

11 April 2019

To: The Town Mayor Councillor J P Zalot  
The Deputy Mayor Councillor C J Theakston  
Councillor A J V Grant  
Councillor R A Jones  
Councillor H Mattocks  
Councillor L J Roberts  
Councillor M G Sarsfield  
Councillor S Zalot

All other Councillors for information

Dear Councillor

A meeting of the Audit & Personnel Sub-Committee of Beaumaris Town Council will be held on Monday 15 April 2019 at 7.00 pm in the Town Hall.

An agenda for the meeting is listed below.

Yours faithfully



Professor T W Ashenden  
Town Clerk

## A G E N D A

### **Apologies for absence**

#### **1.0 Declarations of Interest**

#### **2.0 Financial Matters**

2.1 Audit of payroll and holidays

#### **3.0 Personnel matters**

3.1 Staff structure

3.2 Employee's handbook

#### **4.0 Item referred from Finance & Planning Meeting 25 March 2019:**

4.1 Sonia of Beaumaris: Renewal of leases

#### **5.0 Date of next meeting**