

**MINUTES OF THE MEETING OF THE AUDIT & PERSONNEL SUB-COMMITTEE OF
BEAUMARIS TOWN COUNCIL
HELD ON MONDAY 21 SEPTEMBER 2015 AT 7.30 PM IN THE TOWN HALL**

PRESENT: The Town Mayor Councillor J P Zalot
The Deputy Mayor Councillor G Evans Jones
Councillor I Davies
Councillor A J V Grant
Councillor M Jones
Councillor C J Theakston
Councillor S Zalot

The Town Clerk was in attendance

APOLOGIES: Councillor B L Kotkowicz

Councillor C J Theakston took the Chair

1.0 DECLARATIONS OF INTEREST

Councillor M Jones said that he would have to leave the meeting for item 2 since he was present at the incident which had led to the complaint.

2.0 COMPLAINT RECEIVED: REPORT BY TOWN CLERK AND IMPLICATIONS

Members agreed to defer this item to the end of the Agenda.

3.0 DONATIONS PROCEDURE

The Town Clerk issued all members with copies of the application form and guidelines used by Anglesey County Council when dealing with donation requests to the Charitable Trust and Welsh Church Fund.

Members commented that there was a need to put a cap on the amount of money allocated for donations. Some organisations were asking for funding every year, and thus the Council was becoming a part of their regular funding. The result was that the total amount given in donations was becoming a much larger portion of the precept.

The Town Clerk said that the amount of money allocated to donations was fixed by statute, and in the past Council had always kept to that limit. In recent years Council had allocated further sums of money for projects considered to be of benefit to the Community. This was permissible, but it had removed the cap previously put on donations.

The possibility of giving loans or grants for projects was raised. It was felt this would be possible.

The Town Clerk read out the minutes from the previous Audit & Personnel Sub-Committee, when the procedure for donations had been discussed.

Members agreed that a revised set of criteria for giving grants needed to be drawn up and a set of guidelines produced. It was agreed that all members should take home the papers circulated and write on them to indicate sections that needed to be included in the revised set of criteria for the Council to give grants. These should be returned to the Town Clerk who would endeavour to produce a new document to be circulated before the next meeting.

4.0 COMPLAINT RECEIVED: REPORT BY TOWN CLERK AND IMPLICATIONS

Councillor M Jones declared an interest and left the meeting,

It was agreed that the press and public be excluded for this item because of reference to individual members of staff.

The Town Clerk gave an account of the complaint received and the investigation that he had conducted following its receipt.

He gave members an outline of how he proposed to respond.

It was agreed that Council should express regret for the unfortunate situation that had arisen, but point out all actions had been carried out with good intentions.

The press and public were re-admitted.

There was a discussion about the future implications in relation to events on the Green.

It was agreed that the terms and conditions for public use of the Green needed to be examined and legal advice obtained.