

**MINUTES OF THE MEETING OF THE ALLOTMENTS SUB-COMMITTEE OF  
BEAUMARIS TOWN COUNCIL  
HELD ON TUESDAY 1 JULY 2014 AT 8.00 PM IN THE TOWN HALL**

**PRESENT:** The Town Mayor Councillor Ian Davies  
The Deputy Mayor Councillor J P Zalot  
Councillor F R Carr  
Councillor J Carr  
Councillor D W Gallichan  
Councillor R J Parry  
Councillor S Zalot  
Allotments Association representatives:  
Mrs Jill Anker  
Mr Bill Hopkin  
Mr Will Hall  
Mr David Jones

**The Town Clerk was in attendance**

**APOLOGIES:** Councillor C M Brimecombe (Fire Brigade call-out)

**The Deputy Mayor took the Chair**

-----  
**1.0 DECLARATIONS OF INTEREST**

The Town Mayor declared an interest as an allotment holder, and left the meeting.

There was a question as to whether another member should declare an interest. The Town Clerk said that he needed to take advice, since several members or relatives of members held allotments.

**2.0 TO ELECT A CHAIRMAN FOR THE FORTHCOMING YEAR**

Councillor R J Parry was elected as Chairman for the forthcoming year.

**Councillor Parry took the Chair**

**3.0 TO ELECT A DEPUTY CHAIRMAN FOR THE FORTHCOMING YEAR**

Councillor Joan Carr was elected Deputy Chairman

**4.0 UPDATE OF TENANCY AGREEMENTS**

Allotments Association members said there were no empty allotments and 63 tenants were working the 49 plots in the allotment area. At present, there were two people on the waiting list. This was much less than in previous years, and was due to the splitting of plots into half units. It was felt that this was a good policy which allowed more people to benefit from the allotment area.

In response to a question, the Town Clerk said he believed all tenants had paid but he would confirm this with the Administrative Officer.

## 5.0 CONDITION OF ALLOTMENTS

- 5.1 The Chairman said that generally the allotments were in a very good condition. Members of the Allotments Association stated that there were problems with two tenants; plots 25a and 31a were not being cultivated properly and this was causing complaints from other allotment holders. Both had been informed by the Allotments Association that there was a need to improve the standard of cultivation. Despite this, there had been no improvement in the condition of the plots.

**Recommendation to the Finance and Planning Committee:**

Both tenants be sent letters giving notice that the standard of cultivation of their plots was unsatisfactory. They should be given three months to improve the condition of their plots. Should there be no improvement, it might be necessary to terminate their tenancies.

- 5.2 It was noted that the Notice Board just inside the allotments area was in poor condition, and it was suggested that Council might purchase a new one. This could be used for Allotments Association notices but also to promote the town to the extent of providing leaflets for local attractions. It was agreed that the Allotments Association would provide designs and costings for a new Notice Board

**Recommendation to the Finance and Planning Committee:**

Council purchase a new Notice Board for the Allotments area.

- 5.3 It was noted that the Allotments Association had appointed a Health & Safety Officer. A Health & Safety policy had been drawn up for the Association, and a Risk Assessment carried out for the site and routine allotment activities. There was also a fire policy but not a first aid officer. There was no requirement to appoint a first aid officer but the Association was working towards having a couple of First Aid kits on site. Meanwhile, members had been advised that they should ensure that they had access to their own first aid kits when working on their plots.

- 5.4 There was a discussion concerning tenancy agreements. The local Association believed that the National Tenancy Agreements needed to be revised to include insurance requirements and health & safety issues. They had offered to draw up a document for the National Association. The meeting welcomed this initiative. In the interim, the Town Clerk stated that Council needed to use the National Tenancy Agreement that was in place.

**The meeting closed at 9.00 pm**