

**MINUTES OF THE MEETING OF AUDIT AND PERSONNEL SUB COMMITTEE OF
BEAUMARIS TOWN COUNCIL
HELD ON MONDAY 7 AUGUST 2017 AT 7.30 PM IN THE TOWN HALL**

PRESENT: The Deputy Mayor Councillor C M Brimecombe
Councillor I Davies
Councillor G Evans-Jones
Councillor A J V Grant
Councillor M Jones
Councillor B L Kotkowicz
Councillor S Zalot

The Administrative Assistant was in attendance

APOLOGIES: The Town Mayor Councillor F R Carr
Councillor G Evans Jones

Councillor M Jones took the Chair

It was resolved nem con to exclude the press and public for confidential discussion of staff matters.

The Chair explained the business of the meeting and made it clear that details of the complaint must not be discussed in this meeting so that if necessary Councillors not on the panel could hear an appeal.

1.0 DECLARATIONS OF INTEREST

None

2.0 TO FORM A PANEL TO INVESTIGATE COMPLAINTS

The Chair outlined the advice he had received from Anglesey County Council and One Voice Wales. The panel should include the Chair of Audit and Personnel and the Deputy Mayor plus one other.

Proposed and seconded and agreed nem con that the third member would be Councillor B L Kotkowicz.

3.0 TO ENGAGE HR FIRM TO ASSIST WITH LEGALITIES

The Chair outlined the advice he had received from One Voice Wales and Anglesey County Council. It was important to have professional HR advice and that Beaumaris Town Council were one of the few Councils that did not retain a company to provide HR advice and guidance.

Councillor S Zalot Joined the meeting.

There was a discussion of whether or not the Sub-Committee had powers to commit to such a contract and whether a Council resolution was required. The need for external HR advice was discussed.

The Administrative Assistant gave Officer's advice that it would be unwise to proceed without professional HR assistance.

It was proposed, seconded and agreed nem con that a Special Finance and Planning Committee meeting, followed immediately by a Special Council meeting would be called as soon as possible with the purpose of agreeing to the engagement of a HR company.

It was resolved nem con to readmit the press and public.

The Chair reminded Councillors of the need to keep details of the discussion confidential.

The meeting closed at 20.15