proposed, seconded and carried unanimously that Councillor Joan Carr be elected Deputy Chairman for the forthcoming year.

**4.0 UPDATE OF TENANCY AGREEMENTS**

**4.1** Members of the Allotments Association said that they had drawn up two new clauses for the Tenancy Agreement, but these had not been included in the current year. The same two clauses had been circulated to tenants in 2014 by the Allotments Association, and they had obtained signatures from all allotment

holders. The Town Clerk said that he would need to look back through previous minutes. His recollection was that the Allotments Association were drafting a new Tenancy Agreement for submission to the National Association. In the interim the Town council was using the form recommended by the National Association, and he was happy for the local Allotments Association to circulate the extra two paragraphs for signature by allotment holders.

**Recommendation to the Finance and Planning Committee:**

The two additional clauses be added to the Tenancy Agreements issued by Council.

- 4.2 The meeting was informed that all allotments had been paid for this year, except one that had been newly allocated.

**5.0 CONDITION OF ALLOTMENTS**

- 5.1 Members of the Allotments Association reported that most allotments were in good condition, but there were four that were not being adequately maintained. The tenants of a couple of these plots had been written to previously. It was agreed that members of the Allotments Association and the Chairman should discuss issues with the four plot holders with an aim to them being improved. The possibility of offering tenants reduced areas of plots was discussed.

**Recommendation to the Finance and Planning Committee:**

In the event that efforts by the Allotments Association and Chairman did not resolve the improvement of plots, official letters should be sent giving notice that tenancies would not be renewed in 2016 unless there was improvement in the condition of the plots.

- 5.2 A number of tenants who had been issued with half plots were now asking if they could be upgraded to whole plots. Clearly, upgrades would only be offered to tenants who had demonstrated that they were capable of maintaining plots to a very high standard.

A draft document had been produced which outlined the proposed upgrade procedure. It was agreed that this would be circulated to all members of the Sub-Committee for discussion at the next meeting. The Council would then be asked if it agreed to the Society implementing the upgrade procedure. A waiting list would be set up for persons eligible for whole plots through this process.

- 5.3 The Town Clerk said that Councillors might wish to know how many people were still waiting for plots.

It was stated that there were five people on the waiting list for a half plot, and three people had shown an interest in upgrading their half plots to full ones.

- 5.4 The meeting was reminded that Council had offered to consider making a contribution to a new notice board for the allotments.

The Chairman of the Allotments Association submitted two quotes for consideration. It was agreed that a third quote would be delivered to the Town Council within the next two days. The quotes would then be considered at the next Finance and Planning Committee meeting.

- 5.5 Members commented that the system for installing bollards on the allotment tracks had worked very well.

The Chairman of the Allotments Association had taken responsibility for installing bollards during bad weather and the plots had remained in good condition. The Allotments Association thanked the Town Council for keeping the grass tracks cut.